

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Brenda Glass, Billy Gayheart - Co-Chairs



Membership, Retention and Marketing (MRM) Minutes Wednesday, March 1, 2023 2:30 am to 3:30 pm

Start: 2:35pm

End: 3:24 pm

Facilitator: B. Gayheart

Moment of Reflection

Welcome and Introductions

Approval of Agenda: March 1, 2023

Addendum: With addition of new applicant update in New Business

Motion: F. Ross

Seconded: C. Droster

Vote: In Favor: All

Opposed: 0

Abstained: 0

Approval of the Minutes: February 1, 2023

Addendum:

Motion: F. Ross

Seconded: C. Droster

Vote: In Favor: 9

Opposed: 0

Abstained: 1- J. Citerman-Kraeger

New/Old Business

Open Nomination Recruitment Update – B. Gayheart, B. Glass

B. Gayheart - To update from last meeting, we currently have four new applicants in processing. The cutoff for applications will be June, in order to continue to process, start interview process and submit to recipient al info for county office official approving.

B. Glass- We plan to proceed interviews with two confirmed applicants until others are ready for next steps.

B. Gayheart – We will look to start scheduling, which means we are asking PC members to please let us know if you want to be on the panel. Interested panelists named: Naimah, Kimberlin, Billy, and Brenda.

***Question: F. Ross** – Is there a way to be a part and just observe before committing?

***Response: B. Glass** – Sure, you can just participate first, and we'll send you the link.

***Question: R. Watkins** - As a candidate, is there anything to prepare?

***Response: B. Gayheart** - It's informal, you'll receive everything on your steps.

***Comment: N. O'Neal** - The interview is just to be yourself in the interview and let your passion come through.

Co-Chair Vacancies Update- B. Gayheart

We still have a vacancy for Quality Improvement (QI) and the Prevention Committee. For any co-chair position, you must be an official, county-appointed PC member and have served on the committee at least three months.

PC Mentor Program Update- B. Gayheart, B. Glass

B. Gayheart -This allows people coming into planning council to be assigned mentors to help them understand, answer questions, and comfortably walk the walk in helping you along. Also, there was a question as to if we want to continue this, as we believe it is a helpful program, as both the mentor and mentee help each other. It's just not about being new they can be your mentor throughout your journey.

B. Glass – Also, this is not just for new members but also for vets who may need updates along the way. It is just good to have this, as mentees may bring up things that mentors may need refreshing or updating. Overall, this program was developed as an opportunity for people to know more.

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***Question:** Can mentors be assigned to new applicants?

***Response: B. Glass** - Yes, they can be assigned now, and better to pair with a subcommittee interest.

***Comment: B. Gayheart** – It may work best to decide a preferred committee.

***Comment: B. Glass** - Assigning means it's on paper. Mentees can choose who they are comfortable with teaming.

***Question: N. O'Neal** - Depending on the person, could you have secondary mentors?

***Response B. Glass** – Yes, only one is needed for paper/record, but you can have many as you like.

M. Baker – Everyone did so well moving through info, and being informative and supportive to new members, and just wanted to give a little light on your participation in making it relevant.

Confirm Committee of Record (COR) Assignments – B. Gayheart

The Committee of Record form lists your subcommittee preference. You can be on more than one subcommittee, but your preferred number one choice would be your committee of record. When you receive your forms, please complete them and return them to Toni, as this is annual, mandatory form required by HRSA.

Parking Lot - None

Announcements

N. O'Neal - On Monday, March 13, 2023 from 11:30a to 1:00p, Women We Think 4 A Change, will acknowledge Women and Girls Day by sponsoring a virtual webinar discussing WLH breastfeeding or not, as women with HIV are now having children and that topic has not been recently addressed. A link will be available to attend.

F. Ross - Can anyone attend?

N. O'Neal - Social workers, PLWH, or anyone can attend.

B. Gayheart - CLC is moving forward on their listening session on March 29th. This will be a good opportunity to hear voices of PLWH. If anyone is interested and wants to participate, be on lookout for the session info.

Adjournment

Motion: F. Ross

Seconded: J. Toombs

Attendance

		Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
	MRM Members										
1	Brenda Glass, Co-chair	20	20	20							
2	Billy Gayheart, Co-chair	20	20	20							
3	Joye Toombs	20	20	20							
4	Kimberlin Dennis	10	10	10							
5	Naimah O'Neal	10	10	10							
6	Jeannie Citerman-Kraeger	0	0	10							
7	Clinton Droster	0	10	10							
	Total in Attendance	5	6	7							

PC Members: J. McMinn, F. Ross, R. Watkins

Attendees: none

Staff: M. Baker, D. LaGallee, T. Mallory