

**CUYAHOGA COUNTY BOARD OF HEALTH**

**AGENDA – July 26, 2023**

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – June 28, 2023.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three-minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – Update on Sub HB33
9. Committee Reports – Diversity Committee
10. Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

- A. RESOLUTION (2023-78) Authorize the Health Commissioner to enter into a contract with the Ohio Department of Health (ODH) to administer the Bathing Beach Monitoring Project from the date of execution through June 30, 2025. Amount to be received is not to exceed \$59,950.00.
- B. RESOLUTION (2023-79) Authorize the Health Commissioner to accept the 2023/2027 Public Health Workforce grant from The Ohio Department of Health from July 2, 2023 through November 30, 2027 in an amount of \$970,000.00.
- C. RESOLUTION (2023-80) Authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$26,100.00 for lead hazard remediation work at 21011 Gardenview Dr., Maple Heights, Ohio 44137. (CRC 2023-101).
- D. RESOLUTION (2023-81) Authorize the Health Commissioner to enter into a contract with Kelly Stake, MSN, APRN under the Ohio Department of Health’s Reproductive Health and Wellness (RHW) grant from July 1, 2023 through December 31, 2024. Amount to be paid is not to exceed \$78,000.00.

**BOARD ORDERS, RULES, FEES OR REGULATIONS:**

- E. RESOLUTION (2023-82) To grant a variance from Ohio Administrative Code Section 3701-29-12 (P)(2) for the sewage treatment system servicing the residence at 110 Hunting Trail, Moreland Hills, Ohio (PPN# 913-29-003).

**FIRST READING:**

- F. RESOLUTION (2023-83) To approve the per capita rate for Public Health Services for the calendar year 2022, as an emergency measure.

**SECOND READING:**

None

**THIRD READING:**

None

- G. RESOLUTION (2023-84) Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

- H. Health Commissioner's Report

(1) Infectious Diseases Update

- I. Public and Staff Comments (three-minute maximum).

- J. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, or compensation of a public employee.

- K. Miscellaneous Business

- L. Motion to adjourn the meeting.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Budget Establishment(s):

- A. Establish a budget for the 2023 ODH Beach grant in the amount of \$9,992.00 (ref. enclosed).
- B. Establish a budget for the 2023/2027 Public Health Workforce grant in the amount of \$970,000.00 (ref. enclosed).

2. Budget Revision(s):

- A. Budget revision for the 2020 HIV Prevention grant to decrease the budget by \$252,239.92 (ref. enclosed).
- B. Budget revision for the 2020 STI Prevention grant to decrease the budget by \$148,070.99 (ref. enclosed).
- C. Budget revision for the 2021 HIV Prevention grant to decrease the budget by \$293,034.96 (ref. enclosed).
- D. Budget revision for the 2021 STI Prevention grant to decrease the budget by \$41,268.38 (ref. enclosed).
- E. Budget revision for the 2022/2023 Racial and Ethnic Approach to Community Health (Reach) Supplemental Year Two grant to redistribute \$109,820.00.
- F. Budget revision for the 2022 Creating Healthy Communities grant to decrease the budget by \$998.16.
- G. Budget revision for the 2020/2021 Ohio Equity Initiative (Institute) grant to decrease the budget by \$4,196.98.
- H. Budget revision for the 2022 Ohio Equity Initiative (Institute) grant to decrease the budget by \$5,999.96.
- I. Budget revision for the 2022 Breastfeeding in Workplace grant to decrease the budget by \$250.00.

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Ratify Appointment(s):

- A. Daniel Talpas, Account Clerk, Pay Grade A, \$31,200.00 annually, effective July 31, 2023.
- B. Caroline Lambrix, Environmental Health Specialist in Training (EHSIT), Pay Grade C, \$42,710.00 annually, effective July 31, 2023.

2. Appointment(s):

- A. TBD, Grant Supervisor, Pay Grade F, \$64,381.00 annually.
- B. TBD, Registered Environmental Health Specialist Program Manager, Pay Grade E, \$56,127.00 annually.
- C. TBD, Public Health Nurse, \$47,073.00 annually.
- D. TBD, Public Health Nurse Supervisor, Pay Grade F, \$64,381.00 annually.

3. Promotion(s):

- A. Melissa Kolenz, Grant Supervisor, Pay Grade F, \$64,381.00 annually, effective July 17, 2023.
- B. Kyley Findley, Communicable Disease Investigator, Pay Grade D, \$48,951.00 annually, effective July 31, 2023.

4. Resignation(s):

- A. Sarah Jo Wright, Public Health Nurse Supervisor, effective July 13, 2023.
- B. Kathryn Jones-Stadler, Public Health Nurse 3, effective July 28, 2023.
- C. Jennifer Williams, Grant Coordinator, effective August 9, 2023.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Joseph McRae to the AOHC Finance for Health Departments Training in Marysville, OH.

Environmental Public Health

- a. Robert Brand to Lake Erie Allegheny Partnership 2023 Field Day July 26, 2023 – Shalersville Twp., Ohio.

Epidemiology, Surveillance and Informatics

- a. Various ESI staff to Public Health Emergency Preparedness (PHEP) regional grant meetings and activities July 1, 2023 - June 30, 2024 – various locations in Ohio.
- b. Takisha Fuller to Association of State and Territorial Health Officials (ASTHO) Leadership Forum with Diverse Executives Leading Public Health Scholars conference August 7-11, 2023 – Atlanta, Georgia.
- c. Clarence Williams to HIV Cluster Detection and Response Learning Collaborative November 6 - 9, 2023 – New York City, New York.

Nursing & Clinical Services

Population Health

- a. Regional Food Systems Partnership staff to program meetings June 1, 2023-September 30, 2025 – various locations in Ohio
- b. Maurice Cole and Alison Patrick to the Take Care and Take Action – Healthy Teen Network 43rd Annual Conference October 1, 2023 – October 5, 2023. Portland, OR

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. July 5, 2023 CRC Meeting (ref. enclosed):

Contract Recommendations for Board Approval

CRC 2023-97: RFQ 2023-04A CCBH Truck – Withdraw and Re-bid.

Contract Authorizations

CRC 2023-98: Paragon CMS - \$7,825.00

CRC 2023-99: Paragon CMS - \$22,305.00

Revenue: Contracts

CRC 2023-100: ODH Smoke-Free Workplace - July 1, 2023 through June 30, 2025 - not to exceed \$20,000.00.

Other Business

It was discussed, according to Robert's Rule, you can still vote on the minutes from a previous meeting, as long you are review the minutes prior to the next meeting.

2. July 18, 2023 CRC Meeting (ref. enclosed):

Contract Recommendations for Board Approval

CRC 2023-101: American Builders & Applicators - \$26,100.00 be submitted to Board for approval

Contract Authorizations

CRC 2023-102: Allenby Construction - \$11,800.00

CRC 2023-103: withdrawn and re-bid

CRC 2023-104: Dynamerican - \$17,450.00

CRC 2023-105: Dynamerican - \$16,995.00

CRC 2023-106: Dyamerican - \$15,995.00

Expenditure: Contracts

CRC 2023-107: Addendum - Signature Health, Inc. - increase amount from \$508,670 to \$512,600.00.

CRC 2023-108: Cuyahoga County Agricultural Society - \$600.00

B. Other Contracts