CUYAHOGA COUNTY BOARD OF HEALTH YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE MINUTES – March 7, 2023

Meeting called to order by Rick Novickis, Chair of the CRC at 1:41 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 7, 2023.

Roll Call: The following members were present: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – February 21, 2023.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Martha Halko, seconded by Brandy Eaton, that the consent agenda, including the minutes of the February 21, 2023 CRC meeting be approved.

Ayes: Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching Rod Harris abstained due to not being present at the February 21, 2023 meeting.

CONTRACTS AND AWARDS:

Tabled Items: CRC 2022-188 RFP 2022-06 Ryan White Part A – Direct Services

It was moved by Rick Novickis, seconded by Takisha Fuller, that the following quotes (CRC 2022-188) in response to RFP #2022-06 for Ryan White Part A Program – Direct Services be accepted as the lowest and best, and a recommendation to award a contract to the following agencies be submitted to the CRC and/or Board for approval pending budget negotiations (ref. enclosed):

Companies:

- 1. AIDS Healthcare Foundation
- 2. AIDS Taskforce
- 3. Cleveland Clinic Foundation
- 4. Dept. of Senior and Adult Services
- 5. Lorain County Health & Dentistry
- 6. May Dugan Center
- 7. Mercy health
- 8. MetroHealth Medical Center
- 9. Neighborhood Family Practice
- 10. Nueva Luz Urban Resource Center
- 11. Signature Health
- 12. University Hospitals of Cleveland

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

CRC 2023-027 RFP 2022-05A Health Comp – Advancing Regional Community Health Improvement and Health Equity – Sustainability Consultant

It was moved by Martha Halko, seconded by Judy Wirsching, that the following quote (CRC 2023-027) in response to RFP #2022-05A for Health Comp – Advancing Regional Community Health Improvement and Health Equity – Sustainability Consultant be accepted as the lowest and best, and a recommendation to award a contract to the following agencies be submitted to the CRC and/or Board for approval pending budget negotiations (ref. enclosed):

Company:

Circle Health Services

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

New Items For Review

Bid/Quote Openings \geq \$25,000.00

CRC 2023-34 RFP 2023-03 Ryan White Part A – Planning Council

Roderick Harris, DrPH Health Commissioner

Sealed bids were received from the following contacts by the deadline outlined in the Requested for Proposal (RFP) Ryan White Part A – Planning Council RFP 2023- 03 (ref. enclosed):

Agency	Received	<u>Amount</u>
Upward Spiral Coaching & Consulting, LLC Collaborative Research, LLC	3/2/2023 @ 9:07 AM 3/7/2023 @ 9:28 AM	\$76,860.00 \$108,000.00

Presented by: Judy Wirsching

The bids listed above were provided to the program staff for completion of the evaluation process.

CRC 2023-35 RFP 2023-02 Lead Removal Abatement Project

CRC 2023-35 Sealed bids were received from the following contacts by the deadline outlined in the Requested for Proposal (RFP) Lead Removal Abatement Project RFP 2023- 02 (ref. enclosed):

Agency	Received	<u>Amount</u>
American Builders & Applicators	3/6/2023 @ 11:08 AM	\$94,180.00
Paragon CMS	3/7/2023 @ 9:40 AM	\$89,375.00

Presented by: Judy Wirsching

The bids listed above were provided to the program staff for completion of the evaluation process.

