



Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina

Clinton Droster, Julie Patterson – Co-Chairs

Strategy and Finance Committee Minutes

Wednesday, April 3, 2024

1: 00 pm to 2:30 pm

Start: 1:03

End: 2:33 pm

Facilitator: C. Droster

Moment of Silence

Welcome and Introductions

Approval of Agenda: April 3, 2024

Addendum:

Motion: N. O’Neal

Seconded: J. Patterson

Vote: In Favor: All

Opposed: 0

Abstained: 0

Approval of the Minutes: March 6, 2024

Addendum:

Motion: J. Patterson

Seconded: J. McMinn

Vote: In Favor: 8

Opposed: 0

Abstained: 1- N. O’Neal

Recipient Report – April 2024 - Fiscal Report Review – M. Baker

Fiscal Report Review – M. Baker

This is our final month for invoices for 2023. We are currently at 88% expenditures and the sub recipients have until April 12th to sub-recipients are moving funds to account for things. Invoices will continue to come thru and recipients will make sure all their funds are expended.

RYAN WHITE PART A PROGRAM - CLEVELAND TGA YTD EXPENSES BY SERVICE CATEGORY

Priority Ranking	Category	Total Awarded	YTD Spending %	YTD Spending Total	Unduplicated
	Core Services Total	\$3,545,646.00		\$3,042,582.45	
5	Outpatient/Ambulatory Health Services	\$1,259,597.00	87.49%	\$1,102,044.77	2282
6	Medical Case Management	\$1,221,912.00	89.64%	\$1,095,301.66	935
1	Oral Health Care	\$302,252.00	75.34%	\$228,459.78	285
11	Mental Health Services	\$280,500.00	85.30%	\$239,274.94	724
14	Medical Nutrition Therapy	\$79,993.00	86.47%	\$69,166.19	168
8	Early Intervention Services	\$334,310.00	72.46%	\$242,253.11	397
12	Home Health Care Services	\$11,896.00	98.49%	\$11,716.82	31
13	Home/Community Based Health Care	\$54,186.00	100.33%	\$54,365.18	28
	Support Services Total	\$848,090.00		\$827,004.20	
3	Medical Transportation	\$110,170.00	93.61%	\$103,128.22	1212
15	Emergency Financial Assistance	\$5,200.00	34.91%	\$1,815.51	5
7	Non-Medical Case Management Services	\$345,620.00	96.73%	\$334,321.90	1330
9	Psychosocial Support	\$54,000.00	90.44%	\$48,838.67	90
16	Food Bank/Home Delivered Meals	\$88,100.00	96.70%	\$85,194.56	408
4	Other Professional Services	\$245,000.00	103.55%	\$253,705.34	149
	All Totals	\$4,393,736.00	88.07%	\$3,869,586.65	3148

OVERUTILIZED ON TARGET UNDERUTILIZED



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Ryan White Part A Expenditures Summary - April 2024

Overview

Eighty-eight (88%) of the budget for this grant year has been utilized. The target for this timeframe is **100%**

Factors that may contribute to green results:

- *Categories that have a large percentage of salary coverage
- *Invoice submission—we are currently awaiting 6 invoices which we anticipate reaching approximately 95% of the full award amount
- *Vacancies in key positions—example: 1 medical case manager position vacant for 7 months; 1 medical case manager position vacant for 8 months
- **Budget closeouts—end of year reporting is a process of checks and balances*

New/Old Business

Begin Process of Prioritizing Ryan White Service Categories - Managing Conflict of Interest – L.J. Sylvia

As an overview of the **Ryan White Planning Council Bylaws on Conflict of Interest**, “*Members that are conflicted on a particular issue cannot advocate for/against it, or cast a vote for it, unless presented on the ballot as a slate vote. However, they can participate in the discussion and offer technical input and information. If Planning Council members think there may be a possible conflict of interest with an attempt to vote, they can bring that to the attention of the committee so it can be addressed.*” In summary, someone is considered conflicted if they are a board member, a staff person, a consultant or a volunteer who works at least 20 hours per week at a Ryan White Party service provider. However, if you are a client of a Part A-funded provider, you are not considered conflicted. Additionally, only official, county-appointed members can vote on issues, but if conflicted, they can only participate in the discussion or offer information. Last, if anyone is aware of a potential conflict of interest, please bring it to our attention or type in the chat the name of the organization and the service category(s) of conflict.

Prioritize Ryan White Non-Funded Service Categories

C. Droster - We will now begin the first part of the PSRA process in prioritizing the Ryan White Support Funded Services Categories in our TGA, which we must keep for our repertoire and rank every year, or else they will not get funded.

L.J. Sylvia - We will go through each of these different criteria for each service category, then using information at the bottom of the columns, we will create a score for each service. Afterwards, members will vote to recommend approving the six (6) funded categories that will be ranked today.

J. Patterson – A suggestion is just to move the order of the last four categories, recognizing that it won't affect any of the funding because they're non-funded. Also, while outreach being thrown at the bottom is convenient numbers-wise, the sense is that outreach would be higher. Maybe we can put it up around level 26 with Health Education/Risk Reduction, as we don't want to spend a lot of time on this.

Service Categories Are Ranked

<i>As part of the PSRA (Priority Setting & Resources Allocation), all service categories must be ranked.</i>
<i>Before the June PSRA meeting, the Strategy & Finance (S&F) Committee leads the ranking process during Strategy & Finance Committee meetings.</i>
<i>The final ranking is voted on by the full Planning Council at the June PSRA meeting.</i>

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The Criteria for Ranking

Payer of Last Resort - Are there other funded sources that provide the same or equivalent service to Ryan White eligibility accessed or maintenance in care?

