

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – April 26, 2023

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Motion to amend agenda items as highlighted on revised agenda.
5. Report from Dr. Roderick Harris, Health Commissioner, regarding the District Advisory Council meeting held March 30, 2023. Recognition of Mr. Doug Wang for appointment by the District Advisory Council for a five-year term and the signing of the oath of office.
6. Motions for Election of Officers of the Board – President and President Pro Tem.
7. Approval of the Minutes of the Regular Board Meeting – March 22, 2023.
8. Public Comments on Agenda Resolutions Only (three-minute maximum).
9. Review of the Financial Statements.
10. Legislative Updates – N/A
11. **Committee Reports – N/A**
12. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION 2023-27 Authorize the Health Commissioner to enter into and execute a contract with the Ohio Environmental Protection Agency for the Mosquito Control Grant from the date of execution through April 30, 2024 in an amount of \$14,910.00.
- B. RESOLUTION 2023-28 Authorize the Health Commissioner to enter into and execute a contract with KMU Trucking and Excavating in an amount not to exceed \$27,648.84 under the Water Pollution Control Loan Fund at 21594 Boston Rd., Strongsville, Ohio 44149 (CRC 2023-45).
- C. RESOLUTION 2023-29 Authorize the Health Commissioner to enter into and execute a contract with the Greater Cleveland Healthcare Association under the HealthComp Foundation grant from January 1, 2023 through December 31, 2023 in an amount not to exceed \$109,092.50.
- D. RESOLUTION 2023-30 Authorize the Health Commissioner to enter into and execute a contract with Better World Advertising under the Ohio Department of Health COVID-19 Enhanced Operations grant from May 1, 2023 through July 31, 2023 in an amount not to

exceed \$40,000.00.

- E. RESOLUTION 2023-31 Authorize the Health Commissioner to accept additional funding under the Health Resources and Services Administration Ending the HIV Epidemic grant in an amount of \$1,794,200.00 and revise the end date from February 28, 2024 to February 29, 2024 (Resolution 2023-12).
- F. RESOLUTION 2023-32 Authorize the Health Commissioner to enter into and execute a contract with Better World Advertising under the Ohio Department of Health HIV Prevention and STI Prevention grants from May 1, 2023 through December 31, 2023 in an amount not to exceed \$197,475.00.
- G. RESOLUTION 2023-33 Authorize the Health Commissioner to enter into and execute a contract with Cleveland Clinic Foundation under the Health Resources and Services Administration Ryan White Part A and Ending the HIV Epidemic grants from March 1, 2023 through February 28, 2024 in an amount not to exceed \$51,250.00.
- H. RESOLUTION 2023-34 Authorize the Health Commissioner to enter into and execute a contract with Mercy Health Regional Center under the Health Resources and Services Administration Ryan White Part A grant from March 1, 2023 through February 28, 2024 in an amount not to exceed \$42,100.00.
- I. RESOLUTION 2023-35 Authorize the Health Commissioner to enter into and execute a contract with the Cleveland Rape Crisis Center under the Prevent Premature Fatherhood grant from April 1, 2023 through March 31, 2024 in an amount not to exceed \$55,000.00.
- J. RESOLUTION 2023-36 Authorize the Health Commissioner to enter into and execute a contract with Better World Advertising under the Health Resources and Services Administration Ending the HIV Epidemic grant from April 1, 2023 through February 29, 2024 in an amount not to exceed \$100,000.00.
- K. RESOLUTION 2023-37 Approve the appropriation of the annual estimated revenue and expense budget for the year 2024 in accordance with the ORC 3709.28 (ref. enclosed).
- L. RESOLUTION 2023-38 Authorize the Chief Financial Officer to dispose of excess and/or surplus assets (ref. enclosed).
- M. RESOLUTION 2023-39 To authorize payment(s) for the contract(s) and/or order(s) with the following vendor(s):

<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PURPOSE</u>
Walter Haverfield	\$ 9,744.00	08/24/2020	Outside Counsel
Paragon CMS	\$25,178.00	01/03/2023	Lead Remediation
Paragon CMS	\$21,963.00	01/03/2023	Lead Remediation

BOARD ORDERS, RULES, FEES OR REGULATIONS:

- N. RESOLUTION 2023-40 To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 10193 Barr Road in Brecksville, OH (PPN: 604-14-021) (ref enclosed).

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

- O. RESOLUTION 2023-41 Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

- P. Health Commissioner's Report

(1) Infectious Diseases Update

- Q. Public and Staff Comments (three-minute maximum).

- R. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, or compensation of a public employee.

- S. Miscellaneous Business

- T. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):
 - A. Establish a budget for the 2023 Water Pollution Control Loan Fund in the amount of \$150,000.00 (ref. enclosed).
 - B. Correction to February Schedule A, Item A - Establish a budget for 2023 Health Comp grant in the amount of \$128,857.00 (ref. enclosed) - should have read, Establish a budget for 2023 Health Comp grant in the amount of \$382,391.91 (ref. enclosed).

