

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – January 4, 2022

Meeting called to order by Terry Allan, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 4, 2022.

Roll Call: The following members were present: Terry Allan, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 21, 2021.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2022-01 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2022 through December 31, 2025. No Exchange of Funds.

City of Brecksville
City of Brookpark
City of Middleburg Heights
Village of Gates Mills

City of Broadview Heights
City of Lakewood
Olmsted Township
Village of Orange

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the December 21, 2021 CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2021-64 Administrative Services submitting a contract and contract addendums with Paramount Insurance Company to accept CCBH as a network/participating provider to deliver all covered services under their commercial, Medicare and Medicaid plans beginning on or about July 6, 2021. Amount to be received shall be consistent with approved Paramount Insurance Company reimbursement rates.

Purpose: To establish CCBH as an in-network provider with Paramount Insurance Company.

No Action Today.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead Lab Analysis Bids presented by Stephanie McConoughey

It was moved by Terry Allan, seconded by Judy Wirsching that the following quote (CRC 2022-02) for lead lab analysis services (RFQ 2021-05) be accepted as the lowest and best, and a contract be awarded to Accurate Analytical Testing, LLC from February 1, 2022 through December 31, 2023 in an amount not to exceed \$21,337.50 be approved.

The Secretary called the roll:

Ayes: Terry Allan, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2022-03) with Traci Gallagher-Bonvenuto for plumbing inspections and plan review services while acting on behalf of the Board in the role of "Cuyahoga County Board of

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Health Plumbing Inspector” from January 1, 2022 through December 31, 2023 in an amount not to exceed \$8,000.00 be approved.

Presented by: Rick Novickis

Purpose: To allow the Board to conduct plumbing program inspection and plan review in our Townships and other communities that do not choose to conduct these activities.

Funding Source: 100% funded through permit costs collected in the Plumbing Program.

The Secretary called the roll:

Ayes: Terry Allan, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Judy Wirsching that the addendum (CRC 2022-04) to the contract (Resolution 2021-79) with the Cuyahoga County Department of Senior and Adult Services (DSAS) under the 2021/2022 Ryan White Part A grant to increase the amount paid to DSAS from \$56,401.00 to \$59,851.00 be approved.

Presented by: Vino Panakkal

Purpose: To provide Home Healthcare and Home and Community Healthcare to HIV positive persons.

Funding Source: 100% reimbursable through the 2021 Ryan White Part A grant.

The Secretary called the roll:

Ayes: Terry Allan, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Judy Wirsching that the contract (CRC 2022-05) with USI Insurance Services for health insurance consultant services from January 1, 2022 through December 31, 2022. Amount to be paid to USI Insurance Services is not to exceed \$23,500.00 be approved.

Presented by: Najeebah Shine

Purpose: To provide healthcare insurance consulting services to CCBH as needed.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

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It was moved by Terry Allan, seconded by Rick Novickis that the Phase II Stormwater Service Agreement (CRC 2022-06) with the following communities to provide Phase II Stormwater services from January 1, 2022 through December 31, 2023 be approved:

| | <u>Amount to be received not to exceed</u> |
|--------------------------|--|
| Village of Orange | \$5,432.00 |
| City of Richmond Heights | \$3,580.00 |

Presented by: Domenica McClintock

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Terry Allan, Rick Novickis and Judy Wirsching

Contract Rescissions

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:52 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Rick Novickis and Judy Wirsching



 Committee Chair



 Clerk

Bid Qualification for 2022-23 Lead Analytical Services

| | Accurate Analytical Testing, LLC. | Schneider Labs. Global, Inc. | SanAir Technology | ALS Environmental | Mahoning Co. HD | Apex Research | EMSL Analytical | GPI Labs | Intertek, PSI, Inc. | Int'l Asbestos Testing |
|---|-----------------------------------|------------------------------|-------------------------|----------------------------------|--------------------------|---------------|-----------------|-----------|---------------------|------------------------|
| Responsiveness to Bid | | | | | | | | | | |
| Turned in on time (10:00 am 12/27/21) | Yes | Yes | NO 12:04 pm 12/27/21 | NO 11:41 am | No response | | | | | |
| ODH Certification | Yes | Yes | Yes | Yes | | | | | | |
| NLLAP Accreditation | Yes | Yes | Yes | Yes | | | | | | |
| ELLAP Accreditation | Yes | Yes | Yes | Yes | | | | | | |
| Electronic Results | Yes | Yes | not stated | not stated | | | | | | |
| Sample material & containers included | Yes | Yes | Yes | not stated | | | | | | |
| Shipping included | Yes | Yes | Yes | contact rep for p/u arrangements | | | | | | |
| Cost Breakdown (Turn around time & Number of sample) | | | | | | | | | | |
| 2 hour | 2550 | 2-4 hr TAT; \$3.25 | \$3.75 | only 6 hr TAT; \$9.00 | \$18.00 | | | | | |
| 24 hour - dust | 1300 | \$3.00 | \$3.25 | \$8.00 | next day TAT; \$18.00 | | | | | |
| 24 hour - soil | 100 | \$3.00 | \$3.25 | \$8.00 | next day TAT; \$18.00 | | | | | |
| 5 day - dust | 2250 | \$3.00 | \$3.00 | \$6.00 | \$9.00 | | | | | |
| 5 day - soil | 75 | \$3.00 | \$3.00 | \$6.00 | \$9.00 | | | | | |
| Food/cosmetics | 75 | \$25.00 | \$15.00 | NA | NA | | | | | |
| Total Cost | 6350 | \$21,337.50 | \$22,212.50 | \$45,400.00* | \$92,050.00* | | | | | |
| *\$25.00 Admin fee | | | | | | | | | | |
| Qualified | Yes | Yes | NO | NO | NA | NA | NA | NA | NA | NA |

Opened bids at : 12/28/21

Present: John Sobolewski, Stephanie McConoughey

Notes: Threw out bids from SanAir and ALS due to being received after the deadline.

Award: Accurate Analytical Testing, LLC