

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Community Liaison Committee (CLC) Minutes

Wednesday, November 1, 2023

12:00 pm to 1:00 pm

Start: 12:04am

End: 1:00 pm

Facilitator: F. Ross

Moment of Silence

Welcome and Introductions

Please note: PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as "an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling."

Approval of Agenda: November 1, 2023

Addendum: To change Item 1 (Listening Session) to Item 2, change Item 2 (Survey) to Item 1, and add HIV Newsletter as Item 3.

Motion: J. Mazo Seconded: N. O'Neal

Vote: In Favor: All Opposed: 0 Abstained: 0

Motion passed.

Approval of the Minutes: October 4, 2023

Addendum:

Motion: K. Dennis Seconded: J. Mazo

Vote: In Favor: 8 Opposed: 0 Abstained: 2-B. Jones, M. Deighan

Old/New Business

Consumer Survey – N. O'Neal

We have been charged to do a survey in time for PSRA, and are shifting things so as to have it done by March to present to Strategy & Finance. I would like to push it back to present at their April meeting so that we have enough info to collect responses.

***Comment: B. Gayheart** - The committee agreed to **have it done by March.**

***Question: L.J. Sylvia** - How long do you keep it open?

***Response: N. O'Neal** – We usually **keep it open at least a couple months.**

***Comment: B. Jones** - Depends on the number we are looking for, we wanted 100 for the last one.

***Comment: L.J. Sylvia** - Based on notes from the conversation we had earlier this year when tabulating results from the previous survey, the questions did not give us information to prioritize service categories. Most people said that all categories were important or very important. We can **ask series of questions to get feedback, then we can ask respondents to rate the service categories.**

***Comment: B. Jones** - Also when asking to rank, most don't know all of them. **Maybe have definitions or show how it's applicable, as there should be an example or explanation.**

***Comment: L.J. Sylvia** – **Maybe change the wording so questions on aging are more clear.**

***Question: B. Jones** - Why did we decide on age 50 instead of 60?

***Response: L.J. Sylvia** - One of topics in QI is that age, in relation to services is different, and on the last survey, the age categories didn't match up.

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



***Comment: N. O'Neal** - Some health services are 50 and up, even if a person is eligible to get into a senior home, some services are just based on age, no matter your condition.

***Comment: L.J. Sylvia** - **We can also simply ask their age, it puts the most data in that age category.**

***Comment: B. Gayheart** - Maybe this should be brought up in QI. They found everyone has a different definition on what is aging. We can ask QI how to approach this to get a consistent age.

***Comment: J. Mazo** - **Think LJ's suggestion good on what we want for data**, also we need to do some kind of messaging with our senior entities since there are vast differences.

***Question: L.J. Sylvia** - **On demographic and generic questions, do you want to add questions on challenges or barriers?**

***Response: K. Dennis** - **Like both questions on demographics, and we need to know race and gender.**

***Response: N. O'Neal** – Agree.

L.J. Sylvia - **If folks want to add an ad hoc meeting for this, we can present a draft, timeline and make a decision and be ready to do this in January.** Also, we could check back in with S&F to see if there is any wiggle room on the timeline. Participation was improved for last survey, so we should get more this time.

N. O'Neal - We just want to surpass number of people, and think an ad hoc group would be okay.

F. Ross - Just drop name in chat to be included in the ad hoc group, and we will set up a date. If you want to be involved in the survey decision-making, please come and give input, or it's up to the chairs.

L.J. Sylvia – We will also include this in the follow-up email.

Listening Session Wrap-Up – L.J. Sylvia

First, we want to thank you all on doing a great job on the listening sessions. Congratulations to everyone who helped put it together and attended. We'd now like to get thoughts and feedback.

Faith – There was still a lot of conversation about housing and a couple mentioned stigma from doctors and lack of quality healthcare.

Naimah – People were unaware that as long as they were under 500% poverty, they were eligible for RW services, or knew of RW services they could access.

L.J. – The basic theme was around not having a lot, or having all the info they need on services available. There was also a need for quality primary care, especially for people aging with HIV.

Bryan – A lot of people don't realize insurance companies want you to have primary doctors, but an HIV doctor can be your primary care doctor. They just have to say they are willing to serve as your primary doctor.

