

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – December 20, 2023

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – November 15, 2023.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three-minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates
9. Committee Reports – Diversity Committee
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION 2023-132 Authorize the Health Commissioner to enter into and execute contract addendums decreasing the amounts to be paid to the following agencies under the 2023/2024 Health Resources and Services Administration (HRSA) Ryan White Part A grant from March 1, 2023 to February 29, 2024:

	<u>Amount not to exceed:</u>	
	<u>From</u>	<u>To</u>
Cleveland Clinic Foundation (Resolutions 2023-33, 2023-64)	\$ 502,100.00	\$ 443,600.00
Near West Side Multi Service Corp (CRC 2023-48, Resolution 2023-45)	\$ 62,500.00	\$ 37,500.00

- B. RESOLUTION 2023-133 Authorize the Health Commissioner to enter into and execute contract addendums increasing the amounts to be paid to the following agencies under the 2023/2024 Health Resources and Services Administration (HRSA) Ryan White Part A and Ending the HIV Epidemic grants from March 1, 2023 to February 29, 2024:

	<u>Amount not to exceed:</u>	
	<u>From</u>	<u>To</u>
MetroHealth System (Resolutions 2023-24, 2023-46)	\$1,464,308.00	\$1,708,828.00
University Hospitals Cleveland Medical Center (Resolutions 2023-24, 2023-46)	\$1,049,878.00	\$1,258,747.00

- C. RESOLUTION 2023-134 Authorize the Health Commissioner to accept the 2024 Creating Healthy Communities grant funding from the Ohio Department of Health (ODH) from January 1, 2024 through September 30, 2024 in the amount of \$95,000.00.
- D. RESOLUTION 2023-135 Authorize the Health Commissioner to enter and execute a contract with the Cleveland Department of Public Health (CDPH) to administer the 2023/2024 Reproductive Health & Wellness grant from April 1, 2023 through March 31, 2024 in the amount of \$120,000.00.
- E. RESOLUTION 2023-136 Authorize the Health Commissioner to accept the 2024 Ohio Department of Health (ODH) Dental Sealant grant from January 1, 2024 through December 31, 2024. Amount to be received is not to exceed \$35,000.00.
- F. RESOLUTION 2023-137 Authorize the Health Commissioner to accept the 2024/2025 STI Prevention grant funding from the Ohio Department of Health (ODH) from February 1, 2024 through January 31, 2025 in the amount not to exceed \$720,000.00.
- G. RESOLUTION 2023-138 Authorize the Health Commissioner to accept additional 2023 HIV Prevention grant funding from the Ohio Department of Health (ODH) in the amount of \$531,046.00 and revise the end date from December 31, 2023 to May 31, 2024 (Resolution 2022-156).
- H. RESOLUTION 2023-139 Authorize the Health Commissioner to enter into and execute addendums increasing the amounts to be paid to the following contracts under the HIV Prevention grant and revise the end date from December 31, 2023 to May 31, 2024:

	<u>Amount to be paid not to exceed:</u>	
	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland (2023-24 & 2023-163)	\$ 145,000.00	\$ 206,000.00
Better World Advertising (2023-32 & 2023-124)	\$ 147,287.60	\$ 248,027.97
Lorain County Public Health (2023-24)	\$ 135,000.00	\$ 175,000.00
Medina Combined General Health District (2023-24)	\$ 25,000.00	\$ 40,000.00
Signature Health (2023-24 & 2023-163)	\$ 130,000.00	\$ 180,000.00
The Centers (2023-24)	\$ 100,000.00	\$ 142,000.00

- I. RESOLUTION 2023-140 Authorize the Health Commissioner to enter into and execute a contract with TNT Construction and Contracting in an amount not to exceed \$28,150.00 for lead remediation work at 1838 Farmington, East Cleveland, Ohio 44112. (CRC 2023-172)
- J. RESOLUTION 2023-141 Authorize the Health Commissioner to enter into and execute a contract with Paragon CMS in an amount not to exceed \$56,325.00 for lead remediation work at 1734 Strathmore Ave., East Cleveland, Ohio 44112 (CRC 2023-183 & RFP 2023-07).
- K. RESOLUTION 2023-142 Authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$31,400.00 for lead remediation work at 1600-1602 Eddington Rd., Up & Down, East Cleveland, Ohio 44112 (CRC 2023-189).

