

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – July 5, 2016

Meeting called to order by Terry Allan, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 5, 2016.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 21, 2016.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the June 21, 2016 Regular CRC, meeting be approved:

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings

Lead program contract recommendations presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Chris Kippes that the following quote (CRC 2016-31) for 7645 York Rd., Parma, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$21,635.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2016-32) for 13508-10 Third Ave., East Cleveland, OH 44112 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$17,665.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Judy Wirsching that the following quote (CRC 2016-33) for 5151 Charles St., Maple Heights, OH 44137 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$20,365.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the following quote (CRC 2016-34) for 4037 Stonehaven Rd., South Euclid, OH 44121 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company, Inc. in the amount of \$12,255.00 (ref. enclosed).

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000

It was moved by Claire Boettler, seconded by Chris Kippes that the addendum (CRC 2016-35) to the contract with Leshun Collins (Resolution 2015-148) under the Prevent Premature Fatherhood (PPF) grant to decrease the amount paid to Leshun Collins from \$2,750.00 to \$2,500.00 be approved.

Presented by: Brandy Eaton

Purpose: To reduce the contract amount by the fee for facilitation of one (1) educational session with youth under the current PPF grant cycle.

Funding Source: 100% reimbursable through the FY2016 PPF grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Judy Wirsching that the addendum (CRC 2016-36) to the contract with Cleveland Rape Crisis Center (Resolution 2015-149 & 2016-133) under the Prevent Premature Fatherhood (PPF) grant to increase the amount paid to Cleveland Rape Crisis Center from \$4,250.00 to \$4,500.00 be approved.

Presented by: Brandy Eaton

Purpose: To enable the Cleveland Rape Crisis Center to facilitate one (1) additional educational session with youth under the current PPF grant cycle.

Funding Source: 100% reimbursable through the FY2016 PPF grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Claire Boettler that the contract (CRC 2016-37) with Cleveland Clinic Health System – East Region dba South Pointe Hospital under the Reproductive Health and Wellness (RHW) grant to lease space for a satellite CCBH Family Planning Clinic from August 1, 2016 through July 31, 2017 in the amount of \$5,400.00 be approved.

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Presented by: Andrew Heffron

Purpose: The city of Warrensville Heights has been identified as a location for a CCBH Family Planning satellite clinic. The Family Planning clinic will continue to provide education and comprehensive family planning services, including a full range of contraceptive counseling and options, HIV and STI testing and treatment, and referral to appropriate area social services as needed.

Funding Source: 100% reimbursable through the FY2017 & FY2018 RHW grants.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000

None

Contract Rescissions

None

Public Comment – N/A.

Thereupon, it was moved by Chris Kippes, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:04 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

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CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Frank & Shannon Gangale
Address: 7645 York Rd.
City,State, Zip: Parma, OH 44130
CRC No: CRC 2016-31

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Green Home Solutions	\$26,550.00
Mullins Construction Company	\$21,635.00
Paragon CMS	\$23,245.00

ESTIMATE: \$27,980.00

Recommended award: Mullins Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Nicole Sharp-Boyd (Dn) & Deondre Westfield (Up)
Address: 13508-13510 Third Ave.
City,State, Zip: East Cleveland, OH 44112
CRC No: CRC 2016-32

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Green Home Solutions	\$24,485.00
Mullins Construction Company	\$17,665.00
Paragon CMS	\$22,325.00

ESTIMATE: \$21,891.00

Recommended award: Mullins Construction Co.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: JoAnn Harris
Address: 5151 Charles St.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2016-33

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Green Home Solutions	\$20,540.00
Mullins Construction Company	\$20,365.00
Paragon	\$22,773.00

ESTIMATE: \$16,370.00

Recommended award: Mullins Construction Co.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Gloria Parker
Address: 4037 Stonehaven Rd.
City, State, Zip: South Euclid, OH 44121
CRC No: CRC 2016-34

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Green Home Solutions	\$14,150.00
Mullins Construction Co	\$12,255.00
Paragon CMS	\$17,035.00

ESTIMATE: \$10,940.00

Recommended award: Mullins Construction Co.