Bid/Quote Openings < \$25,000.00

Lead Program

Lead Presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Rod Harris, that the following quote (CRC 2023-36) for 4407 Russell Ave., Parma, Ohio 44134 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$11,450.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Judy Wirsching, seconded by Brandy Eaton, that the following quote (CRC 2023-37) for 2033 Lark St, Lakewood, Ohio 44107 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$16,750.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Takisha Fuller, seconded by Martha Halko, that the following quote (CRC 2023-38) for 23900 Devoe St., Euclid, Ohio 44123 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded to American Builders & Applicators in the amount of \$10,725.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Household Sewage Program

Presented by: Nate McConoughey

It was moved by Judy Wirsching, seconded by Rod Harris, that the following quote (CRC 2023-39) for 6942 Columbia Rd., Olmsted Township, Ohio 44138 be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded be accepted as the lowest and best, and that a contract be awarded in the amount of \$18,980.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Expenditures: Contracts < \$25,000.00

It was moved by Rick Novickis, seconded by Martha Halko, that the following addendum to the contract with TNT Construction (CRC 2023-40) (2022-126 and RES 2022-120)under the Lead Hazard Reduction grant to increase the amount to be paid to TNT Constriction from \$32,765.00 to \$33,264.00. Amount to be paid to TNT Construction s is not to exceed \$33,264.00 to be approved.

Purpose: To install one additional window due to front porch window conversion.

Funding Source: 100% reimbursable through the Lead Hazard Reduction grant.

Presented by: Stephanie McConoughey

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Brandy Eaton, seconded by Rick Novickis, that the addendum to the contract with Cleveland Rape Crisis Center (CRC 2023-41) (2021-61 & 2022-159) to increase the amount from \$24,600.00 to \$27,150.00. Amount to be paid to Cleveland Rape Crisis Center is not to exceed \$27,150.00 to be approved.

Purpose: To conduct additional classes for the Prevent Premature Fatherhood (PPF) program.

Funding Source: 100% reimbursable through the FY2023 PPF grant.

Presented by: Alison Patrick

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

It was moved by Martha Halko, seconded by Brandy Eaton, that the following contracts (CRC 2023-42) under the Racial and Ethnic Approaches to Community Health (REACH) Supplemental grant from February 21, 2023 through September 29, 2023 to be approved.

	Amount not to exceed:
Community Classic Foundation	\$20,000.00
Community of Faith Collaborative	\$15,000.00
Friends of East Cleveland Public Library	\$15,000.00
True Holiness	\$ 8,500.00
YMCA of Greater Cleveland – Warrensville Hts.	\$18,000.00
Young Latino Network	\$20,000.00

Purpose: To Provide and promote COVID and Flu Vax activities in the Black/African American and Hispanic/Latino Communities.

Funding Source: 100% reimbursable through the FY2023 REACH Supplemental grant.

Presented by: Nichelle Shaw

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Roderick Harris, DrPH Health Commissioner

It was moved by Rick Novickis, seconded by Takisha Fuller, that the contract with Northeast Ohio Alliance of Hope (CRC 2023-43) under the 2023 Creating Health Communities (CHC) from March 7, 2023 through November 15, 2023. Amount to be paid to Northeast Ohio Alliance for Hope is not to exceed \$13,616.26 to be approved.

Purpose: NOAH will build resident participation and leadership to set responsible development standards for new city projects and healthy food retail initiatives.

Funding Source: 100% reimbursable through the FY2023 CHC grant.

Presented by: Roger Sikes

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

Revenue Generating Agreements < \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:01 p.m.

The Secretary called the roll:

Ayes: Rod Harris, Brandy Eaton, Martha Halko, Rick Novickis, Takisha Fuller and Judy Wirsching

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 Roderick Harris, DrPH
 Health Commissioner

 5550 Venture Drive
 Parma, Ohio 44130
 Direct: 216.201.2000
 Fax: 216.676.1311
 www.ccbh.net

RFP RESULTS

 Program:
 Ryan White Part A

 Ryan White HIV/AIDS Treatment Extension Act Part A program and Minority Aids Initiative

 Title:
 Direct Support Services

 RFP No:
 2022-06

 CRC No:
 CRC 2023-027

February 7, 2023 @ 11:58 am

The following quotes were opened on:Opened by:Judy Wirsching & Zach Levar

Logged in by: Judy Wirsching

 NAME OF CONTRACTOR
 RECEIVED
 QUOTE

 Circle Health Services
 01/11/2023 @ 9:01pm
 \$172,131.70

Recommended award: TBD

Brief Justification:

