

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – May 24, 2023

Meeting called to order by Dr. Gregory L. Hall, President of the Board at 9:05a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 24, 2023.

Roll Call: The following members were present: Dr. Gregory L. Hall, Ms. Debbie L. Moss, Mr. Douglas Wang, Dr. Sherrie Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED to excuse Mr. O'Donnell due to a schedule conflicts at the time of the meeting.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

The reading of the minutes of the April 26, 2023 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Dr. Hall, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang. Abstained: Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – Diversity Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION 2023-43 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept the Ohio Children’s Trust Fund Early Childhood Safety Initiative grant from the Ohio Children’s Trust Fund from July 1, 2023 through June 30, 2025 in an amount not to exceed \$100,000.00.

The Secretary called the roll:

Ayes: Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Ms. Moss, that the following RESOLUTION 2023-44 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional funding under the Health Resources and Services Administration Ryan White Part A grant in an amount of \$4,075,993.00, and to revise the end of the budget period from February 28, 2024 to February 29, 2024 (Resolution 2023-13).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION 2023-45 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute addendums increasing the amounts to be paid to the following agencies under the Health Resources and Services Administration Ryan White Part A grant, and to revise the end of the contract period from February 28, 2024 to February 29, 2024:

	<u>Amount not to exceed:</u>	
	<u>From</u>	<u>To</u>
A J Boggs & Company (2023-24)	\$ 43,720.00	\$ 88,830.00
The Centers (CRC 2023-48)	\$ 24,500.00	\$ 144,225.00
Near West Side Multi Service Corp (CRC 2023-48)	\$ 13,100.00	\$ 62,500.00
Mercy Health Regional Medical Center (2023-34)	\$ 42,100.00	\$ 285,219.00
Neighborhood Health Care (2023-24)	\$ 29,300.00	\$ 177,000.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION 2023-46 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute addendums increasing the amounts to be paid to the following agencies under the Health Resources and Services Administration Ryan White Part A and Ending the HIV Epidemic grants, and to revise the end of the contract period from February 28, 2024 to February 29, 2024:

	<u>Amount not to exceed:</u>	
	<u>From</u>	<u>To</u>
AIDS Health Care Foundation (CRC 2023-50)	\$ 13,000.00	\$ 67,000.00
AIDS Taskforce of Greater Cleveland (2023-24)	\$ 31,300.00	\$ 305,868.00
MetroHealth System (2023-24)	\$ 249,587.00	\$ 1,464,308.00
Nueva Luz Urban Resource Center (2023-24)	\$ 104,257.00	\$ 777,722.00
Signature Health, Inc. (2023-24)	\$ 72,000.00	\$ 508,670.00
University Hospitals Cleveland Medical Center (2023-24)	\$ 174,164.00	\$ 1,049,878.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams. Abstained: Dr. Hall

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION 2023-47 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Upward Spiral Coaching and Consulting LLC under the Health Resources and Services Administration Ryan White Part A grant from May 1, 2023 to February 29, 2024 in an amount not to exceed \$76,680.00.

Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2023-48 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Case Western Reserve University Department of Population Quantitative Health Science under the Centers for Disease Control and Prevention Racial and Ethnic Approaches to Community Health grant from March 1, 2023 through September 29, 2023 in an amount not to exceed \$45,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION 2023-49 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute contracts with the following agencies under the Health Resources and Services Administration Ending the HIV Epidemic grant from March 1, 2023 through February 29, 2024:

	<u>Amount not to exceed</u>
A Vision of Change	\$ 42,000.00
Cleveland State University School of Nursing	\$ 41,250.00

The

Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION 2023-50 be adopted:

BE IT RESOLVED to Honor Lorene Considine for 19 years of dedicated public health service to the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION 2023-51 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to revise the end date of the Ohio Department of Health Public Health Workforce grant from June 30, 2023 to December 31, 2023 (Resolution 2021-124).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION 2023-52 be adopted:

BE IT RESOLVED to Approve for Second Quarter 2023 tuition for the following employees and amounts approved on March 1, 2023 by the Tuition Assistance Review Committee:

Alexa Geiger, Disease Intervention Specialist, MPH	\$4,000.00
Deedra Hein, Public Health Nurse 2, BSN	\$ 825.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2023-53 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept additional funding under the Ohio Department of Health Lead Delegated Authority Provider Agreement in an amount of \$125,000.00 (Resolution 2021-122).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION 2023-54 be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Health Commissioner's Report –
(1) Infectious Disease Update
(2) Strategic Planning Update

Public and Staff Comments (three-minute maximum) – N/A.

Miscellaneous Business –
None

Thereupon, it was moved by Mr. Wang, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 10:10am.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):

- A. Establish a budget for the Mosquito Control Grant in the amount of \$14,910.00 (ref. enclosed).

