

CUYAHOGA COUNTY  
BOARD OF HEALTH  
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*CONTRACT REVIEW COMMITTEE*

*MINUTES – March 19, 2024*

Meeting called to order by Rick Novickis, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 19, 2024.

Roll Call: The following members were present: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 5, 2024.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

It was moved by Judy Wirsching, seconded by Martha Halko, that the consent agenda, including the minutes of the March 5, 2024 CRC meeting be approved.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

**CONTRACTS AND AWARDS:**

Tabled Items:

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

It was moved by Martha Halko, seconded by Amy Geiss, that the following contract (CRC 2024-031) for 14600 Potomac Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$37,703.00 be submitted to the Board for approval (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Bid/Quote Openings < \$25,000.00

It was moved by Judy Wirsching, seconded by Amy Geiss, that the following contract (CRC 2024-032) for 5549 Beechwood Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and that a contract be awarded to Green Home Solutions in the amount of \$16,325.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Abstain: Rod Harris

It was moved by Rick Novickis, seconded by Martha Halko, that the following contract (CRC 2024-033) for 290 East 264<sup>th</sup> St., Euclid, Ohio 44132 be accepted as the lowest and best, and that a contract be awarded to Paragon CMS in the amount of \$14,905.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Abstain: Rod Harris -

It was moved by Rod Harris, seconded by Judy Wirsching, that the following contract (CRC 2024-034) for 6561 Solon Rd., Solon, Ohio 44139 be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$6,650.00 be approved (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Judy Wirsching, seconded by Rod Harris, that the following contracts (CRC 2024-035) under the 2023/2024 Cribs for Kids and Safe Sleep grant from March 6, 2024 through September 28, 2024 to be approved.

	<u>Amount to be paid</u> <u>Not to exceed</u>
Community of Faith Collaborative	\$ 5,000.00
Famicos Foundation	\$ 8,000.00
Friend A Felon	\$ 5,000.00
New City Cleveland	\$ 9,000.00
Thinking CAPP	\$ 8,000.00
University Hospitals Cleveland Medical Center	\$10,000.00
Zelie's Home	\$ 5,000.00

Presented by: Michele Benko

Purpose: To distribute Safe Sleep Survival Kits and support partner organizational capacity for local outreach efforts, communications and administrative needs associated with serving more families through the safe sleep program.

Funding Source: 100% reimbursable through the 2023/2024 Cribs for Kids and Safe Sleep grant.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Rick Novickis, seconded by Martha Halko, that the contract (CRC 2024-036) with A Vision of Change under the 2024/2025 Ending the HIV Epidemic grant from March 1, 2024 through February 28, 2025. Amount to be paid to the A Vision of Change is not to exceed \$15,000.00 to be approved.

Presented by: Erin Turcoliveri

Purpose: To provide service hours to Community Health Worker students in collaboration with Cleveland State University School of Nursing's HIV Peer Navigator cohort.

Funding Source: 100% reimbursable through the 2024/2025 Ending the HIV Epidemic grant.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Amy Geiss, seconded by Judy Wirsching, that the contract (CRC 2024-037) with AIDS Healthcare Foundation under the 2024/2025 Ending the HIV Epidemic grant from March 1, 2024 through February 28, 2025. Amount to be paid to AIDS Healthcare Foundation is not to exceed \$4,500.00 to be approved.

Presented by: Erin Turcoliveri

Purpose: To provide medical transportation to people living with HIV to start, continue, or reengage treatment.

Funding Source: 100% reimbursable through the 2024/2025 Ending the HIV Epidemic grant.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Rick Novickis, that the contract (CRC 2024-038) with Equality Ohio Education Fund under the 2024/2025 Ending the HIV Epidemic grant from March 1, 2024 through February 28, 2025. Amount to be paid to Equality Ohio Education Fund is not to exceed \$20,000.00 to be approved.

Presented by: Erin Turcoliveri

Purpose: To provide two to three healing weekend retreats for people living with HIV.

Funding Source: 100% reimbursable through the 2024/2025 Ending the HIV Epidemic grant.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Rod Harris, seconded by Rick Novickis, that the contract (CRC 2024-039) with Nueva Luz Urban Resource Center under the 2024/2025 Ending the HIV Epidemic grant from March 1, 2024 through February 28, 2025. Amount to be paid to Nueva Luz Urban Resource Center is not to exceed \$21,000.00 to be approved.

