

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – March 22, 2023

Meeting called to order by Dr. Gregory L. Hall, President of the Board at 9:10 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 22, 2023.

Roll Call: The following members were present: Dr. Gregory L. Hall, Ms. Debbie L. Moss, Mr. Douglas Wang, Dr. Sherrie Williams, Mr. Thomas P. O'Donnell.

The reading of the minutes of the February 22, 2023 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. O'Donnell, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell; Dr. Hall abstained due to not being present at the February 22, 2023 meeting.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION (2023-21) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with Paragon CMS in an amount not to exceed \$25,567.00 for lead remediation work at 1628-1630 Holyoke St. Up & Down East Cleveland, Ohio 44112 (CRC 2023-31).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2023-22) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators in an amount not to exceed \$94,180.00 for lead remediation work at 1563 Lakewood Ave., Apt 1, 2, 3, and 4, Lakewood, Ohio 44107 (CRC 2023-35 & RFP 2023-02).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2023-23) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with the following agencies under the 2022/2023 Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2022 through September 29, 2023.

	Amount not to exceed
Case Western Reserve University – PRCHN	\$ 130,546.00
Fairhill Partners	\$ 25,912.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Mr. O'Donnell, that the following RESOLUTION (2023-24) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute contracts with the following agencies under the Health Resources and Services Administration (HRSA) Ryan White Part A and Ending HIV Epidemic (EHE Care) grants from March 1, 2023 through February 28, 2024 (ref. enclosed).

	<u>Amount not to exceed</u>
AIDS Taskforce of Greater Cleveland	\$ 31,300.00
A.J. Boggs	\$ 43,720.00
MetroHealth Medical Center	\$249,587.00
Neighborhood Health Care	\$ 29,300.00
Nueva Luz	\$104,257.00
Signature Health	\$ 72,000.00
University Hospital	\$174,164.00

Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell; Dr. Hall abstained due to his employment with University Hospitals.

It was moved by Dr. Williams, seconded by Mr. O'Donnell, that the following RESOLUTION (2023-25) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to renew the contract with Lincoln National Life Insurance Company for life insurance coverage from April 1, 2023 through December 31, 2023 for \$6.68 per employee per month.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Ms. Moss, seconded by Mr. O'Donnell, that the following RESOLUTION (2023-26) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Health Commissioner's Report –
(1) Infectious Disease Update

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Ms. Moss, seconded by Dr. Hall, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Executive Session began at 9:44 a.m.

Executive Session ended at 10:30 a.m.

Miscellaneous Business –
None

Thereupon, it was moved by Ms. Moss, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 10:31 a.m.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

1. Ratify Appointment(s):

- A. Tammy Redinger, PHN Program Manager, Pay Grade E, \$56,127.00 annually, effective March 13, 2023.
- B. Erin Janowski, Grant Coordinator, Pay Grade C, \$42,710.00 annually, effective March 27, 2023.
- C. Yemisratch Ishetie, Accountant, Pay Grade E, \$56,127.00 annually, effective March 27, 2023.

2. Appointment(s):

- A. TBD, Disease Intervention Specialist Program Manager, Pay Grade E, \$56,127.00 annually.
- B. TBD, Registered Environmental Health Specialist Supervisor, Pay Grade F, \$64,381.00 annually.
- C. TBD, Epidemiologist, Pay Grade E, \$56,127.00 annually.
- D. TBD, Communicable Disease Investigator, Pay Grade D, \$48,951.00 annually.
- E. TBD, Account Clerk, Pay Grade A, \$31,200.00 annually.
- F. TBD, Account Clerk, Pay Grade A, \$31,200.00 annually.
- G. TBD, Account Clerk, Pay Grade A, \$31,200.00 annually.

3. Lateral Appointment(s):

- A. April Vince, Grant Program Manager, Pay Grade E, \$71,206.59 annually, effective March 27, 2023.

4. Student Appointment(s)

- A. Nicolas Ball, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 22, 2023.

- B. Abigail Hotchner, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 22, 2023.
 - C. Grace Specht, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 22, 2023.
 - D. Ryan Grady, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023.
 - E. Amelia Hoffmeier, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023.
 - F. Savannah Porter, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023.
 - G. Scarlet Schalk, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 22, 2023.
5. Promotion(s):
- A. Gertrude Burtin, Fiscal Assistant, Pay Grade C, \$42,710.00 annually, effective February 27, 2023.
 - B. Sarah Sarbiewski, Accounts Payable Specialist, Pay Grade B, \$36,504.00 annually, effective February 27, 2023.
 - C. Erin Dodds, Grant Program Manager, Pay Grade E, \$60,929.49 annually, effective March 13, 2023.
6. Resignation(s):
- A. Roger Sikes, Grant Program Manager, effective March 10, 2023.
 - B. Wallace Chambers, Deputy Director, effective March 17, 2023.
 - C. Kara Ameling, Environmental Health Specialist in Training, effective
 - D. Jasmine Miller, Communicable Disease Investigator, effective March 24, 2023.
 - E. Brittani Flory, Public Health Nurse Program Manager, effective April 7, 2023.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

None

Environmental Public Health

- a. Jeff Hanchar, Stephanie McConoughey, Denise Romano, and John Sobolewski to attend Ohio Public Health Lead Investigator meeting April 27, 2023 – Columbus, Ohio.

