

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Community Liaison Committee (CLC) Minutes

Wednesday, April 3, 2024

12:00 pm to 1:00 pm

Start: 12:05 pm

End: 12:57 pm

Facilitator: N. O'Neal

Moment of Silence

Welcome and Introductions

Please note: PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as "an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling."

Approval of Agenda: April 3, 2024

Motion: P. Scardino Seconded: B. Gayheart

Vote: In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: March 6, 2024

Addendum:

Motion: P. Scardino Seconded: B. Gayheart

Vote: In Favor: 7 Opposed: 0 Abstained: 1- N. O'Neal

Motion passed.

Old/New Business

Review Ryan White Provider Service Categories and Determine if CLC will "Flag" a Category for Deeper

Discussion at PSRA – N. O'Neal

We will now review our RW service categories to decide if we want to consider "flagging" or identifying any specific categories we may want to bring to PSRA for more discussion. If so, we must decide on ideas hopefully by May, as PSRA meeting is in June. One question before going further, how do you define PSRA?

***Response: M. Deighan** - The meeting we have in June to decide money for categories.

***Comment: J. Patterson** – As a reminder, Priority Setting (the "PS" portion of PSRA), for ranking, prioritizing, and identifying and/or "flagging" categories, takes place throughout the year, not just on that date.

***Comment: L.J. Sylvia** - Agreed, and these meetings are starting today in S&F committee with ranking of the non-funded categories. The June meeting focuses on Resources Allocation (the "RA" portion of PSRA), in which funding is designated to categories, based on data from previous year spending, over and/or under-utilization funding requests, changes in ranking, consumer need, etc. So, if we want something "flagged" for more discussion, we have to get it to S&F by next month.

***Comment: N. O'Neal** – For 'Gaps in Services', it's surprising mental health was low.

***Response: L.J. Sylvia** - It may be low on the chart, but people may have access to that service.

***Comment: L.J. Sylvia** – For issues with aging PLWH, having complex medical concerns was a top priority. Based on this, is there a category we should consider for a deeper dive?

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***Comment: B. Gayheart** – Housing and dental usually top, but it was interesting to see food as number three. These are definitely gaps and we need to see why they are.

***Comment: M. Deighan** - Spending time on gaps may not be useful, as it seems most people didn't respond to gaps.

***Comment: B. Willis** – With food, there was also a big change in SNAP (Supplemental Nutrition Assistance Program) last month with the pandemic extension going away.

***Comment: L.J. Sylvia** – One thing that may help is to look at how we prioritize the categories.

N. O'Neal - For now, we will come back to this in May in case ideas come up by then.

L.J. Sylvia - As we've done the survey and listening sessions, the second part in this process is handing it off to PC to review the data we found and then present it in PSRA, so the discussion could take place there. For deeper dives in general, and learning more about categories, we can make suggestions to QI to look further into those topics.

Review and Update Survey Format – L.J. Sylvia

As we have completed the current surveys and reviewed the data. We will now look at making changes to have ready for the next one.

L.J. Sylvia – We will update an item missing race categories. For the open-ended question of how long persons had lived with HIV, will be multiple choice, so as to allow better response.

***Comment: M. Deighan** - Some may not have been aware they could access these services. We can ask to check which ones they use, or just leave as is with 'Which services have you used in the last 12 months?', then add, if you find services of interest, contact your case manager.

L.J. Sylvia - We will add, if you have used these services, please indicate.

L.J. Sylvia - For open-ended question #11, we had to code it and look back at the responses.

***Comment: M. Deighan** - Keep the narrative for now, and if there's a way to sort them maybe these categories could be used in a later session, where they could pick them or circle the data.

L.J. Sylvia - We will keep the narrative with no added questions.

L.J. Sylvia – For ranking of services, does it need improving?

***Comment: C. Droster** – It worked out easier on paper.

L.J. Sylvia – We will check with medical case managers and PC on their thoughts and on how to improve.

L. J. Sylvia - Outreach in marketing the survey went very well and we commend all on that. The medical case managers also got several reminder emails and announcements at meetings, which tremendously helped increase our totals by more than 80% over last survey.

N. O'Neal - Any thoughts on an event to push the survey?

***Comment: M. Deighan** – Perhaps PC could have a survey available at various agencies or locations other than hospitals and clinics.

L.J. Sylvia – We should also look at how to increase communication in outlying counties, maybe building more relationships with those case managers.