2. Budget Revision(s):
 - A. Budget revision for the 2020/2021 Water Pollution Control Loan Fund to decrease the budget by \$68,084.49 (ref. enclosed).
 - B. Budget revision for the 2020/2021 Reproductive Health and Wellness grant to decrease the budget by \$37, 206.94 (ref. enclosed).
 - C. Budget revision for the 2020 Starting Point grant to decrease the budget by \$3,340.44 (ref. enclosed).
 - D. Budget revision for the 2022 Starting Point grant to redistribute \$4,845.55 (ref. enclosed).
 - E. Budget revision for the 2023/2024 Ending the HIV Epidemic grant to increase the budget by \$1,794,200.00 (ref. enclosed).
 - F. Budget revision for the 2021/2022 Implementing Enhanced HIV P&S for Health Departments grant to decrease the budget by \$441,993.12 (ref. enclosed).
 - G. Budget revision for the 2021/2022 Breastfeeding In The Workplace grant to decrease the budget by \$250.00 (ref. enclosed)
 - H. Budget revision for the 2023 HIV Prevention grant to increase the budget by \$27,000.00 (ref. enclosed).
 - I. Budget revision for the 2019/2020 Adverse Childhood Experience (ACE's) grant to decrease the budget by \$7,698.56 (ref. enclosed).
 - J. Budget revision for the 2018/2021 Lead Hazard Control grant to decrease the budget by \$116,638.14 (ref. enclosed).
 - K. Budget revision for the 2020/2021 Cribs for Kids grant to decrease the budget by \$1,500.00 (ref. enclosed).

- L. Budget revision for the 2021 Water Pollution Control Fund to redistribute \$563.12 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Ratify Appointment(s):

- A. Keith Knudson, Informatician, Pay Grade E, \$56,127.00 annually, effective April 10, 2023.
- B. Morgan Dugan, Disease Intervention Specialist, Pay Grade D, \$48,951.00 annually, effective April 10, 2023.
- C. Markayla Mariner, Disease Intervention Specialist, Pay Grade D, \$48,951.00 annually, effective April 10, 2023.
- D. Alison Guzik, Grant Coordinator, Pay Grade C, \$42,710.00 annually, effective May 8, 2023.
- E. Shameem Ahmad, Disease Intervention Specialist Program Manager, Pay Grade E, \$56,127.00 annually, effective April 10, 2023.
- F. Robin Gere, Account Clerk, Pay Grade A, \$31,200.00 annually, effective April 10, 2023.

2. Appointment(s):

- A. TBD, Communicable Disease Investigator, Pay Grade D, \$48,951.00 annually.
- B. TBD, Human Resources Generalist, Pay Grade D, \$48,951.00 annually.
- C. TBD, Environmental Health Specialist in Training (EHSIT)/Registered Environmental Health Specialist (REHS), Pay Grade D, \$48,951.00 annually.
- D. TBD, Grant Coordinator, Pay Grade C, \$42,710.00 annually.
- E. TBD, Grant Program Manager, Pay Grade E, \$56,127.00 annually.
- F. TBD, Public Health Nurse Program Manager, Pay Grade E, \$56,127.00 annually.

3. Student Appointment(s):

- A. Kwadwo Opoku, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023.
- B. Anna Mitrovich, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023.
- C. Emily Loede, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023.

- D. Kamie Reeser, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023.
 - E. Noah Barrington, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023.
 - F. Correction – to March item D under Student Appointments - Ryan Grady, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023 – should have read Ryan Grady, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 22, 2023.
 - G. Correction – to March item E under Student Appointments - Amelia Hoffmeier, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023 – should have read Amelia Hoffmeier, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective June 5, 2023.
4. Promotion(s):
- A. Jackie Napolitano, Epidemiologist, Pay Grade E, \$72,923.76 annually plus a one-time lump sum payment of 4% (2,916.95), effective May 8, 2023.
5. Decrease in Hour(s):
- A. Brian Athey, Registered Environmental Health Specialist (REHS), from 75 hours bi-weekly, \$63,595.00 annually to 60 hours bi-weekly, \$50,876.75 annually effective May 22, 2023.
6. Retirement(s):
- A. Bonnie Ziganti, Public Health Nurse, effective July 7, 2023.
7. Resignation(s):
- A. Ebony Beachum, Disease Investigation Specialist, effective April 28, 2023.
 - B. Morgan Murphy, Data Analyst, effective April 26, 2023.
 - C. Keshon Moore, Human Resources Generalist, effective April 21, 2023.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Roderick Harris to 2023 Ohio Public Health Combined Conference April 24-26, 2023 – Columbus, OH.

Environmental Public Health

- b. Denise Romano to the Ohio Environmental Protection Agency Inspector Training Academy April 19, 2023 – Groveport, OH.
- c. Jeff Hanchar, Stephanie McConoughey, Denise Romano, John Sobolewski to attend Ohio Public Health Lead Investigator meeting May 25, 2023 – Columbus, OH.

