

CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – July 19, 2016

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – July 5, 2016.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2016-38 Prevention and Wellness Services submitting a contract with the Ohio Department of Health (ODH) under their STD Prevention Program to provide STD testing and treatment through the CCBH Family Planning clinic from July 1, 2016 through June 30, 2017. No exchange of funds.
 2. CRC 2016-39 Environmental Public Health Services submitting an addendum to the contract with C.B. Mullins Construction Company, Inc. (CRC 2016-1) under the Lead Hazard Control (LHC) grant to extend the end of the contract period from July 29, 2016 to August 28, 2016. Amount to be paid to C.B. Mullins Construction Company, Inc. to remain the same.
5. **CONTRACTS AND AWARDS:**
 - A. Tabled Items

None

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

B. New Items For Review**1. Bid/Quote Openings**

None

2. Expenditures: Contracts up to \$25,000

- a. CRC 2016-40 Prevention and Wellness Services submitting a contract with the Friendly Inn Settlement, Inc. under the 2015/2016 Racial and Ethnic Approaches to Community Health (REACH) grant for the use of their facility for the Hip-Cuyahoga Community Day on September 10, 2016. Amount to be paid to the Friendly Inn Settlement, Inc. is not to exceed \$500.00.

Purpose: To secure a facility for the HIP-Cuyahoga Community Day being held on September 10, 2016. The Friendly Inn was selected by the Community Ambassadors and it is within the Cleveland neighborhood of Central, which is one of the REACH target communities.

Funding Source: 100% reimbursable through the FY2016 REACH grant.

- b. CRC 2016-41 Epidemiology, Surveillance and Informatics Services submitting a contract with the City of Shaker Heights under the 2016/2017 Public Health Emergency Preparedness (PHEP) grant from July 1, 2016 through June 30, 2017. Amount to be paid to the City of Shaker Heights is not to exceed \$11,855.00. City of Shaker Heights to provide \$913.00 in in-kind match.

Purpose: To collaborate between SHHD, CCBH and CDPH to assure that the deliverables of the 2016/2017 Public Health Emergency Preparedness (PHEP) grant are met.

Funding Source: 100% reimbursable through FY2017 PHEP grant.

- c. CRC 2016-42 Epidemiology, Surveillance and Informatics Services submitting an addendum to the contract with ZED Digital (Resolution 2015-196) to modify the scope of services and increase the amount to be paid to ZED Digital from \$112,900.00 to \$116,969.00.

Purpose: To revise the scope of services in the contract with ZED Digital to meet agency needs during the re-design of the CCBH website.

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Funding Source: 100% reimbursable through CCBH General Revenue.

3. Revenue Generating Agreements up to \$25,000

None

C. Contract Rescissions

None

6. Public Comment (3 minute maximum).

7. Motion to adjourn the meeting.