

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – December 19, 2017

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – December 5, 2017.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2017-253 Prevention and Wellness submitting an addendum to the contract with Signature Health to document the merger of ORCA House and Signature Health with Signature Health assuming responsibility for all services previously contracted to ORCA House under the Ryan White Part A grant effective January 1, 2018. No exchange of funds.
5. **CONTRACTS AND AWARDS:**
 - A. Tabled Items

None
 - B. New Items For Review
 1. Bid/Quote Openings \geq \$25,000.00

None

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2. Bid/Quote Openings < \$25,000.00

Lead Program

- a. CRC 2017-254
37 Elm
Bedford, Ohio 44146
- b. CRC 2017-255
17158 Maple Heights Blvd.
Maple Heights, Ohio 44137

3. Expenditures: Contracts < \$25,000.00

- a. CRC 2017-256 Prevention and Wellness Services submitting a contract with A.J. Boggs & IXN dba IXN under the Ryan White Part A grant from February 28, 2018 through February 28, 2019. Amount to be paid to A.J. Boggs & IXN dba IXN is not to exceed \$16,290.00.

Purpose: To collect and host the cumulative client level data for Ryan White.

Funding Source: 100% reimbursable through the FY2018 RW grant

- b. CRC 2017-257 Prevention and Wellness Services submitting addendums to the following contracts (2017-43, 2017-80) under the Ryan White Part A grant:

	<u>From</u>	<u>To</u>
AIDS Healthcare Foundation	\$ 24,848.10	\$ 26,498.07
AIDS Taskforce of Greater Cleveland	\$167,494.77	\$183,321.28
Circle Health	\$142,390.81	\$133,365.81
Cleveland Clinic Foundation	\$176,534.03	\$167,699.13
ORCA House	\$ 28,738.76	\$ 25,238.76

Purpose: Reallocation of grant funds based on service category needs.

Funding Source: 100% reimbursable through the FY2018 RW grant

- c. CRC 2017-258 Prevention and Wellness Services submitting addendums to the following contracts under the Prevent Premature Fatherhood (PPF) grant to decrease the contract amounts as listed below.

Lushun Collins (CRC 2016-49, CRC 2017-162)	from \$3,250.00 to \$3,000.00
Jerrold Nash (CRC 2016-60, CRC 2017-162)	from \$4,750.00 to \$4,500.00

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Melvin White (CRC 2016-60, CRC 2017-162) from \$4,250.00 to \$4,000.00

Purpose: Reduction is due to the reduction in the number of educational sessions scheduled to be completed this grant year.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

- d. CRC 2017-259 Administrative Services submitting a contract with Richardson Compensation Consulting, LLC for compensation consulting services from January 1, 2018 through December 31, 2018. Amount to be paid to Richardson Compensation Consulting, LLC is not to exceed \$10,080.00.

Purpose: To provide compensation consulting services to CCBH as needed.

Funding Source: 100% funded through CCBH General Revenue.

- e. CRC 2017-260 Administrative Services submitting an Engagement Letter Agreement with David Movius of McDonald Hopkins, LLC for legal services effective December 19, 2017. Amount to be paid to McDonald Hopkins, LLC is based upon the fee schedule outlined in the agreement for services rendered.

Purpose: To provide legal service related to intellectual property matters for CCBH as needed.

Funding Source: 100% funded through CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00

None

C. Contract Rescissions

None

6. Other Business.

7. Public Comment (3 minute maximum).

8. Motion to adjourn the meeting.