RFP RESULTS

Program:23/24 Ryan White Part A ServicesTitle:Ryan White HIV/AIDS Part A Program: Planning Council Management & FacilitationRFP No:2023-03CRC No:CRC 2023-034

The following quotes were opened on:March 7, 2023 @ 12:12 pmOpened by:Judy Wirsching & Wedad AlhamwiLogged in by:Judy Wirsching

NAME OF CONTRACTOR	RECEIVED	QUOTE
Upward Spiral Coaching & Consulting, LLC	03/02/2023 @ 9:07am	\$76,860.00
Collaborative Research, LLC	03/07/2023 @ 9:28 am	\$108,000.00

Recommended award: TBD

Brief Justification:

RFP RESULTS

Program:20/23 Lead Hazard ReductionTitle:Selection of Contractor for Lead Removal Abatement ProjectRFP No:2023-02CRC No:CRC 2023-035

The following quotes were opened on:March 7, 2023 @ 12:05 pmOpened by:Judy Wirsching & Wedad AlhamwiLogged in by:Judy Wirsching

NAME OF CONTRACTOR	RECEIVED	QUOTE
American Builders & Applicators	03/06/2023 @ 11:08am	\$94,180.00
Paragon CMS	03/07/2023 @ 9:40 am	\$89,375.00

Recommended award: TBD

Brief Justification:

QUOTE RESULTS

Project Address

Name:	Elyse Williams		
Address:	4407 Russell Ave.		
City,State, Zip:	Parma, OH 44134		
CRC No:	CRC 2023-36		

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$11,450	\$10,800	\$650	\$2,800
Green Home Solution	\$16,225	\$14,850	\$1,375	\$6,850
Paragon	\$12,785	\$11,650	\$1,135	\$3,650
TNT Construction	\$13,375	\$12,275	\$1,100	\$4,275
ESTIMATE:	\$11,340.00	\$ 10,425.00	\$ 915.00	

Recommended award: American Builders & Applicators

QUOTE RESULTS

Project Address

Name:	Eh Dee
Address:	2033 Lark St.
City,State, Zip:	Lakewood, OH 44107
CRC No:	CRC 2023-37

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$16,750	\$11,550	\$5,200	\$1,550
Green Home Solution	\$24,150	\$16,900	\$7,250	\$6,900
Paragon	\$20,012	\$14,667	\$5,345	\$4,667
TNT Construction	\$18,740	\$12,440	\$6,300	\$2,440

ESTIMATE:	\$15,162.50	\$ 11,642.50	\$ 3,520.00

Recommended award: American Builders & Applicators

QUOTE RESULTS

Project Address

Name:	William & Lesa Love		
Address:	23900 Devoe Ave.		
City,State, Zip:	Euclid, OH 44123		
CRC No:	CRC 2023-38		

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$10,725	\$9,075	\$1,650	\$1,075
Green Home Solutions	\$13,325	\$10,500	\$2,775	\$2,500
Paragon	\$12,180	\$10,070	\$2,110	\$2,070
TNT Construction	\$12,150	\$10,100	\$2,050	\$2,100
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ESTIMATE:	\$10,425.00	\$ 8,475.00	\$ 1,950.00

Recommended award: American Builders & Applicators

Storc Residence			
6492 Columbia Rd.			
Olmsted Twp., Ohio 44138			
262-08-016			
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The following quotes were received and opened:

Name of Contractor:	Install Quote	WPCLF Program Cost 100%	Owner Match 0%	Project Cost
KMU Trucking & Excavating LLC	\$19,725.00	\$19,725.00	\$0.00	\$19,725.00
Dynamerican	\$18,980.00	\$18,980.00	\$0.00	\$18,980.00

Bids Reviewed by:

N. McConoughey, J. Sobowleski, M. Symanski

Selected Contractor Bid:

Dynamerican