

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – FEBRUARY 22, 2023

Meeting called to order by Mr. Doug Wang, President Pro Tem of the Board at 9:01 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 22, 2023.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. Doug Wang, Dr. Sherrie Williams, Mr. Thomas P. O'Donnell.

It was moved by Dr. Williams, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Gregory Hall due to a travel conflict at the time of the meeting.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

The reading of the minutes of the January 25, 2023 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Ms. Moss, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

The reading of the minutes of the February 8, 2023 special Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Williams, seconded by Ms. Moss, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Ms. Moss, seconded by Dr. Williams, that the following RESOLUTION (2023-11) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept funding in the amount of \$128,857.00 from the HealthComp Foundation to administer the HealthComp Foundation grant from January 1, 2023 through December 31, 2023 with an In-Kind match contribution provided by CCBH in an amount of \$25,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2023-12) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the 2023/2024 Ending the HIV Epidemic (EHE) Care grant from March 1, 2023 through February 28, 2024 in an amount not to exceed \$205,800.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. O'Donnell, seconded by Ms. Moss, that the following RESOLUTION (2023-13) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the 2023/2024 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2023 through February 28, 2024 in an amount not to exceed \$841,225.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Ms. Moss, seconded by Dr. Williams, that the following RESOLUTION (2023-14) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute an addendum to the contract with Cuyahoga County to extend the end of the contract period from March 31, 2023 to March 31, 2024 and increase the amount to be received from \$140,000.00 to \$210,000.00 to administer the Prevent Premature Fatherhood grant (Resolution 2021-30).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. O'Donnell, seconded by Dr. Williams, that the following RESOLUTION (2023-15) be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with the Ohio Environmental Protection Agency for the 2023 Water Pollution Control Loan Fund assistance program in an amount of \$150,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2023-16) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into contract with Cleveland State University under the 2022/2023 Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2022 through September 29, 2023 in an amount not to exceed \$26,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2023-17) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Catholic Charities of Cleveland under the 2022/2023 Racial and Ethnic Approaches to Community Health (REACH) Supplemental grant from September 30, 2022 through September 29, 2023 in an amount not to exceed \$46,947.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2023-18) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with Jin Huo, Inc. under the 2022/2023 COVID-19 Vaccination Program (CN22) grant from March 1, 2023 through June 30, 2023 in an amount not to exceed \$65,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2023-19) be adopted:

BE IT RESOLVED to authorize the Chief Financial Officer to donate excess and/or surplus assets to Medwish International.

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

BOARD ORDERS, RULES, FEES OR REGULATIONS:

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Mr. O'Donnell, seconded by Mr. Wang, that the following RESOLUTION (2023-20) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Health Commissioner's Report

- (1) Infectious Disease Update
- (2) Violence Prevention Funding Application Update

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Ms. Moss, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Executive Session began at 11:01 a.m.

Executive Session ended at 11:06 a.m.

Miscellaneous Business –
None

Thereupon, it was moved by Ms. Moss, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:08 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for 2023 Health Comp grant in the amount of \$128,857.00 (ref. enclosed).
- B. Establish a budget for the 2023/2024 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant in the amount of \$841,225.00 (ref. enclosed).
- C. Establish a budget for the 2023/2024 Ending the HIV Epidemic (EHE) Care grant in the amount of \$205,800.00 (ref. enclosed).
- D. Establish a budget for the 2023/2024 Prevent Premature Fatherhood (PPF) grant in the amount of \$70,000.00.

2. Budget Revisions

- A. Budget revision in the 2019/2022 ODH Bathing Beach grant to redistribute \$5,031.59 (ref. enclosed).
- B. Budget revision in the 2021/2022 Overdose Data to Action (OD2A) grant to redistribute \$71,683.91 (ref. enclosed).
- C. Budget revision in the 2022/2023 Newborn Home Visiting grant to reduce the budget by \$36,561.04. (ref. enclosed).
- D. Budget revision in the 2022/2023 Prevent Premature Fatherhood (PPF) grant to redistribute \$8,982.07.

