

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – June 28, 2023

Meeting called to order by Dr. Gregory L. Hall, President of the Board at 9:02 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 28, 2023.

Roll Call: The following members were present: Dr. Gregory L. Hall, Ms. Debbie L. Moss, Mr. Douglas Wang, Mr. Thomas P. O'Donnell.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Williams due to a schedule conflicts at the time of the meeting.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

The reading of the minutes of the May 24, 2023 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Dr. Hall, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Ms. Moss, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

Executive Session began at 9:03am.

Executive Session ended at 9:33am.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – State budget, Sub. H. B. No. 33

Committee Reports – Finance Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION 2023-55 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into a contract with the Ohio Department of Health (ODH) to administer the Bathing Beach Monitoring Project from the date of execution through June 30, 2023. Amount to be received is not to exceed \$9,992.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-56 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Green Home Solutions in an amount not to exceed \$30,000.00 for lead remediation work at 12905 Willard Ave., Garfield Heights, Ohio 44125. (CRC 2023-79).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-57 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Paragon CMS in an amount not to exceed \$37,648.00 for lead remediation work at 4931 E 109th St. Up & Down, Garfield Heights, Ohio 44123 (CRC 2023-94).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION 2023-58 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with KMU Trucking and Excavating in an amount not to exceed \$25,147.99 for the replacement of the household sewage treatment system at 6073 Edgerton Rd., North Royalton, Ohio 44133. (CRC 2023-83).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION 2023-59 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept the 2023/2024 Public Health Emergency Preparedness grant from the Ohio Department of Health from July 1, 2023 through June 30, 2024 in an amount of \$868,187.00. The CCBH In-Kind match is \$76,227.30.

Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. O'Donnell, seconded by Dr. Hall, that the following RESOLUTION 2023-60 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional funding under the Ohio Department of Health Enhanced Operations (EO22) grant in an amount of \$1,069,765.00 (Resolution 2022-116).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-61 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept funding in the amount of \$49,942.00 from the HealthComp Foundation to administer the 2023/2024 HealthComp Foundation grant from June 1, 2023 through May 31, 2024.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. O'Donnell, seconded by Dr. Hall, that the following RESOLUTION 2023-62 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Strategy Solutions, Inc. under the 2023/2024 HealthComp Foundation grant from June 28, 2023 through May 31, 2024 in an amount not to exceed \$49,942.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-63 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Cuyahoga County Department of Senior and Adult Services under the Health Resources and Services Administration Ryan White Part A grant from March 1, 2023 to February 29, 2024 in an amount not to exceed \$56,082.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. O'Donnell, seconded by Ms. Moss, that the following RESOLUTION 2023-64 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract addendum with Cleveland Clinic Foundation under the Health Resources and Services Administration Ryan White Part A and Ending the HIV Epidemic grants to increase the amount to be paid to Cleveland Clinic Foundation from \$51,250.00 to \$502,100.00 (2023-33), and to revise the end of the contract period from February 28, 2024 to February 29, 2024.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

Dr. Hall stepped out the room to take a phone call.

It was moved by Ms. Moss, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-65 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional funding under the Ohio Department of Health's Ohio Health Improvement Zone grant in an amount of \$156,000.00 and extend to the end date from May 31, 2023 to May 31, 2024. (Resolution 2022-95).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Mr. O'Donnell

Dr. Hall returned to the room.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-66 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Maxim Healthcare Staffing Services, Inc. for temporary staffing services from August 1, 2023 through July 31, 2024 in an amount not to exceed \$1,137,600.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION 2023-67 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with the Ohio Public Health Association (OPHA) for public health professional services from July 1, 2023 through June 30, 2024 in an amount not to exceed \$62,400.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-68 be adopted:

BE IT RESOLVED to Approval for Third Quarter 2023 tuition for the following employees and amounts approved on June 1, 2023 by the Tuition Assistance Review Committee:

Mason Leutheuser, MPH	\$4,000.00
Imani Tunson, ASN	\$1,353.00
Dedonte Cheatham, MPH	\$1,647.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Dr. Hall, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-69 be adopted:

BE IT RESOLVED to rescind Resolution 2023-22, authorizing the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$94,180.00 for lead remediation at 1563 Lakewood Ave., Apt. 1, 2, 3, and 4, Lakewood OH 44107, due to the expiration of the proposal.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION 2023-70 be adopted:

BE IT RESOLVED Honoring Deborah Busdiecker for 23 years of dedicated public health service to the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-71 be adopted:

BE IT RESOLVED to grant a Variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the sewage treatment system servicing the residence at 7511 Brigham Rd, Gates Mills, Ohio (PPN# 841-29-014).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

Dr. Hall left the meeting due to a work conflict.

