

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – December 18, 2018

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – December 4, 2018.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2018-177 Prevention and Wellness Services submitting an addendum to the contract (Resolution 2018-79) with Cleveland Department of Public Health under the 2018/2019 Get Vaccinated Ohio grant to change the deliverable objectives. Amount to be paid to Cleveland Department of Public Health is to remain the same.
5. **CONTRACTS AND AWARDS:**
 - A. Tabled Items
 1. CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134
 2. CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

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3. CRC 2018-142 Epidemiology, Surveillance and Informatics Services submitting an agreement with the Association of Ohio Health Commissioners (AOHC) to secure an emergency preparedness consultant from July 1, 2018 to June 30, 2019. Amount to be paid to AOHC is not to exceed \$5,500.00.

Purpose: To allow AOHC to secure an emergency preparedness consultant on behalf of CCBH to serve as a liaison for emergency preparedness planning functions as outlined by the BTeam.

Funding Source: 100% reimbursable through the FY2019 PHEP grant

4. CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139
5. CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139
6. CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139
7. CRC 2018-173
24421 Barrett Rd.
Olmsted Township, Ohio 44138

B. New Items For Review

1. Bid/Quote Openings \geq \$25,000.00

None

2. Bid/Quote Openings $<$ \$25,000.00

None

3. Expenditures: Contracts $<$ \$25,000.00

- a. CRC 2018-178 Epidemiology, Surveillance and Informatics Services submitting an addendum to the contract with the City of Cleveland (Resolution 2018-111) to increase the amount to be paid to the City of Cleveland from \$169,707.00 to \$172,479.00 and increase the in-kind match requirement from \$13,607.00 to \$13,281.00.

Purpose: To allow meet the deliverable associated with the ODH 2018/2019 PHEP grant.

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Funding Source: 100% reimbursable through FY2019 PHEP grant.

- b. CRC 2018-179 Epidemiology, Surveillance and Informatics Services submitting an addendum to the contract with ZED Digital to increase the amount to be paid to ZED Digital from \$135,469.00 to \$153,969.00 and extend the terms of the contract to end December 31, 2019.

Purpose: To provide support services for the CCBH website.

Funding Source: 100% funded through CCBH General Revenue.

- c. CRC 2018-180 Administrative Services submitting a contract with USI Insurance Services for health insurance consultant services from January 1, 2019 through December 31, 2019. Amount to be paid to USI Insurance Services is not to exceed \$23,500.00.

Purpose: To provide healthcare insurance consulting services to CCBH as needed.

Funding Source: 100% funded through CCBH General Revenue.

- d. CRC 2018-181 Administrative Services submitting a contract with Richardson Compensation Consulting, LLC for compensation consulting services from January 1, 2019 through December 31, 2019. Amount to be paid to Richardson Compensation Consulting, LLC is not to exceed \$10,080.00.

Purpose: To provide compensation consulting services to CCBH as needed.

Funding Source: 100% funded through CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00

None

5. Contract Rescissions

None

6. Other Business.

7. Public Comment (3 minute maximum).

8. Motion to adjourn the meeting.

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