

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – January 24, 2024

Meeting called to order by Dr. Hall, President of the Board at 9:05 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 24, 2024.

Roll Call: The following members were present: Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams, and Mr. Thomas P. O'Donnell.

The reading of the minutes of the December 20, 2023 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Dr. Williams, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates

Committee Reports – Diversity Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. O'Donnell, seconded by Mr. Wang, that the following RESOLUTION 2024-001 be adopted:

BE IT RESOLVED to That the Cuyahoga County Board of Health confirms its compliance with Federal, State and Local laws regarding accessibility to services and protection from discrimination in providing services to the community or in employment decisions.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-002 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional 2023 Ohio Equity Initiative grant funding from the Ohio Department of Health in the amount of \$278,950.00, and to revise the end date from December 31, 2023 to June 30, 2024 (Resolution 2022-158).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION 2024-003 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract addendum with the Neighborhood Leadership Institute (NLI) under the 2023 Ohio Department of Health Ohio Equity Initiative grant to increase the amount to be paid to NLI from \$330,800.00 to \$454,341.84, and to revise the end date from December 31, 2023 to June 30, 2024 (Resolution 2022-163).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-004 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Better World Advertising, Inc. under the 2023/2024 Ohio Department of Health Implementing Enhanced HIV P&S for Health Departments grant from January 24, 2024 to May 31, 2024 in the amount not to exceed \$75,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. O'Donnell, seconded by Mr. Wang, that the following RESOLUTION 2024-005 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Green Home Solutions in an amount not to exceed \$28,000.00 for lead remediation work at 13209 Cranwood Park Blvd., Garfield Heights, Ohio 44125 (CRC 2023-206).

Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Dr. Williams, seconded by Mr. O'Donnell, that the following RESOLUTION 2024-006 be adopted:

BE IT RESOLVED to Grant a Variance from Ohio Administrative Code Section 3701-29-12 (P)(2) for the Sewage Treatment System Servicing the Residence at 7990 Skyline Drive, Broadview Heights, Ohio (PPN# 582-04-039).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-007 be adopted:

BE IT RESOLVED to Grant a Variance from Ohio Administrative Code Section 3701-29-12

(P)(2) for the Sewage Treatment System Servicing the Residence at 7968 Skyline Drive, Broadview Heights, Ohio (PPN# 582-04-041).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION 2024-008 be adopted:

BE IT RESOLVED to Grant a Variance from Ohio Administrative Code Section 3701-29-12 (P)(2) for the Sewage Treatment System Servicing the Residence at 6520 Columbia Rd, Olmsted Township, Ohio (PPN# 262-07-018).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Mr. O'Donnell, that the following RESOLUTION 2024-009 be adopted:

BE IT RESOLVED to Grant a Variance from Ohio Administrative Code Section 3701-29-12 (P)(2) for the Sewage Treatment System Servicing the Residence at 29500 Edgedale Rd, Pepper Pike, Ohio (PPN# 871-31-006).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2024-010 be adopted:

REGULAR ACTIONS OF THE BOARD:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Closerlook Search Services, Inc. dba ZED Digital, in an amount not to exceed \$58,500 for CCBH website design and consulting, and subsequently not to exceed \$2,300 per month for ongoing website maintenance and support services from January 1, 2024 through December 31, 2026 unless renewed per the terms of the agreement.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

RESOLUTION 2024-011 To amend the Cuyahoga County Board of Health Swimming Pool, Spa, and Special Use Pool Program Fees pursuant to the Ohio Revised Code Sections 3749.04 and 3709.09 effective April 1, 2024.

SECOND READING:

None

THIRD READING:

None

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2024-012 be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Health Commissioner's Report –
(1) Infectious Disease Update

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Dr. Williams, seconded by Mr. O'Donnell, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Executive Session began at 10:30 a.m.

Executive Session ended at 10:56 a.m.

Miscellaneous Business –
None

Thereupon, it was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 10:56a.m.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):
 - A. Establish a budget for the 2024/2025 Newborn Home Visiting Program in the amount of \$725,000.00 (ref. enclosed).

2. Budget Revision(s):
 - A. Budget revision for the 2023 Dental Sealant grant to increase the budget by \$110.00 (ref. enclosed).
 - B. Budget revision for the 2023/2024 National Association of County and City Health Officials Early Care and Education (NACCHO ECE) grant to redistribute funds (ref. enclosed).
 - C. Budget revision for the 2021-2022 Overdose Data to Action grant to decrease the budget by \$50,219.19 (ref. enclosed).
 - D. Budget revision for the 2022/2023 Overdose Data to Action grant to decrease the budget by \$416,459.85 (ref. enclosed).
 - E. Budget revision for the 2019/2021 Tobacco 21 grant to decrease the budget by \$60,000.00 (ref. enclosed).
 - F. Budget revision for the 2021/2023 Public Health Workforce grant to redistribute funds (ref. enclosed).
 - G. Budget revision for the Budget revision for the 2019/2020 Reach grant to redistribute funds (ref. enclosed).
 - H. Budget revision for the 2020/2021 Reach grant to reduce the budget by \$15,265.35(ref. enclosed).
 - I. Budget revision for the 2021/2022 Reach grant to reduce the budget by \$53,513.21 (ref. enclosed).
 - J. Budget revision for the 2022/2023 Reach grant to redistribute funds (ref. enclosed).
 - K. Budget revision for the 2022/2023 Reach Supplemental grant to reduce the budget by \$22,514.39 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Ratify Appointment(s):

- A. Daniella Saul, Epidemiologist, Pay Grade E, \$56,127.00 annually, effective January 2, 2024.
- B. Gladys Harris, Public Health Nurse Supervisor, Pay Grade F, \$72,000.00 annually, effective January 16, 2024.
- C. Elizabeth Ludtke, Grant Coordinator, Pay Grade C, \$42,710.00 annually, effective January 16, 2024.