It was moved by Mr. O'Donnell, seconded by Mr. Wang, that the following RESOLUTION 2023-72 be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-15 (P)(1) of the Ohio Administrative Code for the soil area utilized for the installation of a new household sewage treatment system servicing the residence at 4539 Lander Rd. in Orange Village, OH) PPN: 901-31-013).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Mr. O'Donnell

It was moved by Mr. O'Donnell, seconded by Ms. Moss, that the following RESOLUTION 2023-73 be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-18 (C)(6) of the Ohio Administrative Code to allow for the use of the septic tank, aerobic treatment unit and dosing tank of the household sewage treatment system installed to service the residence at 7174 River Road in Olmsted Falls, OH (PPN: 281-10-027) as temporary holding tanks for a time frame not to exceed November 1, 2023.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Mr. O'Donnell

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION 2023-74 be adopted:

BE IT RESOLVED to grant a variance from Section 3701-31-04(B)(6)(S) of the Ohio Administrative Code for the City of Mayfield Heights Aquatic Center at 6080 Marsol Rd., Mayfield Heights, Ohio 44124.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Mr. O'Donnell

FIRST READING:

It was moved by Mr. O'Donnell, seconded by Mr. Wang, to waive the three reading requirement for RESOLUTION (2023-75) to amend the CCBH Provider Fees for clinic services effective, July 3, 2023, as an emergency measure (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Mr. O'Donnell

It was moved by Mr. O'Donnell, seconded by Mr. Wang, that the following RESOLUTION 2023-75 be adopted:

BE IT RESOLVED to amend the CCBH Provider Fees for clinical services effective, July 3, 2023, as an emergency measure (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Mr. O'Donnell

SECOND READING:

None

THIRD READING:

None

It was moved by Mr. O'Donnell, seconded by Ms. Moss, that the following RESOLUTION 2023-76 be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Mr. O'Donnell

Health Commissioner's Report –
(1) Infectious Disease Update

Public and Staff Comments (three-minute maximum) – N/A.

Miscellaneous Business –

Thereupon it was also moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2023-77) be adopted:

BE IT RESOLVED to approve the application of salary adjustments to the range position held previous to the phase one installation of the revised CCBH Pay Structure, where applicable, for any non-bargaining unit employee whose current salary is not above the maximum of the assigned pay grade effective July 3, 2023.

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell

Thereupon, it was moved by Mr. O'Donnell, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 10:52am.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Mr. O'Donnell

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):
 - A. Establish a budget for the 2023/2024 Public Health Emergency Preparedness (PHEP) grant in the amount of \$944,414.30 (ref. enclosed).
 - B. Establish a budget for the 2024/2025 Ohio Children's Trust Fund grant in the amount of \$100,000.00 (ref. enclosed).

2. Budget Revision(s):
 - A. Budget revision for the 2019-2021 Community Development Block grant (CDBG) to reduce the award by \$6,383.00 (ref. enclosed).
 - B. Budget revision for the 2022/2023 Enhanced Operations (EO22) grant to increase the budget by \$1,069,765.00 and redistribute funds (ref. enclosed).
 - C. Budget revision for the 2023 Health Comp grant to increase the budget by \$49,942.00 (ref. enclosed).
 - D. Budget revision for the 2022/2023 Reproductive Health and Wellness grant to increase the budget by \$22,690.95 (ref. enclosed).
 - E. Budget revision for the 2022/2023 Implementing Enhanced HIV P&S for Health Departments grant to redistribute \$38,409.17.
 - F. Budget revision for the 2021/2022 Personal Responsibility and Education Program grant to decrease the budget by \$116,000.00.
 - G. Budget revision for the 2022/2023 Child Fatality Review grant to decrease the budget by \$16,406.42.
 - H. Budget revision for the 2018/2022 Accountable Health Communities grant to decrease the budget by \$6,088.56.

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Fallon Carl, Environmental Health Specialist in Training (EHSIT), Pay Grade C, \$42,710.00 annually, effective June 5, 2023.
- B. Rosalyn Hall, Human Resources Generalist, Pay Grade D, \$48,951.00 annually, effective June 20, 2023.
- C. Lesia Drozd, Account Clerk, Pay Grade A, \$31,200.00 annually, effective July 3, 2023.
- D. Sarah Kurtz Campbell, Disease Intervention Specialist, Pay Grade D, \$48,951.00 annually, effective July 3, 2023.
- E. Mary McCormick, Public Health Nurse 1, \$47,073.00 annually, effective July 17, 2023.