- L. RESOLUTION 2023-143 Authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators in amount not to exceed \$34,220.00 for lead remediation work at 13909-13911 Scioto Ave., Up & Down, East Cleveland, Ohio 44112 (CRC 2023-190).
- M. RESOLUTION 2023-144 Authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$31,450.00 for lead remediation work at 1818 Burnette Ave., East Cleveland, Ohio 44112 (CRC 2023-191).
- N. RESOLUTION 2023-145 Authorize the Health Commissioner to enter into and execute a contract with TNT Construction and Contracting in an amount not to exceed \$39,065.00 for lead remediation work at 1521 Lakefront Ave., East Cleveland, Ohio 44112 (CRC 2023-195).
- O. RESOLUTION 2023-146 To Grant a Variance from Ohio Administrative Code Section 3701-29-12 (P)(2) for the Sewage Treatment System servicing the residence at 650 Racebrook Rd, Gates Mills, Ohio (PPN# 841-28-007).
- P. RESOLUTION 2023-147 To raise the Cuyahoga County Board of Health bidding threshold for construction and non-construction expenditures.
- Q. RESOLUTION 2023-148 Authorize the Health Commissioner to enter into and execute an amendment to increase the contract with Prakash Ganesh, MD for compensation as Medical Director at CCBH from July 1, 2023 through December 31, 2023 in an amount not to exceed \$28,875.00.
- R. RESOLUTION 2023-149 Appoint Prakash Ganesh, MD as Medical Director and to authorize the Health Commissioner to enter into and execute a contract for the provision of Medical Director services at CCBH from January 1, 2024 through December 31, 2025 in an amount not to exceed \$60,000.00.
- S. RESOLUTION 2023-150 Authorize the Health Commissioner to enter into and execute a contract with the Ohio Department of Health (ODH) to participate in the Medicaid Administrative Claiming (MAC) process from July 1, 2023 through June 30, 2025. Reimbursement of MAC claims to CCBH will be in accordance with the ODH Medicaid Administrative Claiming Guide.
- T. RESOLUTION 2023-151 Approve First Quarter 2024 tuition for the following employees and amounts approved on December 1, 2023 by the Tuition Assistance Review Committee:

	Amount Not To Exceed
Megan Conklin, REHS Program Manager, Masters Certificate Soil Science	\$4,000.00
Mary Drozda, PHN Program Manager, BSN	\$2,675.00
Deedra Hein, PHN, BSN	\$1,650.00 + books (not to exceed \$2,675.00 annual maximum)
Alexa Geiger, DIS, Masters Health Policy & Management	\$4,000.00
Jana Rush, Director ESI, Doctorate Public Health	\$4,000.00
Natasha Stouffer, PHN, BSN	\$ 825.00
LaJuanna White, DIS Program Manager, Associates in Nursing	\$ 696.16

- U. RESOLUTION 2023-152 To approve the following revised job description effective December 20, 2023 (ref. enclosed):
- Supervisor, Informatics.
- V. RESOLUTION 2023-153 To approve the following new job descriptions effective December 20, 2023 (ref. enclosed):
- Communicable Disease Investigator (CDI) Program Manager
 - Director, External Affairs
- W. RESOLUTION 2023-154 To Approve the Operational Budget for Fiscal Year 2024 (ref. enclosed).
- X. RESOLUTION 2023-155 Approval to revise the CCBH Position Complement effective January 1, 2024.
- Y. RESOLUTION 2023-156 Honoring Suzanne Hrusch for 25 years of dedicated public health service to the Cuyahoga County Board of Health.

