

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – September 27, 2023

Meeting called to order by Dr. Gregory L. Hall, President of the Board at 9:06 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on September 27, 2023.

Roll Call: The following members were present: Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams, Mr. Thomas P. O'Donnell.

The reading of the minutes of the August 23, 2023 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Mr. O'Donnell, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Mr. O'Donnell.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – Diversity Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-96 be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the 2023/2024 Cuyahoga County OD2A LOCAL Initiative grant from the Department of Health and Human Services Centers for Disease Control and Prevention from September 1, 2023 through August 31, 2024 in the amount of \$2,851,407.00.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Mr. O'Donnell.

Dr. Williams arrived to the meeting at 9:15 am.

It was moved by Mr. O'Donnell, seconded by Dr. Hall, that the following RESOLUTION 2023-97 be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the 2023/2025 Preconception Health and Wellness grant from the Ohio Department of Health from October 1, 2023 through March 31, 2025 in the amount not to exceed \$75,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. O'Donnell, seconded by Dr. Hall, that the following RESOLUTION 2023-98 be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$25,500.00 for lead remediation work at 22631 Seabrooke Ave., Euclid, Ohio 44112 (CRC 2023-139).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION 2023-99 be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with American Builders & Applicators in an amount not to exceed \$27,400.00 for lead remediation work at 512 Lloyd Rd., Euclid, Ohio 44132 (CRC 2023-155).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-100 be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept an addendum to the contract with the Ohio Children's Trust Fund Early Childhood Safety Initiative grant to decrease the amount to be received from \$100,000.00 to \$50,000.00 and to revise the end date from June 30, 2025 to June 30, 2024 (Resolution 2023-43).

Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION 2023-101 be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with A Vision of Change under the Ohio Department of Health's Implementing Enhanced HIV Prevention & Surveillance for Health Departments grant from September 27, 2023, or date of full execution, to May 31, 2024 in an amount not to exceed \$32,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-102 be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept additional funding under the Health Resources and Services Administration 2023/2024 Ryan White Part A grant in an amount of \$145,087.00 (Resolutions 2023-44, 2023-13).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. O'Donnell, seconded by Dr. Williams, that the following RESOLUTION 2023-105 be adopted:

BE IT RESOLVED to approve the Fourth Quarter 2023 tuition for the following employees and amounts approved on September 1, 2023 by the Tuition Assistance Review Committee:

Mary Drozda, Public Health Nurse Program Manager, BSN	\$2,585.00
Deedra Hein, Public Health Nurse, BSN	\$ 200.00
Dedonte Cheatham, Communicable Disease Investigator, MPH	\$2,353.00
Anastassia Idov, Grant Program Manager, Master's Certificate, PH	\$ 226.54

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

It was moved by Mr. O'Donnell, seconded by Dr. Williams, to waive the three reading requirement for RESOLUTION 2023-103 to amend the CCBH Provider Fees for clinic services effective, October 2, 2023, as an emergency measure.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell

It was moved by Mr. O'Donnell, seconded by Dr. Williams, that the following RESOLUTION 2023-103 be adopted:

BE IT RESOLVED to amend the CCBH Provider Fees for clinical services effective, October 2, 2023, as an emergency measure (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

SECOND READING:

None

THIRD READING:

None

It was moved by Mr. O'Donnell, seconded by Mr. Wang, that the following RESOLUTION 2023-104 be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Health Commissioner's Report –
(1) Infectious Disease Update

Public and Staff Comments (three-minute maximum).

It was moved by Mr. O'Donnell, seconded by Mr. Wang, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Executive Session began at 9:56 am.

Executive Session ended at 10:22 am.

Miscellaneous Business –
None

Thereupon, it was moved by Dr. Williams, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 10:22 am.

The Secretary called the roll:

Ayes: Dr. Hall, Mr. Wang, Dr. Williams, Mr. O'Donnell.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):
 - A. Establish a budget for the 2023/2025 Preconception Health and Wellness grant in the amount of \$100,000.00 (ref. enclosed).
 - B. Establish a budget for the 2023-2024 Overdose Data to Action grant in the amount of \$2,851,407.00 (ref. enclosed).
2. Budget Revision(s):
 - A. Budget revision for the 2023/2024 Ohio Children's Trust Fund grant to decrease the budget by \$50,000.00 (ref. enclosed).
 - B. Budget revision for the 2023/2024 Prevent Premature Fatherhood (PPF) grant to reduce the budget by \$1,443.44 (ref. enclosed).
 - C. Budget revision in the 2023 Ohio Equity Institute (OEI) grant to redistribute \$37,250.00 (ref. enclosed).
 - D. Budget revision in the 2023/2024 Reach Supplemental Year 2 grant to redistribute \$107,893.72 (ref. enclosed).
 - E. Budget revision in the 2023/2024 Ryan White Part A grant to increase the budget by \$145,087.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

- a. Operating transfer from the General Fund to 2022/2023 Regional Food System Partnership grant in the amount of \$8,586.70 (ref. enclosed).

