

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*MINUTES – January 2, 2018*

Meeting called to order by Terry Allan, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 2, 2018.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 19, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the December 19, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

## **CONTRACTS AND AWARDS:**

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

## Tabled Items

None

## New Items For Review

Bid/Quote Openings  $\geq$  \$25,000.00

Lead program Bid Opening presented by: La'Keisha James

It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2018-1) for 13706-08 & 3rd Fl. Graham, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a recommendation that a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$26,495.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Bid/Quote Openings  $<$  \$25,000.00

Lead program Bid Opening presented by: La'Keisha James

It was moved by Claire Boettler, seconded by Judy Wirsching that the following quote (CRC 2018-2) for 3808 Warrendale Rd., South Euclid, Ohio 44118 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$4,890.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Judy Wirsching that the following quote (CRC 2018-3) for lead laboratory services be accepted as the lowest and best, and a contract be awarded to Accurate Analytical Testing, LLC in the amount of \$23,515.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Claire Boettler, seconded by Chris Kippes that the contract (CRC

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2018-4) with CommonHealth Action under the Saint Luke's Foundation HIP-Cuyahoga grant from November 1, 2017 through March 31, 2018 in the amount of \$10,000.00 be approved.

Presented by: Claire Boettler

Purpose: To plan and facilitate a follow-up HIP-Cuyahoga policy roundtable discussion with community partners.

Funding Source: 100% reimbursable through the FY2018 SLF grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Terry Allan that the addendum (CRC 2018-5) to the contract (2017-43, 2017-80) with Mercy Regional Medical Center under the Ryan White Part A grant to increase the amount paid to Mercy Regional Medical Center from \$217,851.92 to \$232,001.95 be approved.

Presented by: Claire Boettler

Purpose: Reallocation of grant funds based on service category needs.

Funding Source: 100% reimbursable through the FY2018 RW grant

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Judy Wirsching that following contracts (CRC 2018-6) under the ODH Ryan White Part A grant from November 1, 2017 through June 30, 2018 be approved:

Mercy Regional Medical Center	\$13,649.97
Tech-Logix Systems, Inc.	\$10,000.00

Presented by: Claire Boettler

Purpose: To allocate additional funds to existing Ryan White service providers to enhance services provided by the Ryan White Part A grant.

Funding Source: 100% reimbursable through the FY2018 ODH Ryan White Part A grant.

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Judy Wirsching that a contract (CRC 2018-7) with Robert DeLorenzo for plumbing inspection and plan review services from January 1, 2018 through December 31, 2019 in the amount of \$20,000.00 be approved.

Presented by: Rick Novickis

Purpose: To enable the Board to conduct plumbing program inspections and plan review in our Townships and other communities that do not to conduct these activities themselves.

Funding Source: 100% funded through CCBH General Revenue; Plumbing Program costs are covered by the permit fees collected in the program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment – N/A.


Thereupon, it was moved by Rick Novickis, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:00 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

  
\_\_\_\_\_  
Committee Chair

  
\_\_\_\_\_  
Clerk

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**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** John May Jr.  
**Address:** 13706-08 Graham Rd.  
**City,State, Zip:** East Cleveland, OH 44112  
**CRC No:** CRC 2018-1

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders	\$38,775	\$29,325	\$9,450	\$1,000
BDL General Contracting	\$27,499	\$19,189	\$8,310	\$1,000
CB Mullins	\$26,495	\$21,350	\$5,145	\$1,000
<b>ESTIMATE:</b>	\$38,910.00			

**Recommended award:** Mullins Construction



**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Program:** HUD Lead Hazard Control Grant  
**Title:** Lead Laboratory Services CRC  
**CRC No:** 2018-3

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
Accurate Analytical Testing	\$23,515.00
ALS Laboratory Group	\$62,650.00
Quantem Laboratories	\$48,525.00
San Air	\$49,675.00
SLG Schneider Lab Global Inc	\$30,445.00

**Recommended award:** Accurate Analytical Testing, LLC

**Notes:** Bids opened on 12/28/17 by S. McConoughey, M. Skovenski and J. Sobolewski. Request for quotes for a 2 year time period were sent to 6 of ODH's approved laboratories. Accurate Analytical submitted the best and lowest bid at \$23,515.