2. Appointment(s):

- D. TBD, Director, External Affairs, Pay Grade H, \$86,436.00 annually.
- E. TBD, Administrative Services Supervisor, Pay Grade E, \$56,127.00 annually.
- F. TBD, Communicable Disease Investigator Program Manager, Pay Grade E, \$56,127.00 annually.

3. Promotion(s):

- G. Jennifer Barno, Registered Environmental Health Specialist, Grade D, \$48,951.00 annually, effective January 29, 2024.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- A. Roderick Harris to the 2024 NACCHO360 Conference: July 22 - 27, 2024. Detroit, MI.

Environmental Public Health

Epidemiology, Surveillance and Informatics

Nursing & Clinical Services

Population Health

- B. Michele Benko, Erin Dodds to Ohio Equity Initiative program meetings January 1, 2024 – June 30, 2024 – various locations in Ohio.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. December 19, 2023 CRC Meeting (ref. enclosed):

Contract Recommendations for Board Approval

CRC 2023-171: Tesco Specialty Vehicles - \$280,050.00 to be submitted to Board for approval.

CRC 2023-206: Green Home Solutions - \$28,000.00 to be submitted to Board for approval.

CRC 2023-208: TNT Construction - \$35,199.00 to be submitted to Board for approval.

Contract Approvals

CRC 2023-209: - Robert DeLorenzo – \$11,000.00.

CRC 2023-210: Jason Monaco –\$1,500.00.

CRC 2023-211: Addendum – Paragon CMS – increase from \$15,925.00 to \$16,420.00.

CRC 2023-212: Addendum – Paragon CMS – increase from \$36,810.00 to \$37,640.00.

CRC 2023-213: Addendum – AIDS Taskforce of Greater Cleveland – increase from \$305,868.00 to \$329,170.00.

CRC 2023-214: Addendum – Circle Health Services – decrease from \$144,225.00 to \$132,200.00.

CRC 2023-215: Radio One/Urban One –\$22,000.00

CRC 2023-216: Richardson Compensation Consulting, LLC - \$24,500.00.

CRC 2023-217: USI Insurance Services - \$23,500.00.

CRC 2023-218: Davey Resource Group - \$10,390.00.

CRC 2023-219: Addendum - Zscape Horticulture, LLC. – extend the end date from December 31, 2023 to December 31, 2024 with the rates as follows:

Basic Landscaping Services	\$5,040.00 per year
Plowing – Lot	\$ 200.00 per occurrence
De-icing – Lot	\$ 150.00 per occurrence

- | | |
|----------------------|-------------------------|
| Plowing – Sidewalks | \$ 40.00 per occurrence |
| De-icing – Sidewalks | \$ 40.00 per occurrence |
2. January 2, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-01 Environmental Public Health Services submitting the following contract addendums under the 2023/2024 Overdose Data to Action grant to revise Exhibit A – Scope of Work. Amount to be paid to the sub-recipients will remain the same.

Circle Health Services	2023-107
Cleveland State University	2023-107
Project White Butterfly	2023-107
Thrive for Change	2023-107
Thrive Behavioral Health Center	2023-107
Center for Health Affairs	2023-125
Hispanic UMADAOP	2023-125

CRC 2024-02 Epidemiology, Surveillance and Informatics Services submitting a Letter of Agreement with Cuyahoga County Office of Emergency Management. Period for agreement will be effective January 2, 2024 until terminated. No Exchange of Funds.

Contract Approvals

CRC 2024-03: Notavi Creative, LLC. –\$3,450.00.

3. January 16, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2024-04 Environmental Public Health Services submitting the following contract addendums under the 2023/2024 Overdose Data to Action grant to revise Exhibit A – Scope of Work. Amount to be paid to the sub-recipients will remain the same.

St. Vincent Charity Community Health Ctr. Resolution 2023-125

CRC 2024-05 Administration submitting a Business Associate Agreement (BAA) with A&S Animal Control Inc. to support the City of Solon rabies control program effective January 1, 2024. No exchange of funds.

Tabled Items

CRC 2024-06: Water Quality Lab Services - RFP# 2023-08

Contract Approvals

CRC 2024-07: - Traci Bonvenuto – \$3,000.00.

CRC 2024-08: Addendum – Cuyahoga County Department of Senior and Adult Services – increase from \$56,082.00 to \$66,082.00.

Revenue Generating Agreements

CRC 2024-09: Phase II Service Agreements – following communities from January 1, 2024 through December 31, 2025.

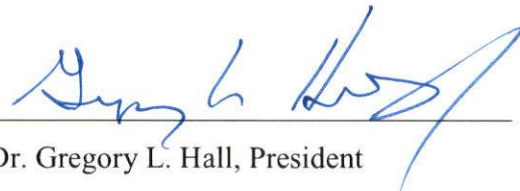
City of North Olmsted	\$11,188.00
City of Rocky River	\$ 5,370.00
Village of Bentleyville	\$ 2,000.00

B. Other Contracts

CUYAHOGA COUNTY BOARD OF HEALTH



Roderick L. Harris, Secretary



Dr. Gregory L. Hall, President