

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – June 28, 2023

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – May 24, 2023.
5. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, or compensation of a public employee.
6. Motion to amend agenda items as highlighted on revised agenda.
7. Public Comments on Agenda Resolutions Only (three-minute maximum).
8. Review of the Financial Statements.
9. Legislative Updates – N/A
10. Committee Reports – Finance Committee
11. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION 2023-55 Authorize the Health Commissioner to enter into a contract with the Ohio Department of Health (ODH) to administer the Bathing Beach Monitoring Project from the date of execution through June 30, 2023. Amount to be received is not to exceed \$9,992.00.
- B. RESOLUTION 2023-56 Authorize the Health Commissioner to enter into and execute a contract with Green Home Solutions in an amount not to exceed \$30,000.00 for lead remediation work at 12905 Willard Ave., Garfield Heights, Ohio 44125. (CRC 2023-79).
- C. RESOLUTION 2023-57 Authorize the Health Commissioner to enter into and execute a contract with Paragon CMS in an amount not to exceed \$37,648.00 for lead remediation work at 4931 E 109th St. Up & Down, Garfield Heights, Ohio 44123 (CRC 2023-94)
- D. RESOLUTION 2023-58 Authorize the Health Commissioner to enter into and execute a contract with KMU Trucking and Excavating in an amount not to exceed \$25,147.99 for the replacement of the household sewage treatment system at 6073 Edgerton Rd., North Royalton, Ohio 44133. (CRC 2023-83).

- E. RESOLUTION 2023-59 Authorize the Health Commissioner to accept the 2023/2024 Public Health Emergency Preparedness grant from the Ohio Department of Health from July 1, 2023 through June 30, 2024 in an amount of \$868,187.00. The CCBH In-Kind match is \$76,227.30.
- F. RESOLUTION 2023-60 Authorize the Health Commissioner to accept additional funding under the Ohio Department of Health Enhanced Operations (EO22) grant in an amount of \$1,069,765.00 (Resolution 2022-116).
- G. RESOLUTION 2023-61 Authorize the Health Commissioner to accept funding in the amount of \$49,942.00 from the HealthComp Foundation to administer the 2023/2024 HealthComp Foundation grant from June 1, 2023 through May 31, 2024.
- H. RESOLUTION 2023-62 Authorize the Health Commissioner to enter into and execute a contract with Strategy Solutions, Inc. under the 2023/2024 HealthComp Foundation grant from June 28, 2023 through May 31, 2024 in an amount not to exceed \$49,942.00.
- I. RESOLUTION 2023-63 Authorize the Health Commissioner to enter into and execute a contract with Cuyahoga County Department of Senior and Adult Services under the Health Resources and Services Administration Ryan White Part A grant from March 1, 2023 to February 29, 2024 in an amount not to exceed \$56,082.00.
- J. RESOLUTION 2023-64 Authorize the Health Commissioner to enter into and execute a contract addendum with Cleveland Clinic Foundation under the Health Resources and Services Administration Ryan White Part A and Ending the HIV Epidemic grants to increase the amount to be paid to Cleveland Clinic Foundation from \$51,250.00 to \$502,100.00 (2023-33), and to revise the end of the contract period from February 28, 2024 to February 29, 2024.
- K. RESOLUTION 2023-65 Authorize the Health Commissioner to accept additional funding under the Ohio Department of Health's Ohio Health Improvement Zone grant in an amount of \$156,000.00 and extend to the end date from May 31, 2023 to May 31, 2024. (Resolution 2022-95).
- L. RESOLUTION 2023-66 Authorize the Health Commissioner to enter into and execute a contract with Maxim Healthcare Staffing Services, Inc. for temporary staffing services from August 1, 2023 through July 31, 2024 in an amount not to exceed \$1,137,600.00.
- M. RESOLUTION 2023-67 Authorize the Health Commissioner to enter into and execute a contract with the Ohio Public Health Association (OPHA) for public health professional services from July 1, 2023 through June 30, 2024 in an amount not to exceed \$62,400.00.
- N. RESOLUTION 2023-68 Approval for Third Quarter 2023 tuition for the following employees and amounts approved on June 1, 2023 by the Tuition Assistance Review Committee:

Mason Leutheuser, MPH	\$4,000.00
Imani Tunson, ASN	\$1,353.00
Dedonte Cheatham, MPH	\$1,647.00

- O. RESOLUTION 2023-69 To rescind Resolution 2023-22, authorizing the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$94,180.00 for lead remediation at 1563 Lakewood Ave., Apt. 1, 2, 3, and 4, Lakewood OH 44107, due to the expiration of the proposal.
- P. RESOLUTION 2023-70 Honoring Deborah Busdiecker for 23 years of dedicated public health service to the Cuyahoga County Board of Health.