2. Budget Revision(s):

- A. Budget revision for the 2023/2024 Ryan White Part A grant to increase the budget by \$4,075,993.00 (ref. enclosed).
- B. Budget revision for the 2021/2023 Public Health Workforce grant to redistribute \$204,728.34 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

- a. Operating transfer from the General Fund to the 2021/2022 Public Health Emergency Preparedness grant in the amount of \$58,186.00 (ref. enclosed).

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Rescind Student Appointment(s):

- A. Abigail Hotchner, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 22, 2023.

2. Appointment(s):

- B. TBD, Public Health Nurse, \$47,073.00 annually.
- C. TBD, Accountant, Pay Grade E, \$56,127.00 annually.
- D. TBD, Public Health Nurse Program Manager, Pay Grade E, \$56,127.00 annually.
- E. TBD, Grant Supervisor, Pay Grade F, \$64,381.00 annually.
- F. TBD, Disease Intervention Specialist, Pay Grade D, \$48,951.00 annually.

3. Lateral Appointment(s):

- G. DeDonte Cheatham, Communicable Disease Investigator, Pay Grade D, \$48,951.00 annually, effective June 5, 2023.

4. Retirement(s):

- H. Lorrie Considine, Public Health Nurse Program Manager, effective June 30, 2023.
- I. Deborah Busdiecker, Public Health Nurse Program Supervisor, effective June 30, 2023.

5. Resignation(s):

- J. Lauren Bottoms, Data Analyst, effective May 19, 2023.
- K. Rose Marie Driscoll, Public Health Nurse, effective June 30, 2023.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Roderick Harris to the Care Response Learning Tour May 17 – 19, 2023 – Cincinnati, OH.

Environmental Public Health

- b. Brittanie Evans, Heather Grisez, and Stephanie Sutula to attend Active Wasterwater Systems Drip Dispersal Workshop May 10, 2023 – Sunbury, Ohio.
- c. Scott Zele to attend the Public Health Lead Investigator Meeting May 25, 2023 – Columbus, OH.
- d. Robert Brand to attend the 2023 NACCHO Annual Conference July 9, 2023 thru July 14, 2023 – Denver, CO.

Epidemiology, Surveillance and Informatics

- e. Takisha Fuller to 2023 Public Health TechXpo and Futures Forum May 22-26, 2023 – Chicago, IL.

Nursing & Clinical Services

- f. Melissa Kolenz and LaJuanna White to U.S Conference on HIV/AIDS September 5-9, 2023 – Washington, D.C.

Population Health

- g. Monica Baker and Anastassia Idov to the NAESM Conference June 6 – 11, 2023. Atlanta, GA.
- h. Erin Janowski and Erin Lark to the Empowering You: A Community HIV Conference June 8 – 9, 2023. Cincinnati, OH.
- i. Brian Lutz to the 2023 Ending the HIV Epidemic Implementation Regional Technical Assistance Convenings – Midwest June 11 – 13, 2023. Columbus, OH.
- j. Alison Patrick, Maurice Cole, and Theresa Henderson to the Ohio PREP Spring Workshop June 21 – 23, 2023. Columbus, OH.
- k. Monica Baker, Anastassia Idov, La’Keisha James, Erin Janowski, Erin Lark, Brian Lutz and Danielle LeGallee to the United States Conference on HIV /AIDS September 5 – 9, 2023. Washington, DC.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. May 2, 2023 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-66 Addendums – to extend the contracts:

CRC#	Contractor	From	To
2022-166	TNT Construction	04/04/2023	
05/31/2023			
2022-179	TNT Construction	03/20/2023	
05/31/2023			
2022-178	TNT Construction	03/20/2023	
05/31/2023			
2022-167	TNT Construction	03/20/2023	
05/31/2023			

Contract Authorizations

CRC 2023-67: TNT Construction - \$12,175.00

CRC 2023-68: TNT Construction - \$17,875.00

2. May 16, 2023 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-69 MKM Management Consulting, LLC – extend end date to November 30, 2023

Contract Authorizations

CRC 2023-70: Green Home Solutions - \$7,450.00

Contract Approvals

CRC 2023-71: We Think 4 A Change - \$22,000.00

CRC 2023-72: Addendum - Dynamerican to increase the amount from \$16,498.00 to \$20,998.00

CRC 2023-73: Addendum - TNT Construction & Contracting - to increase the amount from \$29,140.00 to \$29,440.00

CRC 2023-74: Addendum - TNT Construction & Contracting - to increase the amount from \$31,695.00 to \$34,020.00

CRC 2023-75: Addendum - TNT Construction & Contracting - to increase the amount from \$16,800.00 to \$16,925.00

CRC 2023-76: Addendum - Davey Resource Group CMS - to increase the amount from \$17,368.00 to \$21,298.00

B. Other Contracts

CUYAHOGA COUNTY BOARD OF HEALTH

Roderick L. Harris, Secretary

Dr. Gregory L. Hall, President