Epidemiology, Surveillance and Informatics

- d. Jana Rush to the 2023 SHEA Spring Conference April 10 – 15, 2023 – Seattle, WA.
- e. Alisha Cassady to the 2023 Summer Evaluation Institute Series June - August, 2023 – Virtual.
- f. Sarah Szabo to the 2023 NACCHO360 Conference July 9 – 14, 2023 – Denver, CO.
- g. Alisha Cassady and Clarence Williams to the U.S. Conference on HIV/AIDS September 5 – 10, 2023 – Washington, D.C.
- h. Sarah Szabo to the 2023 Conduent Client Conference October 11 – 13, 2023 – Milwaukee, WI.

Nursing & Clinical Services

- i. Erin Elszasz and Clinic Nurses to Vaccine Management Summit May 2-3, 2023 – Westerville, OH.

Population Health

- j. Maurice Cole and Alison Patrick to the 2023 Adolescent Pregnancy Prevention Grantee Conference May 22 – 25, 2023. Atlanta, GA.
- k. Alison Patrick to the Association of State Public Health Nutritionists Annual Meeting June 10 – 13, 2023. Denver, CO.
- l. Erin Janowski to the 2023 Ending the HIV Epidemic Implementation Regional Technical Assistance Convening – Midwest June 11 – 13, 2023. Columbus, OH.
- m. La'Keisha James to the HRSA Ryan White HIV/AIDS Program: Training of Quality Leaders May 17 – 19, 2023. Atlanta, GA.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. March 21, 2023 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-44 OhioHealth Mother's Milk Bank

Tabled Items

CRC 2023-34

RFP 2022-06 Ryan White Part A – Planning Council

CRC 2023-035

RFP 2023-02 Lead Removal Abatement Project

CRC 2023-47

RFQ 2023-02 Strategic Planning Consulting

Sealed bids were received from the following contracts:

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
MKM Management Consulting	3/3/2023 @ 11:23 a.m.	\$24,360.00
Evident Analytics	3/3/2023 @ 12:08 p.m.	\$19,866.00
Fourth Economy	3/20/2023 @ 2:45 p.m.	\$24,445.00
Strategy Solutions, Inc.	3/20/2023 @ 3:25 p.m.	\$24,500.00

The bids listed above were provided to the program staff for completion of the evaluation process.

Contract Recommendations for Board Approval

CRC 2023-35: American Builders & Applicators - \$94,180.00

CRC 2023-45: KMU Trucking & Excavating - \$27,648.84

Contract Authorizations

CRC 2023-46: Clarke Mosquito - \$18,590.00

CRC 2023-48: Green Home Solutions - \$5,700.00

CRC 2023-49: American Builders & Applicators - \$6,550.00

Contract Approvals

CRC 2023-50: Ryan White Part A and Ending HIV Epidemic Cares grants:

AIDS Healthcare Foundation	\$13,000.00
Circle Health Services	\$24,500.00

Lorain County Health & Dentistry \$ 2,500.00
Near West Side \$13,100.00

CRC 2023-51: REACH Supplemental grant:

IXL Child Care & Learning Center \$ 8,500.00
Love In Action Ohio \$15,000.00

CRC 2023-52: REACH grant:

Notavi Creative \$15,000.00
Starting Point \$10,000.00

2. April 4, 2023 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-53 Contracts extensions:

<u>CRC#</u>	<u>Contractor</u>	<u>From</u>	<u>To</u>
CRC 2022-47	Paragon CMS	4/29/2022	5/31/2023
CRC 2022-66	Paragon CMS	9/4/2022	5/31/2023

Tabled Items

CRC 2023-47
RFQ 2023-02 Strategic Planning Consulting

Contract Recommendations for Board Approval

CRC 2023-34: Upward Spiral Coaching & Consulting, LLC - \$76,860.00

Contract Authorizations

CRC 2023-54: American Builders & Applicators - \$7,125.00
CRC 2023-55: KMU Trucking & Excavating - \$16,745.00

Contract Approvals

CRC 2023-56: Clemans, Nelson & Associates, Inc. - \$10,000.00

Contract Rescissions

CRC 2023-57: Friends of the East Cleveland Library (CRC 2023-42) - \$15,000.00

3. April 18, 2023 Meeting (ref. enclosed):

No Exchange of Funds

None

Tabled Items

None

Contract Authorizations

CRC 2023-47: MKM Management Consulting, LLC - \$24,360.00

CRC 2023-58: American Builders & Applicators - \$19,050.00

CRC 2023-59: American Builders & Applicators - \$8,850.00

CRC 2023-60: TK Plumbing and Sewer Repair, LLC - \$5,825.50

CRC 2023-61: Withdrawn – due to project cost, requiring RFP process

Contract Approvals

CRC 2023-62: Addendum – KMU Trucking & Excavating - To increase amount from \$8,495.00 to \$11,450.00

CRC 2023-63: Independent Contractors – T21 Program

Not to Exceed:

Porter McConoughey \$600.00

Jacob Pitcole \$600.00

CRC 2023-64: Equality Ohio, Inc. - \$22,000.00

B. Other Contracts