BOARD ORDERS, RULES, FEES OR REGULATIONS:

- Q. RESOLUTION 2023-71 To grant a Variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the sewage treatment system servicing the residence at 7511 Brigham Rd, Gates Mills, Ohio (PPN# 841-29-014).
- R. RESOLUTION 2023-72 To grant a variance from Section 3701-29-15 (P)(1) of the Ohio Administrative Code for the soil area utilized for the installation of a new household sewage treatment system servicing the residence at 4539 Lander Rd. in Orange Village, OH) PPN: 901-31-013).
- S. RESOLUTION 2023-73 To grant a variance from Section 3701-29-18 (C)(6) of the Ohio Administrative Code to allow for the use of the septic tank, aerobic treatment unit and dosing tank of the household sewage treatment system installed to service the residence at 7174 River Road in Olmsted Falls, OH (PPN: 281-10-027) as temporary holding tanks for a time frame not to exceed November 1, 2023.
- T. RESOLUTION 2023-74 To grant a variance from Section 3701-31-04(B)(6)(S) of the Ohio Administrative Code for the City of Mayfield Heights Aquatic Center at 6080 Marsol Rd., Mayfield Heights, Ohio 44124.

FIRST READING:

- U. RESOLUTION 2023-75 To amend the CCBH Provider Fees for clinical services effective, July 3, 2023, as an emergency measure (ref enclosed)

SECOND READING:

None

THIRD READING:

None

V. RESOLUTION 2023-76 Approval of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

W. Health Commissioner's Report

(1) Infectious Diseases Update

X. Public and Staff Comments (three-minute maximum).

Y. Miscellaneous Business

Z. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):

- A. Establish a budget for the 2023/2024 Public Health Emergency Preparedness (PHEP) grant in the amount of \$944,414.30 (ref. enclosed).
- B. Establish a budget for the 2024/2025 Ohio Children's Trust Fund grant in the amount of \$100,000.00 (ref. enclosed).

2. Budget Revision(s):

- A. Budget revision for the 2019-2021 Community Development Block grant (CDBG) to reduce the award by \$6,383.00 (ref. enclosed).
- B. Budget revision for the 2022/2023 Enhanced Operations (EO22) grant to increase the budget by \$1,069,765.00 and redistribute funds (ref. enclosed).
- C. Budget revision for the 2023 Health Comp grant to increase the budget by \$49,942.00 (ref. enclosed).
- D. Budget revision for the 2022/2023 Reproductive Health and Wellness grant to increase the budget by \$22,690.95 (ref. enclosed).
- E. Budget revision for the 2022/2023 Implementing Enhanced HIV P&S for Health Departments grant to redistribute \$38,409.17.
- F. Budget revision for the 2021/2022 Personal Responsibility and Education Program grant to decrease the budget by \$116,000.00.
- G. Budget revision for the 2022/2023 Child Fatality Review grant to decrease the budget by \$16,406.42.
- H. Budget revision for the 2018/2022 Accountable Health Communities grant to decrease the budget by \$6,088.56.

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Fallon Carl, Environmental Health Specialist in Training (EHSIT), Pay Grade C, \$42,710.00 annually, effective June 5, 2023.
- B. Rosalyn Hall, Human Resources Generalist, Pay Grade D, \$48,951.00 annually, effective June 20, 2023.
- C. Lesia Drozd, Account Clerk, Pay Grade A, \$31,200.00 annually, effective July 3, 2023.
- D. Sarah Kurtz Campbell, Disease Intervention Specialist, Pay Grade D, \$48,951.00 annually, effective July 3, 2023.
- E. Mary McCormick, Public Health Nurse 1, \$47,073.00 annually, effective July 17, 2023.