Epidemiology, Surveillance and Informatics

- b. Jana Rush to Positive Culture Framework Training March 27-31, 2023 – Charlotte, NC.
- c. Jana Rush to 2023 Public Health TechXpo and Futures Forum May 22-26, 2023 – Chicago, IL.
- d. Jana Rush to 2023 Health Equity Summit: A Movement for Justice April 26, 2023 – Virtual.
- e. Jana Rush to University of South Florida, DrPH Summer Institute June 7-13, 2023 – Tampa, FL. No registration fee due to sponsorship.
- f. Jana Rush to APHA Policy Action Institute June 14-17, 2023 – Washington, D.C.
- g. Alisha Cassady, Tiffany Wong, and Clarence Williams to APHA National Conference November 11-16, 2023 – Atlanta, GA.
- h. ESI Data Analysts to 2023 Ohio Public Health Combined Conference April 23-27, 2023 – Columbus, OH.
- i. ESI Data Analysts to OACBHA Opiate & Other Drugs Conference June 4-7, 2023 – Columbus, OH.
- j. ESI OD2A Staff to 2023 Overdose Data to Action Awardee Meeting June 6-9, 2023 – Atlanta, GA.
- k. ESI Data Analysts to OSU Population Health Summer Program June 25-July 1, 2023 – Columbus, OH.

Nursing & Clinical Services

None

Population Health

None

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

CRC Report

1. February 21st, 2023 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-28 Conduent Healthy Communities Corporation

CRC 2023-29 Cuyahoga County Emergency Management Storage Facility (CEMSF)

Tabled Items

CRC 2022-188

RFP 2022-06 Ryan White Part A – Direct Service

CRC 2023-027

RFP 2022-05A Health Comp – Advancing Regional Community Health Improvement and Health Equity – Sustainability Consultant

Bid/Quote Opening

None

Contract Authorizations

CRC 2023-30: American Builders & Applicators - \$10,900.00

CRC 2023-31: Paragon CMS - \$25,567.00 – submitted to Board

Contract Approvals

Expenditures: Contracts < \$25,000.00

CRC 2023-32: A Vision of Change - \$13,000.00; NOAH - \$13,000.00

CRC 2023-33: Mercy Health Regional Center - \$12,237.00

2. March 7th, 2023 Meeting (ref. enclosed):

Tabled Items

CRC 2022-188

RFP 2022-06 Ryan White Part A – Direct Services

Companies:

1. AIDS Healthcare Foundation
2. AIDS Taskforce
3. Cleveland Clinic Foundation
4. Dept. of Senior and Adult Services
5. Lorain County Health & Dentistry
6. May Dugan Center
7. Mercy Health
8. MetroHealth Medical Center
9. Neighborhood Family Practice
10. Nueva Luz Urban Resource Center
11. Signature Health
12. University Hospitals of Cleveland

CRC 2023-027

RFP 2022-05A Health Comp – Advancing Regional Community Health Improvement and Health Equity – Sustainability Consultant

Company:

Circle Health Services

Bid/Quote Openings \geq \$25,000.00

CRC 2023-34

RFP 2023-03 Ryan White Part A – Planning Council

Sealed bids were received from the following contacts by the deadline outlined in the Requested for Proposal (RFP) Ryan White Part A – Planning Council RFP 2023- 03 (ref. enclosed):

Agency	Received	Amount
Upward Spiral Coaching & Consulting, LLC	3/2/2023 @ 9:07 AM	\$76,860.00
Collaborative Research, LLC	3/7/2023 @ 9:28 AM	\$108,000.00

CRC 2023-35

RFP 2023-02 Lead Removal Abatement Project

CRC 2023-35 Sealed bids were received from the following contacts by the deadline outlined in the Requested for Proposal (RFP) Lead Removal Abatement Project RFP 2023- 02 (ref. enclosed):

Agency	Received	Amount
American Builders & Applicators	3/6/2023 @ 11:08 AM	\$94,180.00
Paragon CMS	3/7/2023 @ 9:40 AM	\$89,375.00

Contract Authorizations

CRC 2023-36: American Builders & Applicators - \$11,450.00

CRC 2023-37: American Builders & Applicators - \$16,750.00

CRC 2023-38: American Builders & Applicators - \$10,725.00

CRC 2023-39: Dynamerican - \$18,980.00

Expenditures: Contracts < \$25,000.00

CRC 2023-40: Addendum – TNT Construction – to increase the amount from \$32,765.00 to \$33,264.00

CRC 2023-41: Addendum – Cleveland Rape Crisis Center – to increase the amount from \$24,600.00 to \$27,150.00

CRC 2023-42:

	Amount not to exceed:
Community Classic Foundation	\$20,000.00
Community of Faith Collaborative	\$15,000.00
Friends of East Cleveland Public Library	\$15,000.00
True Holiness	\$ 8,500.00
YMCA of Greater Cleveland – Warrensville Hts.	\$18,000.00
Young Latino Network	\$20,000.00

CRC 2023-43: Northeast Ohio Alliance for Hope - \$13,616.26

A. Other Contracts

None

CUYAHOGA COUNTY BOARD OF HEALTH

Roderick L. Harris, Secretary

Dr. Gregory L. Hall, President