

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – August 16, 2016

Meeting called to order by Rick Novickis, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 16, 2016.

Roll Call: The following members were present: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – August 2, 2016.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2016-45 Epidemiology, Surveillance and Informatics Services submitting an amendment to the agreement with University of Pittsburgh of the Commonwealth System of Higher Education (Resolution 2008-163) to extend the end of the agreement from June 30, 2016 to June 30, 2017 to allow authorized users access to over the counter sales data for surveillance purposes. No exchange of funds.

It was moved by Claire Boettler, seconded by Judy Wirsching, that the consent agenda, including the minutes of the August 2, 2016 Regular CRC, meeting be approved:

The Secretary called the roll:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Bid Opening completed by: Shelley Sima

CRC 2016-46 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) for lead remediation services at 15102 Clifton Blvd. (Units 1, 2, 3, 4), Lakewood, OH 44107 (ref. enclosed):

Paragon CMS	received 8/16/16 10:16 a.m.
Green Home Solutions	received 8/15/16 3:24 p.m.
MCM Home Services	received 8/15/16 10:50 a.m.

It was moved by Amy Wanchisn, seconded by Judy Wirsching, to table the recommendation of a contractor for 15102 Clifton Blvd. (Unit 1, 2, 3, 4), Lakewood, OH 44107 until after program evaluation of the proposals received.

The Secretary called the roll:

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2016-47) for 753 East 236th St., Euclid, OH 44123 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$10,145.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

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It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2016-48) for 286 East 238th St., Euclid, OH 44123 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$10,155.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

Expenditures: Contracts up to \$25,000

It was moved by Amy Wanchisn, seconded by Rick Novickis that the following contracts (CRC 2016-49) under the Prevent Premature Fatherhood (PPF) grant be approved:

Presented by: Maurice Cole

Cleveland Rape Crisis Center 7/1/16 – 6/30/17 \$4,250.00

Purpose: To facilitate up to 17 youth groups and/or community forums to discuss healthy relationships.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

Lushun Collins 7/1/16 – 6/30/17 \$2,000.00

Purpose: To facilitate up to 8 youth groups and community forums on the topic of sexual health.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

Tracy Johnson 7/1/16 – 6/30/17 \$1,750.00

Purpose: To facilitate up to 7 youth groups and community forums on the topic of HIV.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

The Secretary called the roll:

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

It was moved by Amy Wanchisn, seconded by Rick Novickis that the contract (CRC 2016-50) with Radio One under the Reproductive Health and Wellness (RHW) grant for advertising services from September 5, 2016 through September 25, 2016 in the amount of \$3,996.00 be approved.

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Presented by: Claire Boettler

Purpose: To advertise the opening of the new satellite CCBH Family Planning Services Clinic located in Warrensville Heights at the Cleveland Clinic Health System – East Region dba South Pointe Hospital.

Funding Source: 100% reimbursable through the FY2017 RHW grant.

The Secretary called the roll:

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

Revenue Generating Agreements up to \$25,000

None

Contract Rescissions

None

It was moved by Judy Wirsching, seconded by Rick Novickis to adjourn for a break at 1:42 p.m.

The Secretary called the roll:

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

The meeting was called back to order by Rick Novickis, Chair of the CRC at 1:47 p.m.

The Secretary called the roll:

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

Other Business

It was moved by Judy Wirsching, seconded by Claire Boettler that the following quote (CRC 2016-46) for 15102 Clifton Blvd. (Unit 1, 2, 3, 4), Lakewood, OH 44107 be accepted as the lowest and best, and a recommendation to award a contract to MCM Home Services in the amount of \$31,475.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching

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Public Comment – N/A.

Thereupon, it was moved by Amy Wanchisn, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:55 p.m.

The Secretary called the roll:

Ayes: Rick Novickis, Claire Boettler, Amy Wanchisn and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Project Address

Name: Constantin Pouloupoulo - owner
Address: 15102 Clifton, Units #1-4
City,State, Zip: Lakewood, Oh, 44107
CRC No: CRC 2016-46

The following quotes were opened on: August 16, 2016
Opened by: Shelley Sima
Logged in by: Becki Burke

NAME OF CONTRACTOR	RECEIVED	QUOTE
Paragon CMS	8/16/16 10:16am	
Green Home Solutions	8/15/16 3:24pm	
MCM Home Services	8/15/16 10:50am	

ESTIMATE: \$31,942.50

Recommended award:

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Jennifer Davis
Address: 753 E.236th St.
City,State, Zip: Euclid, Oh 44123
CRC No: CRC 2016-47

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction Co LLC	\$13,400.00
BDL General Contracting Inc	\$10,145.00
CB Mullins Construction	\$13,000.00
Green Home Solutions	\$11,845.00
Trademark	\$16,195.00

ESTIMATE: \$12,935.00

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Odessa Wilkinson
Address: 286 E.238th St.
City,State, Zip: Euclid, Oh 44123
CRC No: CRC 2016-48

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction Co LLC	\$14,190.00
BDL General Contracting Inc	\$10,155.00
CB Mullins Construction	\$12,625.00
Green Home Solutions	\$13,150.00

ESTIMATE: \$14,595.00

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Project Address

Name: Constantin Pouloupoulo - owner
Address: 15102 Clifton, Units #1-4
City,State, Zip: Lakewood, Oh, 44107
CRC No: CRC 2016-46

The following quotes were opened on: August 16, 2016
Opened by: Shelley Sima
Logged in by: Becki Burke

NAME OF CONTRACTOR	RECEIVED	QUOTE
Paragon CMS	8/16/16 10:16am	\$35,342.00
Green Home Solutions	8/15/16 3:24pm	\$36,771.00
MCM Home Services	8/15/16 10:50am	\$31,475.00

ESTIMATE: \$31,942.50

Recommended award: MCM Home Services