

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – October 1, 2019

Meeting called to order by Claire Boettler, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 1, 2019.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – September 17, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-179 Epidemiology, Surveillance and Informatics Services submitting an amendment to the agreement with University of Pittsburgh of the Commonwealth System of Higher Education (CRC 2018-139) to allow authorized users access to over the counter sales data for surveillance purposes from July 1, 2008 through June 30, 2020. No exchange of funds.

CRC 2019-180 Prevention and Wellness Services submitting Memorandum of Understanding (MOU) with Pathology Laboratories, Inc. effective October 15, 2019 to set up lab result interface with current Azalea Health software. No exchange of funds.

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the September 17, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Lead Program Bid Openings presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Terry Allan that the following quote (CRC 2019-181) for 1761-1763 Collamer, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a recommendation that a contract be awarded to C.B. Mullins Construction, Co. in the amount of \$44,200.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Rick Novickis and Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

None

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

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Other Business.

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:37 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

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CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Crystal Walker
Address: 1761-1763 Collamer
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2019-181

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
CB Mullins	\$44,200	\$43,000	\$1,200	\$23,000
GHS	\$46,580	\$45,300	\$1,280	\$25,300
ESTIMATE:	\$33,822.50	\$ 32,862.50	\$ 960.00	

Recommended award: Mullins Construction