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointment(s):

- A. TBD, Public Health Nurse, \$47,073.00 annually.
- B. TBD, Environmental Health Specialist in Training (EHSIT)/ Registered Environmental Health Specialist (REHS), Pay Grade C, \$42,710.00 annually/Pay Grade D, \$48,951.00 annually.
- C. TBD, Environmental Health Specialist in Training (EHSIT)/ Registered Environmental Health Specialist (REHS), Pay Grade C, \$42,710.00 annually/Pay Grade D, \$48,951.00 annually.
- D. TBD, Data Analyst, Pay Grade E, \$56,127.00 annually.
- E. TBD, Epidemiologist, Pay Grade E, \$56,127.00 annually.
- F. TBD, Account Clerk, Pay Grade A, \$31,200.00 annually.

Promotion(s):

- A. Mary Drozda, Public Health Nurse Program Manager, Pay Grade E, \$56,127.00 annually, effective September 11, 2023.
- B. Danielle LeGallee, Grant Program Manager, Pay Grade E, \$56,127.00 annually, effective September 11, 2023.
- C. Natalie Kracker, Registered Environmental Health Specialist (REHS), Pay Grade D, \$48,951.00 annually, effective October 9, 2023.

Resignation(s):

- A. Paola Laracuenta, Environmental Health Specialist in Training (EHSIT), effective September 12, 2023.
- B. Theresa Henderson, Grant Coordinator, effective September 13, 2023.
- C. Richard Stacklin, Data Analyst, effective September 29, 2023.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Various CCBH staff from all Service Areas to attend the State Employment Relations Board (SERB) Inquiry: September 14 – 15, 2023 – Columbus, OH.

Environmental Public Health

- b. Jeff Hanchar to Consumer Goods Testing Workshop: October 2, 2023 – Columbus, OH.
- c. Megan Conklin to attend the Association of Ohio Pedologists Field Meeting: October 5, 2023 – Willard, OH.
- d. 12 EPH staff to attend the Northeast Ohio Environmental Health Association Fall Educational Conference: October 10 – 11, 2023 – Twinsburg, OH.
- e. 6 EPH staff to attend the 54th Annual Ohio Mosquito and Vector Control Association Meeting: October 30 – 31, 2023 – Columbus, OH.
- f. Tom Fink and Ashley Ruminski to attend Association of Aquatic Professionals Annual Conference/CMAHC Vote on the Code Conference: February 11 – 18, 2024 – Reno, NV.

Epidemiology, Surveillance and Informatics

- g. Elisa Derosé to the 2023 National Healthcare Coalition (HCC) Preparedness Conference: November 27 – 31, 2023 – Las Vegas, NV.
- h. Jana Rush to the 2023 CDC Health Data Innovation Summit: September 26th – 29th, 2023 - Atlanta, GA.

Nursing & Clinical Services

- i. Shameem Ahmad to Transforming Care Conference on LGBTQ + and HIV Health Equality: October 3-4, 2023 – Columbus, OH.
- j. HIV/STI staff to Disease Intervention Specialist (DIS) meeting: October 18, 2023 – Columbus, OH.
- k. Melissa Kolenz, LaJuanna White and Shameem Ahmad to DIS Supervisor and DIS meetings: October 17-18, 2023 – Columbus, OH.
- l. Danielle LeGallee to HIV Counseling, Testing and Referral (CTR) training: September 21, 2023 – Columbus, OH.

Population Health

- m. Michele Benko and Martha Halko to the Infant Vitality Advocacy Day: September 12, 2023 Columbus, OH.
- n. Sonji Deal to the HIV Cluster Detection & Response Learning Collaborative: November 7 - 9, 2023. New York, NY.
- o. Alison Patrick to Ohio Food Policy Summit: October 20, 2023. Columbus, OH.
- p. Latreasa Scott to CHC All Project Meeting: October 19, 2023. Columbus, OH.
- q. Correction to May 2023 Schedule D, Item K: Monica Baker and Danielle LeGallee to the United States Conference on HIV /AIDS September 5 – 9, 2023 revised to September 5 – 10, 2023. Washington, DC.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. September 5, 2023 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-128: Contract amendment with the U.S. Department of Housing and Urban Development (HUD) (2020-28) Lead Hazard Reduction grant to revise the end date of the contract from September 30, 2023 to September 30, 2024. Amount to be received is to remain the same.

