

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – October 17, 2017

Meeting called to order by Terry Allan, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 17, 2017.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – October 3, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-199 Prevention and Wellness Service submitting an addendum to the contract (2017-77) with Case Western Reserve University (CWRU) under the Teen Wellness Initiative (TWI) grant to change the fiscal reporting date requirements. The amount to be paid to CWRU to remain the same.

CRC 2017-200 Prevention and Wellness Services submitting an addendum to the contract (2017-91) with Summit County Combined Health District under the Breast and Cervical Cancer Project (BCCP) grant to revise the scope of work related to deliverable objective #9 performance improvement. Amount to be paid to Summit County Combined Health District to remain the same.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the October 3, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

Household Sewage Program

CRC 2017-175
7242 W 130th St.
Middleburg Heights, Ohio 44130

No Action at this time.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

ARCO Phase II project Bid Opening presented by: Barry Grisez

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2017-201) for the Cleanup and Removal of Construction and Demolition Debris Project-Phase II be accepted as the lowest and best, and a contract be awarded to Waste Management in the amount of \$2,100,000.00 under prior authorization from the Board (Resolution 2017-104) (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Alan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Chris Kippes, seconded by Claire Boettler that the following quote (CRC 2017-202) for 1853 Alvason Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a recommendation that a contract be awarded to American Builders & Applicators in the amount of \$30,350.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

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Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2017-203) for 291 E 270th St., Euclid, Ohio 44132 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$7,075.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Chris Kippes that the following quote (CRC 2017-204) for 18507 Newell Rd. Up & Down, Shaker Heights, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$15,300.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that item CRC 2017-205 be tabled due to the RFQ still being out for quote for 13613 Cedar Rd. Up & Down, University Heights, Ohio 44118.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Judy Wirsching that the following quote (CRC 2017-206) for 2708 North Ave., Parma, Ohio 44134 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$8,380.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2017-207) for 1844 Farmington, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Allenbey Construction Company, LLC in the amount of \$24,050.00 (ref. enclosed).

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Chris Kippes that the following quote (CRC 2017-208) for 18807 Libby Rd., Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$5,885.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2017-209) for 1651 Beverly Hills Dr., Euclid, Ohio 44117 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$7,225.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Claire Boettler, seconded by Chris Kippes that the contract (CRC 2017-210) with The Baldwin Group, Inc. from December 1, 2017 through November 30, 2018 in the amount of \$865.17 be approved.

Presented by: Dimitra Karavokirakis

Purpose: To provide HDIS software used for BCMH charting and billing and historical resource for Immunization clients.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Judy Wirsching that the following contracts (CRC 2017-211) under the Racial and Ethnic Approaches to Community Health (REACH) grant be approved:

Presented by: Nichelle Shaw

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- i. Conceptual Geniuses 9/30/17 – 9/29/18 \$16,225.00

Purpose: To create messaging and develop materials to support the REACH strategies.

Funding Source: 100% reimbursable through FY2018 REACH Program

- ii. Fairhill Partners 9/30/17 – 9/29/18 \$18,817.00

Purpose: To coordinate the training of neighborhood leaders in the Chronic Disease Self-Management Program.

Funding Source: 100% reimbursable through FY2018 REACH Program

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis to remove item CRC 2017-212 from the agenda due to a contract with Washington State University St. Louis not being in final form for approval and to renumber the next item on the agenda to CRC 2017-212.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Rick Novickis that the master service agreement (CRC 2017-212) with Language Line Services, Inc. for translation services effective October 17, 2017 be approved. Amount to be paid to Language Line Services, Inc. is based on a fee for service as outlined in the agreement.

Presented by: Rebecca Burke

Purpose: To provide audio, visual and document translation services to CCBH at the rate of \$1.25/minute for audio, \$1.95-\$2.95/minute for visual dependent on language selection and \$0.14-\$0.43/word for documents dependent on language selection.

Funding Source: Reimbursable through various Programs and CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

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None

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:15 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: Solid Waste
Title: Cleanup and Removal of Construction and Demolition Debris - ARCO Project Phase II
RFP No: 2017-06
CRC No: 2017-201

The following quotes were opened on: Tuesday, October 10, 2017 at 11:03 AM

Opened by: Judy Wirsching
Logged in by: Barry Grisez

NAME OF CONTRACTOR	RECEIVED	QUOTE
Kurtz Bros, Inc.	10/10/17 10:47 AM	Loading of C&DD - \$4.67 per ton
		Transport of C&DD - \$15.59 per ton
		Disposal of C&DD - \$22.93 per ton
		Removal/disposal of all other wastes (solid, tires, hazardous) - \$124.99 per ton
		Final cleaning of concrete and asphalt surfaces- \$5000
Waste Management	10/10/17 10:53 AM	Loading of C&DD - \$6.67 per ton
		Transport of C&DD - \$8.89 per ton
		Disposal of C&DD - \$10.39 per ton
		Removal/disposal of all other wastes (solid, tires, hazardous) - \$50 per ton for MSW, \$50 per ton for non-pneumatic tires, \$100 per ton for pneumatic tires, hazardous waste pricing provided upon sampling
		Final cleaning of concrete and asphalt surfaces- included

