

CUYAHOGA COUNTY
BOARD OF HEALTH
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*CONTRACT REVIEW COMMITTEE
MINUTES – January 16, 2024*

Meeting called to order by Brandy Eaton, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 16, 2024.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Rick Novickis, and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – January 2, 2024.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2024-04 Environmental Public Health Services submitting the following contract addendums under the 2023/2024 Overdose Data to Action grant to revise Exhibit A – Scope of Work. Amount to be paid to the sub-recipients will remain the same.

St. Vincent Charity Community Health Ctr. Resolution 2023-125

CRC 2024-05 Administration submitting a Business Associate Agreement (BAA) with A&S Animal Control Inc. to support the City of Solon rabies control program effective January 1, 2024. No exchange of funds.

It was moved by Rick Novickis, seconded by Judy Wirsching, that the consent agenda, including the minutes of the January 2, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Rick Novickis, and Judy Wirsching

CONTRACTS AND AWARDS:

New Items For Review

Bid/Quote Openings ≥ \$75,000.00

CRC 2024-06 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) for Water Quality Lab Services RFP# 2023-08 (ref enclosed):

Northeast Ohio Regional Sewer District 1/12/2024@ 3:47 pm Priced per sample

Presented by: Judy Wirsching

The bids listed above were provided to the program staff for completion of the evaluation process.

Bid/Quote Openings < \$75,000.00

None

Expenditures: Contracts < \$25,000.00

It was moved by Brandy Eaton, seconded by Rod Harris, that the contract (CRC 2024-07) with Traci Bonvenuto for plumbing inspections and plan review services while acting on behalf of the Board in the role of “Cuyahoga County Board of Health Plumbing Inspector” from January 1, 2024 through December 31, 2025. Amount to be paid to Traci Bonvenuto is not to exceed \$3,000.00 to be approved.

Presented by: Rick Novickis

Purpose: To allow the Board to conduct plumbing program inspections and plan review in our Townships and other communities that do not choose to conduct these activities.

Funding Source: 100% funded through permit costs collected in the Plumbing Program.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Rick Novickis, and Judy Wirsching

It was moved by Rick Novickis, seconded by Rod Harris, that the contract addendum (CRC 2024-08) with Cuyahoga County Department of Senior and Adult Services (Resolution 2023-63) under the 2023/2024 Health Resources and Services Administration (HRSA) Ryan White Part A grant from March 1, 2023 to February 29, 2024 to increase the amount to be paid to Cuyahoga County Department of Senior and Adult Services from \$56,082.00 to \$66,082.00 to be approved.

Presented by: Anastassia Idov

Purpose: To provide HIV care and support services to underserved and underinsured clients living in six-county Cleveland Transitional Grant Area.

Funding Source: 100% reimbursable through the 2023/2024 Health Resources and Services Administration (HRSA) Ryan White Part A grant.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Rick Novickis, and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

It was moved by Brandy Eaton, seconded by Rod Harris, that the Phase II Service Agreements (CRC 2024-09) with the following communities from January 1, 2024 through December 31, 2025 be approved.

	Amount to be received <u>Not to exceed</u>
City of North Olmsted	\$11,188.00
City of Rocky River	\$ 5,370.00
Village of Bentleyville	\$ 2,000.00

Presented by: Megan Symanski

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Rick Novickis, and Judy Wirsching

Contract Rescissions

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:40 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Rick Novickis, and Judy Wirsching



Committee Chair



Clerk