BOARD ORDERS, RULES, FEES OR REGULATIONS:

FIRST READING:

None

SECOND READING:

None

THIRD READING:

- Z. RESOLUTION 2023-120 To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 1, 2024 (First Reading: October 25, 2023; Second Reading: November 15, 2023).
- AA. RESOLUTION 2023-157 Approval of the Consent Agenda as set forth in the attached schedules:
- | | |
|------------|--|
| Schedule A | Appropriation Measures. |
| Schedule B | Cash Transfers. |
| Schedule C | Routine Personnel Actions. |
| Schedule D | Employee Training and Travel Expenses. |
| Schedule E | Approval of Vouchers. (Available upon request) |
| Schedule F | CRC Report and Other Contracts. |

11. Health Commissioner's Report
(1) Infectious Diseases Update

12. Public and Staff Comments (three-minute maximum).

13. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, or compensation of a public employee.
14. Miscellaneous Business
 - a. 2024 Board Meeting Schedule (ref. enclosed)
15. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):

- A. Establish a budget for the Feed Our Future (General) Fund in the amount of \$16,783.00 (ref. enclosed).
- B. Establish a budget for the 2024 Creating Healthy Communities grant in the amount of \$95,000.00 (ref. enclosed).
- C. Establish a budget for the 2023/2024 Reproductive Health and Wellness grant in the amount of \$180,000.00 (ref. enclosed).
- D. Establish a budget for the 2024/2025 STI Prevention grant in the amount of \$720,000.00 (ref. enclosed).
- E. Establish a budget for the 2024 Dental Sealant grant in the amount of \$35,000.00 (ref. enclosed).
- F. Establish a budget for the 2023/2024 Ohio Department of Health Beach grant in the amount of \$59,950.00 (ref. enclosed).

2. Budget Revision(s):

- G. Budget revision for the 2022/2025 Regional Food System Partnership grant to decrease the budget by \$19,870.00 (ref. enclosed).
- H. Budget revision for the 2022/2023 Cribs for Kids grant to decrease the budget by \$4,700.00 (ref. enclosed).
- I. Budget revision for the 2023 Ohio Equity Initiative (Institute) to redistribute \$26,300.06 (ref. enclosed).
- J. Budget revision for the 2022/2023 Newborn Home Visiting grant to redistribute \$104,417.74 (ref. enclosed).
- K. Budget revision for the 2023 Dental Sealant grant to increase the budget by \$5,580.00 (ref. enclosed).
- L. Budget revision for the 2023 HIV Prevention grant to increase the budget by \$531,046.00 (ref. enclosed).
- M. Budget revision for the 2022 Water Pollution Control Loan fund grant to redistribute \$4,760.43 (ref. enclosed).
- N. Budget revision for the 2019/2020 Overdose Data to Action grant to decrease the budget by \$72,235.13 (ref. enclosed).

- O. Budget revision for the 2020/2021 Overdose Data to Action grant to decrease the budget by \$70,322.40 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

- A. Operating transfer from the General Fund to the 2022/2025 Regional Food System Partnership grant in the amount of \$40,101.25 (ref. enclosed).
- B. Operating transfer from the General Fund to the Feed Our Future (General) Fund in the amount of \$6,783.00 (ref. enclosed).
- C. Operating transfer from the General Revenue Fund to the 2020/2023 Lead Hazard Reduction grant in the amount of \$18,324.57 (ref. enclosed).

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Rescind Appointment(s):

A. Amanda Look, Public Health Nurse, \$47,073.00 annually, effective December 4, 2023.

2. Ratify Appointment(s):

B. Kenya Moyers, Data Analyst, Pay Grade E, \$56,127.00 annually, effective December 4, 2023.

C. Erica Burtin, Account Clerk, Pay Grade A, \$31,200.00 annually, December 4, 2023.

D. Aiyana Bailey, Public Health Nurse Supervisor, Pay Grade F, \$64,381.00 annually, effective December 18, 2023.

E. Daniella Saul, Epidemiologist, Pay Grade E, \$56,127.00 annually, effective January 2, 2024.

3. Appointment(s):

F. TBD, Grant Program Manager, Pay Grade E, \$56,127.00 annually.

G. TBD, Grant Coordinator, Pay Grade C, \$42,710.00, annually.

4. Promotion(s):

H. Mason Leuthaeuser, Registered Environmental Health Specialist, Grade D, \$48,951.00 annually, effective January 1, 2024.

I. La'Keisha James, Performance and Quality Administrator, Pay Grade G, \$73,877.00 annually, effective January 15, 2024.