Recommended award: Waste Management

Brief Justification: The amount of mixed construction and demolition debris to be removed during Phase II is approximately 150,000 cubic yards as stated in the RFP. Using the conversion rate of 1 ton of C&DD per 2 cubic yards, there is approximately 75,000 tons of mixed C&DD on site. Based on the figures provided above, the projected cost for disposal of C&DD will be \$3,239,250.00 for Kurtz Bros, Inc. and \$1,946,250.00 for Waste Management. The proposal from Waste Management was ranked higher than Kurtz Bros, Inc.

Amount of contract is not to exceed \$2,100,000.00; this amount covers the quote plus 10% for additional debris removal that may be identified during the project that is unknown now (solid, tires, hazardous)

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Melran Leach
Address: 1853 Alvason Rd.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-202

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$30,350	\$28,300	\$2,050	\$18,300
MCM Homeservices	\$41,150	\$38,900	\$2,250	\$28,900

ESTIMATE: \$30,535.00

Recommended award: American Bldrs & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Monique Malone
Address: 291 E.270th St.
City,State, Zip: Euclid, OH 44132
CRC No: CRC 2017-203

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$7,075	\$6,950	\$125	\$0
BDL General Contracting	\$7,795	\$7,350	\$445	\$0
CB Mullins	\$8,975	\$8,650	\$325	\$650
MCM Homeservices	\$11,735	\$10,950	\$785	\$2,950
Paragon CMS	\$10,615	\$10,225	\$390	\$2,225

ESTIMATE: \$10,432.50

Recommended award: American Bldrs & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Robert E. Jacobs
Address: 18507 Newell Rd., Up & Dn.
City, State, Zip: Shaker Hts., OH 44122
CRC No: CRC 2017-204

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey Construction	\$21,000	\$17,300	\$3,700	\$1,000
American Builders & Applicators	\$15,475	\$12,475	\$3,000	\$1,000
CB Mullins	\$15,300	\$12,650	\$2,650	\$1,000
MCM Homeservices	\$21,950	\$18,750	\$3,200	\$1,000
Paragon	\$19,300	\$15,985	\$3,315	\$1,000

ESTIMATE: \$20,502.50

Recommended award: Mullins Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Tiffany Wade
Address: 2708 North Ave.
City, State, Zip: Parma, OH 44134
CRC No: CRC 2017-206

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey Construction	\$10,700	\$9,200	\$1,500	\$1,200
American Builders & Applicators	\$9,500	\$6,700	\$2,800	\$0
BDL General Contracting	\$8,380	\$7,230	\$1,150	\$0
CB Mullins	\$9,100	\$7,800	\$1,300	\$0
MCM Homeservices	\$12,950	\$9,800	\$3,150	\$1,800
Paragon	\$10,200	\$8,540	\$1,660	\$540

ESTIMATE: \$10,020.00

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Valerie Chenoweth
Address: 1844 Farmington Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-207

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey Construction	\$24,050	\$19,030	\$5,020	\$9,030
AmericanBuilders & Applicators	\$25,600	\$15,550	\$10,050	\$5,550
CB Mullins	\$27,600	\$18,050	\$9,550	\$8,050
Paragon	\$30,285	\$23,285	\$7,015	\$13,285

ESTIMATE: \$20,825.00

Recommended award: Allenbey Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Diane Stone
Address: 18807 Libby Rd.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2017-208

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey Construction	\$8,580	\$7,520	\$1,060	\$0
American Builders	\$5,885	\$5,750	\$135	\$0
BDL General Contracting	\$6,200	\$5,750	\$450	\$0
CB Mullins	\$7,430	\$7,000	\$430	\$0
MCM Homeservices	\$8,250	\$7,775	\$475	\$0
Paragon	\$8,430	\$7,875	\$555	\$0

ESTIMATE: \$8,340.00

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Joel F. Cooper
Address: 1651 Beverly Hills Dr.
City, State, Zip: Euclid, OH 44117
CRC No: CRC 2017-209

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$9,600	\$8,800	\$800	\$800
American Builders & Applicators	\$7,400	\$6,500	\$900	\$500
BDL General Contracting	\$7,225	\$6,300	\$925	\$500
CB Mullins	\$8,200	\$7,700	\$500	\$500
MCM Homeservices	\$10,500	\$9,550	\$950	\$1,550

ESTIMATE: \$9,725.00

Recommended award: BDL General Contracting