Presented by: Erin Turcoliveri

Purpose: To provide emergency financial assistance and a support group for people living with HIV.

Funding Source: 100% reimbursable through the 2024/2025 Ending the HIV Epidemic grant.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Jana Rush, seconded by Martha Halko, that the contract (CRC 2024-040) with We Think 4 A Change under the 2024/2025 Ending the HIV Epidemic grant from March 1, 2024 through February 28, 2025. Amount to be paid to Equality Ohio Education Fund is not to exceed \$24,000.00 to be approved.

Presented by: Erin Turcoliveri

Purpose: To provide emergency financial assistance and a support group for people living with HIV.

Funding Source: 100% reimbursable through the 2024/2025 Ending the HIV Epidemic grant.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rod Harris, that the following contracts (CRC 2024-041) under the 2024/2025 Ryan White Part A Program grant from March 1, 2024 through February 28, 2025 to be approved.

	<u>Amount to be paid</u> <u>Not to exceed</u>
AIDS Healthcare Foundation	\$ 15,000.00
Lorain County Health & Dentistry	\$ 2,500.00
Near West Side Multi Service Corp.	\$ 11,700.00

Presented by: Anastassia Idov

Purpose: to provide HIV care and support services to under-served and under-insured clients living in six-county Cleveland Transitional Grant Area.

Funding Source: 100% reimbursable through the 2024/2025 Ryan White Part A Program grant.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

Contract Rescissions

It was moved by Judy Wirsching, seconded by Martha Halko, to rescind the contract authorization (CRC 2023-95) with TNT Construction and Contracting for lead remediation at 5549 Beechwood Ave., Maple Heights, Ohio 44137 in an amount not to exceed \$4,174.00.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Amy Geiss, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:06 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Amy Geiss, Martha Halko, Rick Novickis, Jana Rush and Judy Wirsching

  
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Committee Chair

  
\_\_\_\_\_  
Clerk

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Saddie Sabir  
**Address:** 14600 Potomac Ave.  
**City, State, Zip:** East Cleveland, OH 44112  
**CRC No:** CRC 2024-031

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders & Applicators	\$48,900	\$44,900	\$4,000	\$34,900
Client Services	\$51,925	\$47,750	\$4,175	\$27,750
Green Home Solutions	\$58,625	\$51,925	\$6,700	\$41,925
Paragon CMS	\$37,703	\$33,635	\$4,068	\$23,635
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<b>ESTIMATE:</b>	\$34,190.00	\$ 31,240.00	\$ 2,950.00	

**Recommended award:** Paragon CMS

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Kevinee Cheney-Gilmore  
**Address:** 5549 Beechwood Ave.  
**City, State, Zip:** Maple Hts., OH 44137  
**CRC No:** CRC 2024-032

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Green Home Solutions	\$16,325	\$3,700	\$12,625	\$0
<b>ESTIMATE:</b>	\$6,391.50	\$ 1,604.00	\$ 4,787.50	

**Recommended award:** Green Home Solutions



**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Sheila Pryor  
**Address:** 290 E.264th St.  
**City,State, Zip:** Euclid, OH 44132  
**CRC No:** CRC 2024-033

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>	<b>LEAD</b>	<b>HH</b>	<b>MATCH</b>
American Builders & Applicators	\$16,200	\$5,200	\$11,000	\$0
Client Services	\$19,500	\$7,100	\$12,400	\$0
Paragon CMS	\$14,905	\$4,005	\$10,900	\$0
<b>ESTIMATE:</b>	\$12,275.00	\$ 3,275.00	\$ 9,000.00	

**Recommended award:** Paragon CMS

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Ashish Kumar Sahi  
**Address:** 6561 Solon Blvd.  
**City, State, Zip:** Solon, OH 44139  
**CRC No:** CRC 2024-034

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$6,650	\$6,650	\$0	\$0
Green Home Solutions	\$13,550	\$13,550	\$0	\$0
Paragon CMS	\$7,965	\$7,965	\$0	\$0
<b>ESTIMATE:</b>	\$ 5,475.00	\$ 5,475.00	\$0.00	

**Recommended award:** American Builders & Applicators