Ratify Student Appointment(s):

- A. Alyssa Sabol, Student Environmental Worker – Vector Program, \$15.00/hour, effective June 5, 2023.

Appointment(s):

- A. TBD, Environmental Health Specialist in Training (EHSIT)/ Registered Environmental Health Specialist (REHS), Pay Grade C, \$42,710.00 annually/Pay Grade D, \$48,951.00 annually.
- B. TBD, Public Health Nurse, \$47,073.00 annually.
- C. TBD, Public Health Nurse, \$47,073.00 annually.
- D. TBD, Public Health Nurse Supervisor, Pay Grade F, \$64,381.00 annually.
- E. TBD, Public Health Nurse Supervisor, Pay Grade F, \$64,381.00 annually.

Promotion(s):

- A. Annie Bartosh, Registered Environmental Health Specialist Supervisor, Pay Grade F, \$64,381.00 annually, effective June 19, 2023.
- B. Holly Galicki, Public Health Nurse Program Manager, Pay Grade E, \$57,714.69 annually, July 3, 2023.

Rescind Retirement(s):

A. Bonnie Ziganti, Public Health Nurse, effective July 7, 2023.

Resignation(s):

A. Tiffany Wong, Epidemiologist, effective June 28, 2023.

B. Erin Elszasz, Public Health Nurse Supervisor, effective June 30, 2023.

C. Gloria Agosto-Davis, Grant Supervisor, effective July 6, 2023.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

Environmental Public Health

Epidemiology, Surveillance and Informatics

Nursing & Clinical Services

Population Health

- a. Erin Janowski and Erin Lark Turcoliveri to the 2023 Syndemic Solutions Summit July 25 – 27, 2023. Kansas City, MO.
- b. Martha Halko and Alison Patrick to the Northeast Ohio Regional QI Retreat July 14, 2023. Akron, OH.
- c. Correction to April travel item Apr-23, m - La'Keisha James to the HRSA Ryan White HIV/AIDS Program: Training of Quality Leaders May 17–19, 2023. Atlanta, GA. – dates should have read May 16–19, 2023.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. June 6, 2023 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-77 NASA

CRC 2023-78 NASA Glenn Research Center, Building 152

Contract Recommendations for Board Approval

CRC 2023-79: Green Home Solutions - \$30,000.00

CRC 2023-83: KMU Trucking & Excavating - \$25,147.99

Contract Authorizations

CRC 2023-80: Green Home Solutions - \$12,250.00

CRC 2023-81: American Builders & Applicators -\$22,850.00

CRC 2023-82: Withdrawn and Re-bid

CRC 2023-84: Bull Construction - \$19,373.00

CRC 2023-85: KMU Trucking & Excavating - \$7,898.00

CRC 2023-86: Withdrawn and Re-bid

Contract Approvals

CRC 2023-87: Red Wing Brands of America, Inc. \$5,475.00

CRC 2023-88: Addendum - The Woodrow Project -to increase the amount from \$132,374.00 to \$139,374.00

CRC 2022-89: Addendum - KMU Trucking and Excavating LLC – to increase from \$17,800.00 to \$18,800.00

CRC 2022-90: Addendum - Lorain County Health & Dentistry - to increase from \$2,500.00 to \$21,000.00 and revise end date from February 28, 2024 to February 29, 2024

CRC 2022-91: Addendum - Neighborhood Leadership Institute, Inc. to revise end date from May 31, 2023 to July 31, 2023.

2. June 20, 2023 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-92 Case Western Reserve University Prevention Research Center for Healthy Neighborhoods (PRCHN)

Contract Recommendations for Board Approval

CRC 2023-93: RFQ 2023-04 CCBH Truck Withdraw and Re-bid
CRC 2023-94: Paragon CMS - \$37,648.00

Contract Authorizations

CRC 2023-95: TNT Construction- \$4,174.00

Other Business

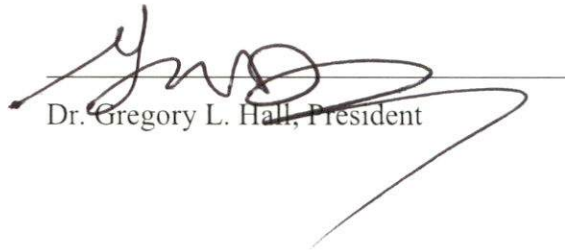
CRC 2023-96: CRC 2023-35 American Builders – Withdraw and Re-Bid

B. Other Contracts

CUYAHOGA COUNTY BOARD OF HEALTH



Roderick L. Harris, Secretary



Dr. Gregory L. Hall, President