***Comment: P. Scardino** – Maybe doctors who treat PLWH, also fairs or events in outlying communities.

***Comment: M. Baker** – Outreach to medical and non-medical case managers is a great option, and if we want this throughout the TGA, regardless of roles or positions, that can be done.

L.J. Sylvia – We will work with the Recipient office on these contacts, and for the question on aging, if leaving it on, it can be condensed to one question.

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Takeaways

Possible “Flagging” a Category for Deeper Discussion at PSRA

1. Priority Setting (the “PS” portion of PSRA), for ranking, prioritizing, and identifying and/or “flagging” categories, takes place throughout the year.
2. The June meeting focuses on Resources Allocation (the “RA” portion of PSRA), in which funding is designated to categories, based on data from previous year spending, over and/or under-utilization funding requests, changes in ranking, consumer need, etc.
3. If we want something “flagged” for more discussion, we have to get it to S&F by next month so, we could come back to this in May in case ideas come up.
5. For deeper dives in general, and learning more about categories, we can make suggestions to QI to look further into those topics.

Review/Update of the Survey Format

1. We will update an item missing race categories. The open-ended question of how long persons had lived with HIV will be multiple choice, and add, if you have used these services, please indicate.
2. For the open-ended question #11, if people use RW services, we will keep the narrative, add no further questions, and maybe sort the categories in a later session, where people can pick or circle the data.
3. For ranking of services, we will check with medical case managers and full PC on their thoughts and on how to improve.
4. Marketing the survey went very well and we commend all on that, especially case managers, as they tremendously helped increase our totals by more than 80% over last survey.

Ideas on ways/events to push the survey

1. Having surveys available at various agencies or locations other than medical facilities.
2. Look at how to increase communication in outlying counties and building relationships with those case managers.
3. Part A office will work together with PC on outreach to medical and non-medical case managers throughout the TGA, and for the two-part aging question on the survey, it will be condensed to one question.

Events

- National Youth HIV/AIDS Awareness Day, Wednesday April 10th (Brooke)
- Ashtabula Pride June 15th (Biffy and Peter, Billy).
- Lorain Pride, June 29th (Billy)
- Cleveland Pride, June 1st

Training Interest

L.J. Sylvia – Is there any interest for MyChart training?

***Response: K. Dennis** – Yes, it could be helpful.

***Comment: N. O’Neal** – It would be good to have someone train who’s worked in that system.

***Comment: B. Aguiriano** – Being trained in EPIC, am willing to touch base with colleagues on help with a training group.

L.J. Sylvia - We will reach out on training for MyChart.

Standing Business

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Agree on CLC Committee work activity (if any) to be reported at the Executive and Full Planning Council Meetings – N. O’Neal

We will report today’s discussion on possible CLC categories to flag for PSRA and the current survey update.

Announcements

B. Willis – An upcoming event, “A Day of Connection: Art, Music, and HIV/AIDS” will be held on Saturday, April 13, 2024, from 11:00 am-5:00 pm., at the Oberlin College Allen Memorial Art Museum in Oberlin Ohio. There will be a gallery talk by artist and activist, Gil Kudrin entitled, “Night Sweats and T-Cells”, along with a concert, an exhibit of HIV AIDS activist material, which will be on display through December 15th, and other and musician and theater performances.

N. O’Neal - The Center is doing their food markets again. Please pass the word for all to come and partake of the excellent fruits and vegetables these markets provide throughout the year. The first Centered Markets are scheduled for **Tuesday, April 9th at Uptown** and **Thursday, April 11th at Gordon Square (Lot across from 5209)**. If you would like to pick up bags for your clients, families, or yourself, please come visit the Markets between **12pm and 2pm**. Also, they need volunteers from 11:00 am-3:00 pm on both days for: sorting and bagging, food distribution, preparing bags, directing traffic, and information gathering. If you have any questions or would like to sign up to help on any Centered Market date, please email The Centers at: BNRC@thecentersohio.org.

Adjournment

Motion: K. Dennis **Seconded:** L. Lovett

Attendance

	CLC Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Naimah O’Neal, Co-chair	20	20	0	20						
2	Faith Ross, Co-chair	20	20	20	0						
3	Stephanice Washington	20	20	0	0						
4	LeAnder Lovett	0	0	20	20						
5	Bryan Jones	20	0	0	0						
6	Peter Scardino	20	20	20	20						
	Total in Attendance	5	4	4	3						

PC Members: K. Dennis, B. Aguiriano, M. Deighan, C. Droster, B. Gayheart

Attendees: B. Willis

Staff: M. Baker, Z. Levar, L.J. Sylvia, T. Mallory