

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – October 17, 2017

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – October 3, 2017.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2017-199 Prevention and Wellness Service submitting an addendum to the contract (2017-77) with Case Western Reserve University (CWRU) under the Teen Wellness Initiative (TWI) grant to change the fiscal reporting date requirements. The amount to be paid to CWRU to remain the same.
 2. CRC 2017-200 Prevention and Wellness Services submitting an addendum to the contract (2017-91) with Summit County Combined Health District under the Breast and Cervical Cancer Project (BCCP) grant to revise the scope of work related to deliverable objective #9 performance improvement. Amount to be paid to Summit County Combined Health District to remain the same.

5. CONTRACTS AND AWARDS:

A. Tabled Items

Household Sewage Program

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

1. CRC 2017-175
7242 W 130th St.
Middleburg Heights, Ohio 44130

B. New Items For Review

1. Bid/Quote Openings \geq \$25,000.00
 - a. CRC 2017-201 Cleanup and Removal of Construction and Demolition
Debris Project-Phase II
RFP# 2017-06

Lead Program

- b. CRC 2017-202
1853 Alvason Rd.
East Cleveland, Ohio 44112

2. Bid/Quote Openings $<$ \$25,000.00

Lead Program

- a. CRC 2017-203
291 E 270th St.
Euclid, Ohio 44132
- b. CRC 2017-204
18507 Newell Rd. Up & Down
Shaker Heights, Ohio 44122
- c. CRC 2017-205
13613 Cedar Rd. Up & Down
University Heights, Ohio 44118
- d. CRC 2017-206
2708 North Ave.
Parma, Ohio 44134
- e. CRC 2017-207
1844 Farmington
East Cleveland, Ohio 44112
- f. CRC 2017-208
18807 Libby Rd.
Maple Heights, Ohio 44137

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- g. CRC 2017-209
1651 Beverly Hills Dr.
Euclid, Ohio 44117
3. Expenditures: Contracts < \$25,000.00
- a. CRC 2017-210 Prevention and Wellness Services submitting a contract with The Baldwin Group, Inc. from December 1, 2017 through November 30, 2018. Amount to be paid to The Baldwin Group, Inc. is not to exceed \$865.17.
- Purpose: To provide HDIS software used for BCMH charting and billing and historical resource for Immunization clients.
- Funding Source: 100% funded through CCBH General Revenue.
- b. CRC 2017-211 Prevention and Wellness Services submitting a contract with the following agencies under the Racial and Ethnic Approaches to Community Health (REACH) grant:
- i. Conceptual Geniuses 9/30/17 – 9/29/18 \$16,225.00
- Purpose: To create messaging and develop materials to support the REACH strategies.
- Funding Source: 100% reimbursable through FY2018 REACH Program
- ii. Fairhill Partners 9/30/17 – 9/29/18 \$18,817.00
- Purpose: To coordinate the training of neighborhood leaders in the Chronic Disease Self-Management Program.
- Funding Source: 100% reimbursable through FY2018 REACH Program
- c. CRC 2017-212 Environmental Public Health Services submitting a contract with Washington State University St. Louis under the ODH 2017 Injury Prevention grant from October 1, 2017 through December 31, 2017. Amount to be paid to Washington State University St. Louis is not to exceed \$5,000.00.
- Purpose: WUSTL will develop a systems modeling tool to capture the complex relationships inherent to the opioid epidemic.

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Funding Source: 100% reimbursable through the FY2017 ODH Injury Prevention grant.

- d. CRC 2017-213 Administrative Services submitting a Master Service Agreement with Language Line Services, Inc. for translation services effective October 17, 2017. Amount to be paid to Language Line Services, Inc. is based on a fee for service as outlined in the agreement.

Purpose: To provide audio, visual and document translation services to CCBH at the rate of \$1.25/minute for audio, \$1.95-\$2.95/minute for visual dependent on language selection and \$0.14-\$0.43/word for documents dependent on language selection.

Funding Source: Reimbursable through various Programs and CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00

None

C. Contract Rescissions

None

6. Other Business.
7. Public Comment (3 minute maximum).
8. Motion to adjourn the meeting.