

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – October 18, 2022

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – October 4, 2022.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2022-140 Prevention & Wellness Services submitting a Memorandum of Understanding (MOU) with the Cleveland Clinic Foundation effective October 1, 2022 to conduct Newborn Home Visiting (NBHV) program activities at Hillcrest Hospital and Fairview Hospital. No Exchange of Funds.
 2. CRC 2022-141 Epidemiology Surveillance and Informatics Services submitting a Mutual Aid Agreement with Nonthreat Ohio Region to provide additional environmental health, nursing, and other public health services to one another when responding to a public health threat upon execution and indefinitely. No Exchange of Funds.
 3. CRC 2022-142 Administrative Services submitting a customer agreement with American Heritage Life Insurance Company to establish voluntary worksite benefits options for CCBH employees from January 1, 2023 through December 31, 2023. No Exchange of Funds.
5. **CONTRACTS AND AWARDS:**
 - A. Tabled Items

None

New Items for Review

1. Bid/Quote Openings \geq \$25,000.00

None

2. Bid/Quote Openings $<$ \$25,000.00Lead Program

- a. CRC 2022-143
13682 Cedar Rd. Up and Down
University Heights, Ohio 44118

Household Sewage Program

- b. CRC 2022-144
6900 Columbia Rd.
Olmsted Township, Ohio 44138

3. Expenditures: Contracts $<$ \$25,000.00

- a. CRC 2022-145 Prevention & Wellness Services submitting a contract with Avantia, Inc. under the Newborn Home Visiting (NBHV) grant from September 1, 2022 through December 31, 2022. Amount paid to Avantia, Inc. is not to exceed \$22,000.00.

Purpose: To update the NBHV Welcome Home database.

Funding Source: 100% reimbursable through the FY2022 NBHV grant.

- b. CRC 2022-146 Prevention & Wellness Services submitting a contract with The Baldwin Group, Inc. from December 1, 2022 through November 30, 2023. Amount to be paid to The Baldwin Group, Inc. is not to exceed \$783.04.

Purpose: To provide HDIS software used for CMH charting and billing and historical resource for Immunization clients.

Funding Source: 100% funded through CCBH General Revenue.

- c. CRC 2022-147 Prevention & Wellness Services submitting an addendum to the contract with Alyssa Sherer, RN, MSN, CNP, DNP (Resolution 2022-5, CRC 2022-54, CRC 2022-92 and CRC 2022-111) to increase the amount paid to Alyssa Sherer, RN, MSN, CNP, DNP from \$82,400.00 to \$86,000.00.

Purpose: To conduct Ryan White Part A medical chart review for sub-recipients.

Funding Source: 100% reimbursable through the FY2022 HRSA Ryan White grant.

- d. CRC 2022-148 Administration Services submitting a three-year contract with Thompson Reuters Corporation effective October 18, 2022. Amount to be paid to Thompson Reuters Corporation is not to exceed \$20,444.44.

Purpose: To provide a legal services account to CCBH for 4 users to conduct legal research, DIS locating, and public information services.

Funding Source:100% funded by CCBH General Revenue.

- e. CRC 2022-149 Administration Services submitting a technology and services agreement with CGI Voluntary Benefits, Inc. (CGIVB) effective October 18, 2022. Amount to be paid to CGIVB will be at a rate of \$1.50/enrolled employee/month for major medical and include a one-time set-up fee of \$500.00 and an annual renewal fee of \$500.00.

Purpose: To create and maintain an electronic benefits platform for CCBH.

Funding Source:100% funded by CCBH General Revenue.

- f. CRC 2022-150 Administration Services submitting a contract with Johnson Controls from November 1, 2022 through October 31, 2023. Amount to be paid to Johnson Controls is not to exceed \$7,275.81.

Purpose: To provide security system service and maintenance.

Funding Source:100% funded by CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00

None

6. Contract Rescissions

None

7. Other Business.

8. Public Comment (3-minute maximum).

9. Motion to adjourn the meeting.