

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – January 17, 2023*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 17, 2023.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 20, 2022.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.): CRC 2023-009 Environmental Public Health Services submitting addendums to the following contracts under the Lead Hazard Reduction grant to extend the end of the contract period as described below. Amount to be paid to contractors is to remain the same.

CRC#	Contractor	Start Date	End Date
2022-126	TNT Construction	01/01/2023	04/30/2023
2022-118	TNT Construction	12/06/2022	03/31/2023
2022-115	TNT Construction	01/12/2023	04/30/2023
2022-129	TNT Construction	01/26/2023	05/06/2023
2022-168	TNT Construction	02/20/2023	05/06/2023
2022-116	TNT Construction	01/26/2023	05/31/2023
2022-117	TNT Construction	12/19/2022	03/31/2023
2022-143	TNT Construction	01/31/2023	05/31/2023
2022-95	TNT Construction	11/16/2022	03/31/2023
2022-138	TNT Construction	01/26/2023	06/03/2023
2022-131	TNT Construction	12/19/2022	04/09/2023
2022-128	TNT Construction	01/12/2023	05/31/2023
2022-113	American Builders & Applicators	12/12/2022	03/31/2023
2022-101	Paragon CMS	10/26/2022	03/31/2023
2022-100	Paragon CMS	12/19/2022	03/31/2023

CRC 2023-010 Environmental Public Health Services submitting an Addendum to the contract with the Ohio Department of Health HEPA Loan Agreement to extend the terms of the agreement from September 30, 2022 to September 30, 2026. No exchange of funds.

CRC 2023-011 Administrative Services submitting a Public Health Experience Agreement with Case Western Reserve University School of Law to enable students to have a public health experience at CCBH from January 1, 2023 through December 31, 2025. No exchange of funds.

It was moved by Judy Wirsching, seconded by Martha Halko, that the consent agenda, including the minutes of the January 3, 2022 CRC meeting be approved.

The Secretary called the roll: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items:

CRC 2022-176

RFP 2022-07 Ryan White Part A – Planning Council

No action today

CRC 2022-188

RFP 2022-06 Ryan White Part A – Direct Services

No action today

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

CRC 2023-012 Sealed bids were received from the following contacts by the deadline outlined in the Requested for Proposal (RFP) Health Comp – Advancing Regional Community Health Improvement and Health Equity – Sustainability Consultant RFP 2022-05A (ref. enclosed):

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Strategy Solutions	1/13/2023 @ 2:52pm	\$49,942.00

Presented by: Samantha Smith

The bids listed above were provided to the program staff for completion of the evaluation process.

Bid/Quote Openings < \$25,000.00

Lead Program Bids presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis, that the following quote (CRC 2023-013) for 1218 Roxelle Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to TNT Construction in the amount of \$13,900.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Martha Halko, seconded by Rod Harris, that the following contracts (CRC 2023-014) under the Regional Food System Partnership grant from September 30, 2022 through September 29, 2025. Amounts to be paid to the following contractors are not to exceed \$10,000.00 to be approved.

Quarry Hill Orchards	\$10,000.00
Spice Field Kitchen	\$10,000.00

Purpose: To serve on the Feed our Future Leadership Council and advise on strengthening the mid-tier value chain.

Funding Source: 100% reimbursable through the FY2025 Regional Food System Partnership grant.

Presented by: Liz Mazur

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Jana Rush, that the contract with United Way of Greater Cleveland (CRC 2023-015) under the 2022/2023 Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2022 through September 29, 2023. Amount to be paid to United Way of Greater Cleveland is not to exceed \$12,237.00 to be approved.

Purpose: United Way 2-1-1 will work with the REACH partners to establish a HEAL resources and CDSMP workshop referral system through the 2-1-1 database. They will utilize a standardized profile, maintain/update these resources throughout the period of performance, and assist REACH partners in the creation of resource directories for the target neighborhoods.

Funding Source: 100% funded through FY2023 REACH grant.

Presented by: Nichelle Shaw

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

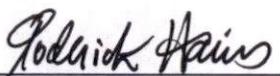
Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Brandy Eaton, that the following Motion be adopted:

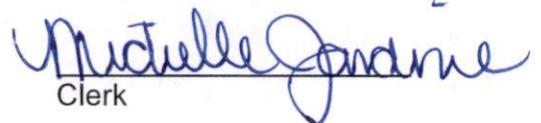
BE IT RESOLVED that the meeting be adjourned at 1:46 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching



Committee Chair



Clerk

