

# CUYAHOGA COUNTY BOARD OF HEALTH

REVISED  
12/28/2023

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

## CONTRACT REVIEW COMMITTEE

### AGENDA – January 02, 2024

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
  - A. Approval of the Minutes of Prior Meetings: Regular Meeting – December 19, 2023.
  - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
    1. CRC 2024-01 Environmental Public Health Services submitting the following contract addendums under the 2023/2024 Overdose Data to Action grant to revise Exhibit A – Scope of Work. Amount to be paid to the sub-recipients will remain the same.

Circle Health Services	2023-107
Cleveland State University	2023-107
Project White Butterfly	2023-107
Thrive for Change	2023-107
Thrive Behavioral Health Center	2023-107
Center for Health Affairs	2023-125
Hispanic UMADAOP	2023-125
    2. CRC 2021-02 Epidemiology, Surveillance and Informatics Services submitting a Letter of Agreement with Cuyahoga County Office of Emergency Management. Period for agreement will be effective upon signature until terminated. No Exchange of Funds.

Roderick Harris, DrPH Health Commissioner

**5. CONTRACTS AND AWARDS:**

## A. Tabled Items

## B. New Items for Review

1. Bid/Quote Openings  $\geq$  \$25,000.00
2. Bid/Quote Openings  $<$  \$25,000.00
3. Expenditures: Contracts  $<$  \$25,000.00
  - a. CRC 2024-03 Population Health submitting a contract with Notavi Creative LLC. under the 2023/2024 National Association of County and City Health Officials (NACCHO) Early Care Education (ECE) grant from December 1, 2023 through January 31, 2024. Amount to be paid to Notavi Creative LLC. is not to exceed \$3,450.00.

Purpose: To serve as the Early Ages Healthy Stages communications partner and create storytelling assets from the ECE work group using their direct perspectives and insights.

Funding: 100% reimbursable through the 2023/2024 National Association of County and City Health Officials (NACCHO) Early Care Education (ECE) grant

4. Revenue Generating Agreements  $<$  \$25,000.00
5. Contract Rescissions
6. Other Business
7. Public Comment (3-minute maximum).
8. Motion to adjourn the meeting.