

CUYAHOGA COUNTY  
BOARD OF HEALTH  
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

*CONTRACT REVIEW COMMITTEE*

*AGENDA – April 16, 2024*

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
  - A. Approval of the Minutes of Prior Meetings: Regular Meeting – April 2, 2024.
  - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
    1. CRC 2024-053 Environmental Public Health Services submitting an addendum under the Ohio Department of Health Lead Delegated Authority Provider Agreement (2023-106) to add Section 5.26, 5.27 and 5.28 to the agreement. Amount to be received is to remain the same.
5. **CONTRACTS AND AWARDS:**
  - A. Tabled Items
  - B. New Items for Review
    1. Bid/Quote Openings  $\geq$  \$25,000.00
    2. Bid/Quote Openings  $<$  \$25,000.00
      - a. CRC 2024-054  
15708 Dunbury  
Maple Heights, Ohio 44137
    3. Expenditures: Contracts  $<$  \$25,000.00

- a. CRC 2024-055 Population Health submitting a contract with the Muse Content Group under the 2023/2024 Racial and Ethnic Approaches to Community Health (REACH) grant from March 1, 2024 through September 29, 2024. Amount to be paid to the Muse Content Group is not to exceed \$10,000.00.

Purpose: To work with Early Ages Healthy Stages to adapt Feed Our Future Harvest of the Month and farms to create early care assets in the age group of 0-5, in the capacity of the Feed Our Future communications partner.

Funding Source: 100% reimbursable through the 23/24 REACH grant.

- b. CRC 2024-056 Administration Services submitting a contract with Ulliance, Inc. for employee assistance program (EAP) services from May 1, 2024 through April 30, 2025 in an amount not to exceed \$7,500.00. Employee training rate is \$300.00 per hour (plus travel expenses for in-person sessions).

Purpose: To provide employee assistance program (EAP) services to CCBH employees.

Funding Source: 100% funded through CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00
5. Contract Rescissions
6. Other Business
7. Public Comment (3-minute maximum).
8. Motion to adjourn the meeting.