

# CUYAHOGA COUNTY BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*MINUTES – January 2, 2019*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:38 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 2, 2019.

Roll Call: The following members were present: Romona Brazile, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 18, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-1 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.

City of Independence  
City of Parma

CRC 2019-2 Prevention and Wellness Services submitting a Memorandum of Understanding (MOU) with STEAM Academy of Warrensville Heights under the Teen Wellness Initiative (TWI) grant from November 12, 2018 through June 30, 2020 to

5550 Venture Drive ♦ Parma, Ohio 44130

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provide evidence based curriculum to middle schools and/or high school students. No exchange of funds.

It was moved by Judy Wirsching, seconded by Romona Brazile, that the consent agenda, including the minutes of the December 18, 2018 CRC meetings be approved.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis and Judy Wirsching

### **CONTRACTS AND AWARDS:**

#### Tabled Items

CRC 2018-100  
7208 Broadview Rd.  
Parma, Ohio 44134

No action at this time.

CRC 2018-123  
7454 Bronson Rd.  
Olmsted Township, Ohio 44138

No action at this time.

CRC 2018-160  
27912 Pergl Rd.  
Solon, Ohio 44139

No action at this time.

CRC 2018-161  
27605 Pergl Rd.  
Glenwillow, Ohio 44139

No action at this time.

CRC 2018-162  
6845 Richmond Rd.  
Glenwillow, Ohio 44139

No action at this time.

CRC 2019-3 XRF Lead Analyzer - RFQ 2018-08

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Item CRC 2019-3 was tabled for review at the next meeting of the CRC.

#### New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the addendum (CRC 2019-4) to the contract with Heidi Harris, MSN, CNP (2018-116 & 2015-151) to increase the amount paid to Heidi Harris from \$7,850.00 to \$11,000.00 be approved.

Presented by: Romona Brazile

Purpose: To serve as the Certified Nurse Practitioner for the Cuyahoga County Board of Health Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2019 RHW grant

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Romona Brazile that the addendum (CRC 2019-5) to the contract with Alyssa Wagner-Sherer, RN, MSN, CNP, DNP (Resolution 2018-47 & 2018-91 & 2018-132 & 2018-155 & 2018-175) under the 2018/2019 Reproductive Health and Wellness grant to increase the amount paid to Alyssa Wagner-Sherer from \$14,337.11 to \$27,874.61 be approved.

Presented by: Romona Brazile

Purpose: To serve as the Certified Nurse Practitioner for the Cuyahoga County Board of Health Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2019 RHW grant

The Secretary called the roll:

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Ayes: Romona Brazile, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Judy Wirsching, seconded by Romona Brazile that the Memorandum of Understanding (MOU) with the City of North Olmsted to provide Phase II Stormwater services from January 2, 2019 through December 31, 2021 be approved. Amount to be received will not exceed \$15,513.00.

Presented by: Megan Symanski

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations: by sampling up to 25 dry weather outfall locations.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:44 p.m.

The Secretary called the roll:

Ayes: Romona Brazile, Rick Novickis and Judy Wirsching

Committee Chair

Clerk

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