CRC 2023-129: contract addendums under the 2020/2023 Lead Hazard Reduction grant to revise the end date of the contracts from September 30, 2023 to September 30, 2024. Amount to be paid to remain the same.

Environmental Health Watch	2020-48
City of Cleveland Heights	2020-48
Cuyahoga County Department of Development	2021-114

CRC 2023-130: Contract addendum with the City of Cleveland Heights (CRC 2022-168) under the Lead Poisoning Prevention Subsidy grant to revise the end date of the contract from September 30, 2023 to September 30, 2024, Amount to be paid is to remain the same.

CRC 2023-131: Memorandum of Understanding (MOU) with Northeast Ohio Public Information and Communication (PIC) Annex Plan for release of public information following an incident that may extend beyond a local health jurisdiction. No exchange of funds.

Contract Recommendations for Board Approval

CRC 2023-132: RFP #2023-04 Lead Removal Abatement Project– Disqualified due to missing bid guaranty.

CRC 2023-133:

CRC 2023-139: American Builders & Applicators - \$25,500.00 – Submitted to the Board for approval.

Contract Authorizations

CRC 2023-135: Green Home Solutions - \$7,950.00

CRC 2023-136: American Builders & Applicators - \$11,900.00

CRC 2023-137: American Builders & Applicators - \$6,775.00

CRC 2023-138: Paragon CMS - \$24,547.00

Contract Approvals

CRC 2023-140: Cincinnati Insurance Companies - \$11,681.00

CRC 2023-141: Cummins - \$5,059.02

CRC 2023-142: Accurate Analytical Testing LLC - \$22,087.50

CRC 2023-143: Association of Health Commissioners - \$5,278.00

CRC 2023-144: Addendum - Azalea Health – Remove Heidi Gullet, MD and Alyssa

Sherer, CNP and add Kelly Stake, MSN, APRN.

CRC 2023-145: Addendum- Kelly Stake, MSN, APRN – amend payment language

CRC 2023-146: Radio One/Urban One - \$12,900.00

CRC 2023-147: AIDS Taskforce of Greater Cleveland - \$15,000.00

Revenue Generating Agreements

CRC 2023-148: AmeriHealth Caritas Ohio, Inc. – To establish CCBH as an in-network provider.

2. September 19, 2023 CRC Meeting (ref. enclosed):

No exchange of funds

CRC 2023-149 Epidemiology, Surveillance and Informatics Services submitting a Data Use Agreement (DUA) with UH Cleveland Medical Center for data collection, analysis and mapping effective upon signature until terminated. No exchange of funds.

CRC 2023-150 Population Health submitting a Confidential Disclosure Agreement with Cleveland Clinic Foundation to allow for sharing Public Health Information (PHI) between CCBH and CCF as a supplemental agreement for the contract (Resolution 2023-33, 2023-64). No exchange of funds.

CRC 2023-159 Nursing and Clinical Services submitting a Memorandum of Understanding (MOU) with the Centers for Medicare & Medicaid Services (CMS) and Certified Application Counselor to assist uninsured clients to obtain insurance. No exchange of funds.

Tabled Items

CRC 2023-133 –

RFP# 2023-06 Website Design & Maintenance Services – No action today

Contract Recommendations for Board Approval

CRC 2023-151 Withdrawn, bids received were over \$50,000.00. This will be re-bid using the RFP process.

CRC 2023-155: American Builders & Applicators - \$27,400.00 - Submitted to Board for approval.

Contract Authorizations

CRC 2023-152: TNT Construction - \$19,130.00

CRC 2023-153: Paragon CMS - \$5,280.00

CRC 2023-154: American Builders & Applicators - \$22,650.00

CRC 2023-156: American Builders & Applicators - \$11,850.00

CRC 2023-157: American Builders & Applicators - \$13,675.00

CRC 2023-158: Green Home Solutions - \$22,075.00

B. Other Contracts

CUYAHOGA COUNTY BOARD OF HEALTH



Roderick L. Harris

Roderick L. Harris, Secretary



Dr. Gregory L. Hall

Dr. Gregory L. Hall, President