5. Resignation(s):

J. Emma Davies, Grant Coordinator, effective December 15, 2023.

K. Latreasa Scott, Grant Program Manager, effective December 15, 2023.

L. Alexa Uniatowski, Emergency Preparedness Planner, effective December 27, 2023.

M. Timothy Hitchcock, Environmental Health Specialist In Training, effective January 5, 2024.

N. Pamela Sawchyn, Administrative Services Supervisor, effective January 5, 2024.

O. Zalena Moreland, Medical Billing Specialist, effective January 5, 2024.

P. Adelaide Goodrich, Registered Environmental Health Specialist, effective January 12, 2024.

6. Retirement(s):

Q. Suzanne Hrusch, Registered Environmental Health Specialist Program Manager, effective December 31, 2023.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- A. Roderick Harris to preparedness meetings and provide testimony at legislative hearings and committee meetings for 2024 - various locations.
- B. Roderick Harris to Association of Health Commissioners (AOHC) meetings for 2024 - various locations.
- C. Roderick Harris to Ohio Department of Health (ODH) meetings for 2024 – various locations.
- D. Roderick Harris to American Public Health Association (APHA) meetings for 2024 – various locations

Environmental Public Health

- E. Rebecca Hysing and Becky Karns to the 2024 OD2A Kick-off meeting May 6 – 8, 2024 – Atlanta, GA.
- F. Environmental Public Health staff to the Ohio Onsite Wastewater Association Annual Conference January 9 – 10, 2024 - Newark, Ohio.
- G. Environmental Public Health staff to Northeast Ohio Sewage Treatment Round Table meetings for 2024 – various locations in Northeast Ohio.
- H. Authorization to pay routine out-of-county district travel expenses in the same manner as in district policy for 2024 to Ohio Department of Health (ODH) Offices; Summit, Geauga, and Portage Counties; City of North Ridgeville; and the Ohio Environmental Protection Agency (EPA) office – Twinsburg, Ohio.
- I. Environmental Public Health staff to Ohio Environmental Health Association (OEHA) Board and Committee activities for 2024 – various locations in Ohio.
- J. Environmental Public Health staff to Smoke Free Ohio Enforcement related activities for 2024 – various locations in Northeast Ohio.
- K. Environmental Public Health staff to Smoke Free Ohio Program meetings in 2024 – various locations in Ohio.
- L. Environmental Public Health staff to Water Quality (Beaches, Stormwater, Sewage Treatment, Private Water, Watershed and Climate Change) program related meetings and field activities for communities for 2024 – various locations in Northeast Ohio.
- M. Environmental Public Health staff to ODH Legionella Workgroup meetings for 2024 – various locations in Ohio.

- N. Environmental Public Health staff to Northeast Food Safety Round Table meetings for 2024 – various locations in Northeast Ohio.
- O. Environmental Public Health staff to ODH coordinated Body Art Program meetings for 2024 – various locations in Ohio.
- P. Environmental Public Health staff to ODH coordinated Sewage Treatment System Program meetings for 2024 – various locations in Ohio.
- Q. Environmental Public Health staff to ODH coordinated Swimming Pool Program meetings for 2024 – various locations in Ohio.
- R. Environmental Public Health staff to Materials Management/Solid Waste Program activities and meetings for 2024 – various locations in Ohio.
- S. Environmental Public Health staff to Food Protection Program training seminars coordinated by Ohio Department of Health and Ohio Department of Agriculture for 2024 – various locations in Ohio.
- T. Environmental Public Health staff to Retail Food Safety Advisory Council meetings for 2024 – various locations in Ohio.
- U. Environmental Public Health staff to Ohio Statehouse Public Health laws testimonies to support laws and regulations for 2024 – various locations in Ohio.
- V. Environmental Public Health staff to the Ohio Injury Prevention partnership meetings 2024- various locations in Ohio.
- W. Environmental Public Health staff to CDC Overdose Data to Action grant collaboration meetings 2024 – various locations in Cuyahoga County.
- X. Environmental Public Health staff to Summit County Health Department locations for Doterra bag pickup and distribution 2024 – Akron, Ohio.

Epidemiology, Surveillance and Informatics

- Y. Alisha Cassady to Housing as Healthcare Learning Community - Learning Session 1, January 30 - February 2, 2024 – New York, New York.
- Z. Takisha Fuller to DELPH Spring Leadership Forum February 25 - March 1, 2024 in Washington DC.
- AA. Clarence Williams to the EHE Metropolitan Jurisdictions Intensive TA Session: January 23 – 27, 2024 in Atlanta, GA.

