

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Community Liaison Committee (CLC) Minutes

Wednesday, September 6, 2023

12:00 pm to 1:00 pm

Start: 12:03 pm

End: 1:02 pm

Facilitator: F. Ross

Moment of Silence

Welcome and Introductions

Please note: PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as "an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling."

Approval of Agenda: September 6, 2023

Motion: J. Mazo

Seconded: K. Dennis

Vote: In Favor: All

Opposed: 0

Abstained: 0

Approval of the Minutes: August 2, 2023

Motion: K. Dennis

Seconded: J. Mazo

Vote: In Favor: 6

Opposed: 0

Abstained: 1- M. Deighan

Old/New Business

Listening Session Planning

Discussion on In-Person Listening Session – F. Ross

We had our smaller meeting to discuss the planning of the next listening sessions. A couple items that will be brought to the committee are: 1. Discuss whether to agree collaborating with the Sankofa group to host our in-person listening session, as we have been invited to use some time during their next event to conduct our listening session, or 2. Decide to conduct the in-person listening session, independently on our own, as the listening session is meant to offer PLWH a safe, comfortable space to share ideas and concerns and to provide information on Ryan White services.

***Comment: F. Ross** – Idea is to have an entirely separate listening session, as the main focus of the listening session, is the listening session itself. However, it would be a great opportunity to show up to the Sankofa event to make folks aware of Ryan White, PC, and the listening sessions.

***Comment: J. Mazo** – Another concern may be in not having enough listening session interaction, or possibly with attendance, as people would be coming from a variety areas and spaces. We don't want to lose valuable input, as we may not have the input or intensity of engagement we'd need or like to have, especially for collecting data.

***Comment: K. Dennis** - It's about people participating, though if going with Sankofa, how would we bring in people who may not be at that event, as some don't want to disclose statuses, names, etc.?

F. Ross – We will delay voting for the Sankofa collaboration, so all can get updates and more details.

Motion: To conduct an in-person listening session, separate from the Sankofa event.

Motion: J. Mazo

Seconded: L. Lovett

Vote: In Favor: All:

Opposed: 0

Abstained: 0

Motion passes.

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Agree on Dates for all Sessions – L.J. Sylvia

We have been working on this document in putting together things, and have decided to have a cluster of three listening sessions, and promote all three at the same time, so as to have a burst of promotions. We discussed Tuesday and Thursday for potential options, 11am-1:00 pm for daytime and 6-8:00 pm for evening. At the last session, we were also tasked to find a neutral location, not connected to an agency or sub-recipient of RW services, so people could feel comfortable giving feedback. In line with that, Neighborhood Connections has offered free space on Tuesday, Oct 24th at their Midtown location, which is on the bus line and easily accessible. We, however, cannot partner with a provider to give bus passes.

***Comment: J. Mazo** – Having that space at the Connections Center sounds like a good opportunity.

***Comment: L.J. Sylvia** - We will have space 6-7:30, have to be there at 5:50-8 overall. Other time was 6:30-8:00 pm, but cannot provide dinner, only light refreshments. Suggest to get people immediately after work or when they get home. We will look into other options, like ATF for bus passes

Faith- Feel need to consider if children are involved, the earlier may be better, and prefer 5:30-7:00 pm.

Motion: To host the in-person listening session at Neighborhood Connections, on Thursday, October 26, 2023, from 5:30 to 7:00 pm

Motion: J. Mazo Seconded: L. Lovett

In Favor: All Opposed: 0 Abstained: 0

Motion passes.

Promotion Planning – L.J. Sylvia

In looking at promoting the sessions, we want to first cast a wide net, so as to get as much information out as possible, on the purpose, and goals of having the listening sessions. The location can follow later.

***Question: J. Mazo** - Can we include posters?

***Response: L.J. Sylvia** – When thinking of promotion, the most common is doing it on a broad spectrum, with ideas such as creating personalized invitations in which each of us would invite specific people, or even specific groups of people and we can brainstorm ideas for personalized invites.

***Comment: L.J. Sylvia** - Will reach out to a personal contact on inviting others.

***Comment: B. Willis** – Often speak with PLWH in the UH clinic, can personally invite them, handout flyers, and also invite the Community Advisory Board at UH.

***Comment: J. Mazo** – Can also invite WeThink4A Change Advisory group.

***Comment: F. Ross** – Will also reach out to folks on HIV account, connections in Cleveland area, Facebook, and to support group at Lorain.

***Comment: L.J. Sylvia** - When posting community events, consider doing broadly, and to specific people.

***Comment: B. Willis** - Also CAG, EtHE meeting in October 11th good place to invite.

***Comment: L.J. Sylvia** – Maybe we can do the online session, week of Oct 24th, in person 26th of October in evening, and the third after. If flexibility is needed, it may mean doing two.

***Comment: Z. Levar** - If subcommittee decides for two, then that can be done.

***Response: J. Mazo** – We should go with two, as there may not be enough time to set up a third one.

***Comment: L.J. Sylvia** – Advice for doing third in Nov, we will have to re-set up again with promotions.

F. Ross – For now we will do two and leave it open for a third session, as we want to reach as many people possible, or least give them chances to show up.

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Motion: To have two listening session in this cluster instead of three. The 24 and 26th of October.

Motion: J. Mazo Seconded: L. Lovett

In Favor: All Opposed: 0 Abstained: 0

Motion passes.

Standing Business

Agree on CLC Committee work activity (if any) to be reported at the August 16, 2023 Full Planning Council Meeting - None

Announcements

L.J. – The next CLC Workgroup will be Tuesday, October 12, 2023 from 11am-12:30 pm.

K. Dennis – The Ministry of Hope event still has slots available, please see Kimberlin for details.

***Comment: J. Mazo-** Concerns with dental providers, asking t-cell numbers and how records are shared.

***Response: Z. Levar-** May be provider's way to track eligibility, or barriers where systems don't connect.

***Question: T. Marbury** - With UH changing over to Epic, will this be a problem?

***Response: Z. Levar** – Possibly, but not sure how they'll implement Epic. This may be something to look at on whether dental will have access to Epic.

Adjournment

Motion: J. Mazo **Seconded:** T. Marbury

Attendance

	CLC Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Naimah O'Neal, Co-chair	20	20	20	20	20	20	20	0		
2	Faith Ross, Co-chair	20	20	20	20	20	20	20	20		
3	Tina Marbury	20	20	0	20	20	20	20	20		
4	Stephanice Washington	0	0	0	0	0	0	0	0		
5	LeAndar Lovett	0	20	0	20	20	20	20	20		
6	Bryan Jones	0	20	0	0	20	0	20	0		
7	Peter Scardino	20	20	20	0	20	20	0	0		
8	Jeff Mazo	20	20	20	0	20	20	20	20		
9	Rhonda Watkins	20	20	20	0	0	20	20	0		
	Total in Attendance	6	8	5	4	7	7	7	4		

PC Members: K. Dennis, M. Deighan, C. Droster

Attendees: B. Willis, T. Moyel

Staff: Z. Levar, L.J. Sylvia, T. Mallory