

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – December 5, 2017

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – November 21, 2017.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2017-236 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-125) with MCM Home Services under the Lead Hazard Control grant to extend the end of the contract period from October 24, 2017 to December 31, 2017. Amount to be paid to MCM Home Services is to remain the same.
 2. CRC 2017-237 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-115) with American Builders & Applicators under the Lead Hazard Control grant to extend the end of the contract period from November 13, 2017 to December 16, 2017. Amount to be paid to American Builders & Applicators is to remain the same.
 3. CRC 2017-238 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-156) with Paragon CMS under the Lead Hazard Control grant to extend the end of the contract period from

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- October 29, 2017 to December 31, 2017. Amount to be paid to Paragon CMS is to remain the same.
4. CRC 2017-239 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-116) with Paragon CMS under the Lead Hazard Control grant to extend the end of the contract period from November 4, 2017 to December 31, 2017. Amount to be paid to Paragon CMS to remain the same.
 5. CRC 2017-240 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-158) with Paragon CMS under the Lead Hazard Control grant to extend the end of the contract period from November 29, 2017 to December 31, 2017. Amount to be paid to Paragon CMS to remain the same.
 6. CRC 2017-241 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-79) with BDL General Contracting under the Lead Hazard Control grant to extend the end of the contract period from December 16, 2017 to January 30, 2018. Amount to be paid to BDL General Contracting is to remain the same.

5. CONTRACTS AND AWARDS:

A. Tabled Items

Household Sewage Program

1. CRC 2017-175
7242 W. 130th St.
Middleburg Heights, Ohio 44130
2. CRC 2017-224 Prevention and Wellness Services submitting a Memorandum of Understanding (MOU) with OhioGuidestone to provide training to community partners throughout Northeast Ohio effective November 1, 2017. Amount to be received is at a rate of \$30.00/hour per completed training.

Purpose: To provide Bridges Out of Poverty training to community partners throughout Northeast Ohio.

B. New Items For Review

1. Bid/Quote Openings \geq \$25,000.00

None

2. Bid/Quote Openings $<$ \$25,000.00

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Lead Program

- a. CRC 2017-242
5145 Anthony St.
Maple Heights, Ohio 44137
- b. CRC 2017-243
3626 Pennington Rd.
Shaker Heights, Ohio 44120

Household Sewage Program

- c. CRC 2017-244
3919 Ellendale Rd.
Moreland Hills, Ohio 44022
 - d. CRC 2017-245
3947 Ellendale Rd.
Moreland Hills, Ohio 44022
 - e. CRC 2017-246
7114 W 130th St.
Middleburg Heights, Ohio 44130
 - f. CRC 2017-247
7560 Webster Rd.
Middleburg Heights, Ohio 44130
3. Expenditures: Contracts < \$25,000.00
- a. CRC 2017-248 Environmental Public Health Services submitting an addendum to the contract with The MetroHealth System (Resolution 2017-37) to increase the amount paid to be paid to The MetroHealth System from \$17,532.66 to \$22,532.66.

Purpose: To provide ongoing activities to promote Project Dawn and increase points of dissemination of Narcan kits.

Funding Source: 100% reimbursable through FY2018 Injury Prevention grant.

- b. CRC 2017-249 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-204) with C.B. Mullins Construction Company, Inc. under the Lead Hazard Control grant to extend the end of the contract period from January 2, 2018 to February
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16, 2018 and increase the amount to be paid to C.B. Mullins Construction Company, Inc. from \$15,300.00 to \$18,000.00.

Purpose: To complete additional work related to windows as identified by the Shaker Heights Architectural Review Board.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

- c. CRC 2017-250 Prevention and Wellness Services submitting a contract with Pomerene Hospital under the Breast and Cervical Cancer Project (BCCP) grant from September 30, 2017 through June 29, 2018. Amount to be paid to Pomerene Hospital is not to exceed \$2,340.00.

Purpose: To assist with transportation for Amish/Mennonite BCCP clients to obtain annual breast and cervical cancer screenings.

Funding Source: 100% reimbursable through the FY2018 BCCP grant.

- d. CRC 2017-251 Prevention and Wellness Services submitting a contract with United Way of Greater Cleveland under the Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2017 through September 29, 2018. Amount to be paid to United Way of Greater Cleveland is not to exceed \$15,000.00.

Purpose: To coordinate and implement HEAL and CDM current local activities to be added to the 211 system database as a local resource for area residents.

Funding Source: 100% reimbursable through the FY2018 REACH grant.

- e. CRC 2017-252 Administrative Services submitting a Purchase Agreement with Meritech for fax server services from December 5, 2017 through December 4, 2020. Amount to be paid to Meritech is not to exceed \$16,835.00 plus any page overages at a rate of \$0.07 per page.

Purpose: To provide cloud-based fax server services to CCBH at the rate of \$475.00/month. Total amount of the agreement includes a one-time set-up charge of \$210.00 and provides for the first month of services to be free of charge to the agency.

Funding Source: 100% funded through CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00

None

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C. Contract Rescissions

None

6. Other Business.

- A. CRC 2017-151
1473 Cohasset Ave.
Lakewood, OH 44107

5. Public Comment (3 minute maximum).

6. Motion to adjourn the meeting.