Nursing & Clinical Services

BB. HIV/STI Disease Intervention Specialists and HIV/STI Staff to provide partner notification and linkage to care January 1, 2024 through December 31, 2024 – Ashtabula, Geauga, Lake, Lorain and Medina counties.

Population Health

CC. Brian Lutz and Erin Lark Turcoliveri to the CAI Learning Community – Housing Learning Session January 30-February 2, 2024, New York City, NY

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. November 21, 2023 CRC Meeting (ref. enclosed):

Tabled Items

CRC 2023-133

RFP# 2023-06 Website Design & Maintenance Services – No action today

CRC 2023-171

RFP# 2023-05 Mobile Health Clinic - No action today

Contract Recommendations for Board Approval

CRC 2023-183: Paragon CMS - \$56,325.00 to be submitted to Board for approval.

Contract Authorizations

CRC 2023-184: Addendum - A.J. Boggs & Company dba IXN – increase from \$88,830.00 to \$91,330.00.

CRC 2023-185: Addendum – Equality Ohio Education Fund – increase from \$22,000.00 to \$24,000.00.

CRC 2023-186: Addendum – We Think 4 Change – increase from \$22,000.00 to \$24,000.00.

Revenue Generating Agreements

CRC 2023-187: Phase II Service Agreement - City of Fairview Park - \$9,830.00

2. December 5, 2023 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-188 Population Health submitting a Memorandum of Understanding (MOU) with the Greater Cleveland Regional Transit Authority to provide bus passes to CCBH for distribution to agencies serving pregnant women living in certain ZIP codes with very high rates of infant mortality within Cuyahoga County and where transportation was identified as a barrier to accessing health care, and to promote the program as well as extending the end date of the agreement from December 31, 2023 to December 31, 2024 (Resolutions 2021-005, 2022-098). No exchange of funds.

Tabled Items

CRC 2023-171
RFP#2023-05 Mobile Health Clinic – No action today.

Contract Recommendations for Board Approval

CRC 2023-133: ZED Digital - \$58,500.00 to be submitted to Board for approval.

CRC 2023-189: American Builders & Applicators - \$31,400.00 to be submitted to Board for approval.

CRC 2023-190: American Builders & Applicators - \$34,220.00 to be submitted to Board for approval.

CRC 2023-191: American Builders & Applicators - \$31,450.00 to be submitted to Board for approval.

CRC 2023-195: TNT Construction - \$39,065.00 – to be submitted to Board for approval.

Contract Authorizations

CRC 2023-192: TNT Construction - \$20,050.00

CRC 2023-193: TNT Construction - \$22,100.00

CRC 2023-194: American Builders & Applicators - \$13,210.00

CRC 2023-196: KMU Trucking - \$17,253.00

CRC 2023-197: Dynamerican - \$17,950.00

CRC 2023-198: Dynamerican - \$19,975.00

Contract Approvals

CRC 2023-199: Addendum – American Builders & Applicators – Increase from \$13,675.00 to \$14,150.00.

CRC 2023-200: Addendum – Paragon – Increase amount from \$21,047.00 to \$21,432.00.

CRC 2023-201: Cleveland Clinic Foundation – East Region dba South Point Hospital - \$5,556.00.

CRC 2023-202: Heidi Harris, MSN, CNP - \$21,000.00

CRC 2023-203: Addendums –

	<u>From</u>	<u>To</u>
Lorain County Health & Dentistry (CRC 2023-50, CRC 2023-90)	\$ 21,00.00	\$ 5,000.00
Mercy Health Regional Medical Center (Resolutions 2023-34, 2023-45)	\$285,219.00	\$306,250.00
Neighborhood Health Care (Resolutions 2023-24, 2023-45)	\$177,000.00	\$201,039.00
Nueva Luz Urban Resource Center (Resolutions 2023-24, 2023-46)	\$777,722.00	\$782,100.00

CRC 2023-204: Addendum - Signature Health - Increase from \$512,600.00 to \$516,000.00

Revenue Generating Agreements

CRC 2023-205: Phase II Service Agreements – following communities from January 1, 2024 through December 31, 2025.

City of Bay Village	\$15,034.00
City of Lakewood	\$ 8,950.00

B. Other Contracts