Billy – Some people were unaware of specific processes and grievances related to health care.

Naimah – There was also a discussion around having a resource guide for basic things, like how to do a RW application, how/if to file a grievance and the steps with that. Many don't realize the power they have or understand that they do. Maybe a resource guide would give folks power to do self-advocacy. Loved the listening session, as well the impromptu at the womens' retreat, which was very exciting. Overall, the listening sessions were very good, and am happy with the outcome.

L.J. - Personal invites made a huge difference.

Jeff – We did have a resource guide at one time. Maybe we can look at doing one again in future.

Naimah – Maybe we should call it an educational guide, as we have a guide that lists and talks about services. That may be a way to start educating people, as they should know as much as case workers on things that concern their lives.

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Bryan – Maybe a glossary of terms or tidbits on things to do, written for all to understand.

Leander – On people unaware of benefits, many just don't take time to find out or go that extra mile.

L.J. – A suggestion is to present the result of the survey in a slide presentation for full PC, as we want the whole council thinking about this. Maybe we can also get QI to do a deep dive on how to educate people. We just need all of our committees more involved in finding ways to meet the needs of PLWH based on what we heard in the listening sessions.

Bryan – As a note, Sankofa received a project grant and will be having a town hall to listen to PLWH on aging. We want to encourage everyone's voice, as we are people who don't just need help, but can also be of help. This will probably happen around February.

Naimah – We will look for more info on that.

Faith – L.J. will prepare a presentation for S&F on the listening session feedback.

HIV Newsletter – F. Ross

The CCBH staff are preparing the bi-annual HIV Newsletter. What, if anything, do we want to include in the newsletter? We should mention or announce to look for the survey, coming out in January, and make a side note about the upcoming listening sessions.

***Comment: L.J. Sylvia** – We also want to thank people for attending the listening sessions.

***Comment: N. O'Neal** – Also, let them know to look out for more sessions in 2024.

***Comment: B. Jones** – Maybe we can also do a one-pager on PC.

Resource Guide – Tabled.

Work Plan Goals for 2024 – F. Ross

We will take the majority of January to discuss this.

Takeaways

Naimah

- Review our work plan in January, which will incorporate a resource guide.
- Look at work plan so as to provide most effective efforts to coordinate with Strategy & Finance, in real-time.
- CLC to get together so we can present our work plan to full PC for buy-in.
- Continue conversation on extending CLC to 1 ½ hour, and maybe not have groups outside of the regular meeting.

Peter

- Would never be able to attend an hour and a half.

Faith

- If it lengthens, folks can still show up 30 minutes or hour, extra time just allows for more discussion.
- We can think on this for the January meeting.

L.J.

- The exec meeting will discuss this in November, and if any thoughts on the meeting schedule, in general, email to me or co-chairs in the next week.

Standing Business

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Agree on CLC Committee work activity (if any) to be reported at the November 15, 2023 Full Planning Council Meeting – Tabled.

Announcements –

B. Jones – Nominations are now open for the annual Marilyn Kuczynski Faith and Strength Award. Also, there will be an upcoming Sankofa Healing Weekend on Friday, November 10th through Sunday, November 12, 2023. Further details will be provided.

Adjournment

Motion: J. Mazo

Seconded: L. Lovett

Attendance

	CLC Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Naimah O'Neal, Co-chair	20	20	20	20	20	20	20	0	20	20
2	Faith Ross, Co-chair	20	20	20	20	20	20	20	20	20	20
3	Tina Marbury	20	20	0	20	20	20	20	20	20	20
4	Stephanice Washington	0	0	0	0	0	0	0	0	0	0
5	LeAnder Lovett	0	20	0	20	20	20	20	20	20	20
6	Bryan Jones	0	20	0	0	20	0	20	0	0	20
7	Peter Scardino	20	20	20	0	20	20	0	0	20	20
8	Jeff Mazo	20	20	20	0	20	20	20	20	20	20
9	Rhonda Watkins	20	20	20	0	0	20	20	0	20	0
	Total in Attendance	6	8	5	4	7	7	7	4	7	7

PC Members: K. Dennis, M. Deighan, B. Gayheart

Attendees: T. Moyel, C. Barnett

Staff: L.J. Sylvia, T. Mallory