

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

## *CONTRACT REVIEW COMMITTEE*

*AGENDA – June 21, 2016*

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
  - A. Approval of the Minutes of Prior Meetings: Regular Meeting – June 7, 2016.
  - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
    1. CRC 2016-24 Prevention and Wellness Services submitting a Memorandum of Understanding (MOU) with Richmond Heights Local Schools under the Teen Pregnancy Prevention (TPP) grant to enable the implementation of CCBH's TPP program curriculum within the school district from June 1, 2016 through May 31, 2017. No exchange of funds.
    2. CRC 2016-25 Epidemiology, Surveillance and Informatics Services submitting a Memorandum of Understanding (MOU) with NASA Glenn Research Center to define the working relationship when preparing for and responding to an event requiring the establishment of mass points of dispensing (PODs) effective June 21, 2016. No exchange of funds.
5. **CONTRACTS AND AWARDS:**
  - A. Tabled Items

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

None

B. New Items For Review

1. Bid/Quote Openings

- a. CRC 2016-26  
1581 & 1583 Larchmont Ave. Up & Down  
Lakewood, OH 44107

2. Expenditures: Contracts up to \$25,000

- a. CRC 2016-27 Prevention and Wellness Services submitting a contract with Radio One under the Racial and Ethnic Approaches to Community Health (REACH) grant for advertising services from July 4, 2016 through September 11, 2016. Amount to be paid to Radio One is not to exceed \$14,500.00.

Purpose: To implement a radio ad campaign that will be run on stations that reach the targeted population of the REACH grant to promote HIP-Cuyahoga and encourage participation in the HIP-Cuyahoga Community Day event being held in September 2016.

Funding Source: 100% reimbursable through the FY2016 REACH grant.

- b. CRC 2016-28 Prevention and Wellness Services submitting an addendum to the contract with Case Western Reserve University (CWRU) (Resolution 2015-123) under the Child and Family Health Services (CFHS) grant to extend the contract period from June 30, 2016 to September 30, 2016 and increase the amount paid to CWRU from \$90,000.00 to \$112,500.00.

Purpose: For the continuation of grant deliverables through the extension period funded by ODH for the FY2016 CFHS grant year that was Board approved on April 27, 2016.

Funding Source: 100% reimbursable through the FY2016 CFHS grant.

- c. CRC 2016-29 Prevention and Wellness Services submitting an addendum to the contract with Muquit Sabur (Resolution 2015-161) under the Prevent Premature Fatherhood (PPF) grant to decrease the amount paid to Muquit Sabur from \$2,000.00 to \$1,750.00.

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Purpose: To reduce the contract amount by the fee for facilitation of one (1) educational session with youth under the current PPF grant cycle.

Funding Source: 100% reimbursable through the FY2016 PPF grant.

- d. CRC 2016-30 Epidemiology, Surveillance and Informatics Services submitting an addendum to the contract with K Seidman Consulting, LLC (Resolution 2015-163) under the FY14 Urban Area Security Initiative (UASI) grant to decrease the amount paid to K Seidman Consulting, LLC from \$20,000.00 to \$9,412.50.

Purpose: Decrease in contract amount is due to the reconciliation of estimated hours to actual hours contributed to functional needs planning.

Funding Source: 100% reimbursable through the FY14 Urban Area Security Initiative (UASI)

### 3. Revenue Generating Agreements up to \$25,000

None

### C. Contract Rescissions

None

### 6. Public Comment (3 minute maximum).

### 7. Motion to adjourn the meeting.