Rank: 8 = no other sources; 5 = few sources; 3 = sufficient sources; 1 = numerous sources

Access/Maintenance in Care - Does the category promote access OR maintenance in primary medical care?

Rank: 8 = fully promotes access & maintenance in care; 5 = mostly; 3 = somewhat; 1 = does not

Specific Gaps/Emerging Needs – To what extent do Part A-funded services address a specific service gap or service need? Does this service address a newly identified or projected future need?

Rank: 8 = highest need or gap; 5 = moderate need or gap; 3 = low need or gap; 1 = no need or gap

Consumer Priority – Has the category been specifically identified as a priority by PLWHA through needs assessment data and/or other data as important and/or in need of additional funding?

Rank: 8 = highest priority; 5 = priority; 3 = somewhat a priority; 1 = not a priority

Part A Non-Funded Category Rankings (15) – April 3, 2024

Housing Services	15
AIDS Drug Assistance Program (ADAP)	16
Health Insurance Premium Cost Sharing (HIPCSA)	17
Referral for Health Care/Supportive Services	18
Rehabilitation Services	19
Respite Care Services	20
Local AIDS Pharmaceutical Assistance	21
Treatment Adherence Counseling	22
Hospice Services	23
Substance Abuse Treatment (Outpatient Services)	24
Substance Abuse Treatment (Residential Services)	25
Health Education/Risk Reduction	26
Outreach Services	27
Child Care Services	28
Linguistics Services	29

Motion: For Full-Slate Approval of all Ryan White Non-Funded Category Rankings (15) in the TGA for the Grant Year 2025-26, as amended and written on the Power Point slide presentation.

Motion: F. Ross

Seconded: J. Patterson

Vote: 9

Opposed: 0

Abstained: 0

Motion passes.

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Part A Funded Support Services (6) - April 3, 2024

<p><u>Medical Transportation Services</u> Payer of Last Resort - 1 Access/Maintenance in Care - 8 Specific Gaps/Emerging Needs - 3 Consumer Priority - 8</p>	<p><u>Emergency Financial Assistance (EFA)</u> Payer of Last Resort - 8 Access/Maintenance in Care – 3 Specific Gaps/Emerging Needs - 3 Consumer Priority – 5</p>
<p><u>Non-Medical Case Management Services</u> Payer of Last Resort - 3 Access/Maintenance in Care - 8 Specific Gaps/Emerging Needs - 8 Consumer Priority – 5</p>	<p><u>Psychosocial Support Services</u> Payer of Last Resort - 8 Access/Maintenance in Care - 5 Specific Gaps/Emerging Needs- 5 Consumer Priority – 3</p>
<p><u>Food Bank/Home Delivered Meals</u> Payer of Last Resort - 1 Access/Maintenance in Care - 3 Specific Gaps/Emerging Needs - 5 Consumer Priority - 5</p>	<p><u>Other Professional Services (Legal)</u> Payer of Last Resort - 8 Access/Maintenance in Care - 3 Specific Gaps/Emerging Needs - 5 Consumer Priority - 3</p>

K. Ruiz - Part B Emergency Financial Assistance (EFA), funds emergency housings utilities, food, and transportation.

Z. Levar - For Part A Non-Medical Case Management, there are two housing agencies and three benefit coordination agencies.

M. Baker - For Psychosocial support groups, the total is four (4), one at UH, Metro, Signature Health, and Mercy.

Motion: For Full-Slate Approval of the six (6) Part A Support Services Category Rankings, funded in the TGA for the Grant Year 2025-26, as documented on the Power Point slide presentation.

Addendum:

Motion: J. Patterson **Seconded: K. Dennis**

Vote: 8 Opposed:0 Abstained: 1

Motion passes.

Begin to Prioritize Core Funded Categories – Tabled for next meeting.

Standing Business

The next Strategy & Finance Workgroup meeting is set for: Weds., April 24, 2024 from 1-2:00 pm.

Parking Lot - None

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Announcements

J. Patterson – There is an upcoming AIDS Funding Collaborative (AFC) Community Briefing: National HIV/AIDS Conference, Summits & Training, set for Tuesday, April 16, 2024, from 11:30 am – 2:00 pm, located at The Centers, 12202 Euclid Avenue. Ohio 44112. This is an opportunity to hear updates & highlights from recent HIV/AIDS conferences and summits, learn about the AFC’s new key indicators and opportunities in 2024 for professional development, and network with new and seasoned colleagues from across Northeast Ohio. If interested, [Click here to register on eventbrite today!](#)

Adjournment:

Motion: F. Ross

Seconded: B. Augiriano

Attendance

		Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
	S & F Members										
1	Clinton Droster, Co-chair	20	0	20	20						
2	Julie Patterson, Co-chair	20	20	20	20						
3	Michael Deighan	20	0	0	0						
4	Jeannie Citerman-Kraeger	20	20	0	0						
5	Biffy Aguiriano	20	20	20	20						
6	Anthony Thomas	0	20	20	0						
7	Naimah O'Neal	10	10	0	10						
8	Jason McMinn	10	10	10	10						
9	Faith Ross	10	10	10	10						
	Total in Attendance	8	7	6	6						

PC Members: K. Dennis, B. Gayheart, T. Mahdi, K. Ruiz

Attendees: C. Barnett, X. Merced

Staff: M. Baker, Z. Levar, L.J. Sylvia, T. Mallory