Ratify Student Appointment(s):

- A. Alyssa Sabol, Student Environmental Worker – Vector Program, \$15.00/hour, effective June 5, 2023.

Appointment(s):

- A. TBD, Environmental Health Specialist in Training (EHSIT)/ Registered Environmental Health Specialist (REHS), Pay Grade C, \$42,710.00 annually/Pay Grade D, \$48,951.00 annually.
- B. TBD, Public Health Nurse, \$47,073.00 annually.
- C. TBD, Public Health Nurse, \$47,073.00 annually.
- D. TBD, Public Health Nurse Supervisor, Pay Grade F, \$64,381.00 annually.
- E. TBD, Public Health Nurse Supervisor, Pay Grade F, \$64,381.00 annually.

Promotion(s):

- A. Annie Bartosh, Registered Environmental Health Specialist Supervisor, Pay Grade F, \$64,381.00 annually, effective June 19, 2023.
- B. Holly Galicki, Public Health Nurse Program Manager, Pay Grade E, \$57,714.69 annually, July 3, 2023.

Rescind Retirement(s):

- A. Bonnie Ziganti, Public Health Nurse, effective July 7, 2023.

Resignation(s):

- A. Tiffany Wong, Epidemiologist, effective June 28, 2023.
- B. Erin Elszasz, Public Health Nurse Supervisor, effective June 30, 2023.
- C. Gloria Agosto-Davis, Grant Supervisor, effective July 6, 2023.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

Environmental Public Health

Epidemiology, Surveillance and Informatics

Nursing & Clinical Services

Population Health

- a. Erin Janowski and Erin Lark Turcoliveri to the 2023 Syndemic Solutions Summit July 25 – 27, 2023. Kansas City, MO.
- b. Martha Halko and Alison Patrick to the Northeast Ohio Regional QI Retreat July 14, 2023. Akron, OH.
- c. Correction to April travel item Apr-23, m - La'Keisha James to the HRSA Ryan White HIV/AIDS Program: Training of Quality Leaders May 17–19, 2023. Atlanta, GA. – dates should have read May 16–19, 2023.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. June 6, 2023 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-77 NASA

CRC 2023-78 NASA Glenn Research Center, Building 152

Contract Recommendations for Board Approval

CRC 2023-79: Green Home Solutions - \$30,000.00

CRC 2023-83: KMU Trucking & Excavating - \$25,147.99

Contract Authorizations

CRC 2023-80: Green Home Solutions - \$12,250.00

CRC 2023-81: American Builders & Applicators -\$22,850.00

CRC 2023-82: Withdrawn and Re-bid

CRC 2023-84: Bull Construction - \$19,373.00

CRC 2023-85: KMU Trucking & Excavating - \$7,898.00

CRC 2023-86: Withdrawn and Re-bid

Contract Approvals

CRC 2023-87: Red Wing Brands of America, Inc. \$5,475.00

CRC 2023-88: Addendum - The Woodrow Project -to increase the amount from \$132,374.00 to \$139,374.00

CRC 2022-89: Addendum - KMU Trucking and Excavating LLC – to increase from \$17,800.00 to \$18,800.00

CRC 2022-90: Addendum - Lorain County Health & Dentistry - to increase from \$2,500.00 to \$21,000.00 and revise end date from February 28, 2024 to February 29, 2024

CRC 2022-91: Addendum - Neighborhood Leadership Institute, Inc. to revise end date from May 31, 2023 to July 31, 2023.

2. June 20, 2023 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-92 Case Western Reserve University Prevention Research Center for Healthy Neighborhoods (PRCHN)

Contract Recommendations for Board Approval

CRC 2023-93: RFQ 2023-04 CCBH Truck Withdraw and Re-bid

CRC 2023-94: Paragon CMS - \$37,648.00

Contract Authorizations

CRC 2023-95: TNT Construction- \$4,174.00

Other Business

CRC 2023-96: CRC 2023-35 American Builders – Withdraw and Re-Bid

B. Other Contracts