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Sarah Jo Wright, Public Health Nurse Supervisor, Pay Grade F, \$64,381.00 annually, February 27, 2023.
- B. Toni Pennington, Public Health Nurse, \$47,073.00 annually, effective February 13, 2023.
- C. Natasha Stouffer, Public Health Nurse, \$47,073.00 annually, effective February 27, 2023.

Appointment(s):

- A. TBD, Grant Coordinator, Pay Grade C, \$42,710.00 annually.
- B. TBD, Accountant, Pay Grade E, \$56,127.00 annually.
- C. TBD, Fiscal Assistant, Pay Grade C, \$42,710.00 annually.
- D. TBD, Accounts Payable Specialist, Pay Grade B, \$36,504.00 annually.
- E. TBD, Grant Program Manager, Pay Grade E, \$56,127.00 annually.
- F. TBD, Grant Program Manager, Pay Grade E, \$56,127.00 annually.
- G. TBD, Disease Intervention Specialist, Pay Grade D, \$48,951.00 annually.

Promotion(s):

- A. Karen Hom, Administrative Services Supervisor, Pay Grade E, \$56,127.00 annually, effective February 27, 2023.

Resignation(s):

- A. Rachel McDade, Disease Intervention Specialist Program Manager, effective March 3, 2023.
- B. Lori Dickens-Smith, Disease Intervention Specialist, effective February 10, 2023.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Roderick Harris to 2023 NACCHO360 Conference July 9-14, 2023 – Denver, CO.

Environmental Public Health

- a. Robert Brand to North Coast Urban Forestry Conference March 3, 2023 – Kirtland, OH.
- b. 12 EPH staff to ODH Midwest Workshop & Principles Workshop March 26-30, 2023 – Columbus, OH.
- c. 12 EPH staff to Ohio Environmental Health Association Annual Education Conference April 12-14, 2023 – Dublin, OH.
- d. Stephanie McConoughey and John Sobolewski to HUD Program Manager School April 16-24, 2023 – Seattle, WA.
- e. Rebecca Hysing, Becky Karns and April Vince to attend the 2023 Overdose Data to Action Awardee Meeting and the Principal Investigators and Program Managers meeting, June 6-9, 2023 – Atlanta, GA.

Epidemiology, Surveillance and Informatics

- a. Clarence Williams to STD Engage 2023 Conference May 14, 2023 – May 19, 2023 – New Orleans, LA.

Nursing & Clinical Services

- a. Melissa Kolenz to Biomedical HIV Prevention conference April 9-13, 2023 – Las Vegas, NV.
- b. Brandy Eaton, Ade Elisha and HIV/STI Disease Investigation staff to HIV/STI Prevention planning meeting April 18-19, 2023 – Columbus, OH.
- c. Ade Elisha and HIV/STI Disease Investigation staff to STD Engage 2023: Coming back stronger seminar May 14-20, 2023 – New Orleans, LA.

Population Health

- a. Alison Patrick to Ohio Proud Food Summit February 15, 2023 – Reynoldsburg, OH.
- b. Ryan White staff to program meetings March 1, 2023-February 29, 2024 – various locations in Ohio.

- c. Ending the HIV Epidemic (EHE) Care staff to program meetings March 1, 2023-February 29, 2024 – various locations in Ohio.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. January 17, 2022 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023- 09

CRC#	Contractor	From:	To:
2022-126	TNT Construction	01/01/2023	04/30/2023
2022-118	TNT Construction	12/06/2022	03/31/2023
2022-115	TNT Construction	01/12/2023	04/30/2023
2022-129	TNT Construction	01/26/2023	05/06/2023
2022-168	TNT Construction	02/20/2023	05/06/2023
2022-116	TNT Construction	01/26/2023	05/31/2023
2022-117	TNT Construction	12/19/2022	03/31/2023
2022-143	TNT Construction	01/31/2023	05/31/2023
2022-95	TNT Construction	11/16/2022	03/31/2023
2022-138	TNT Construction	01/26/2023	06/03/2023
2022-131	TNT Construction	12/19/2022	04/09/2023
2022-128	TNT Construction	01/12/2023	05/31/2023
2022-113	American Builders & Applicators	12/12/2022	03/31/2023
2022-101	Paragon CMS	10/26/2022	03/31/2023
2022-100	Paragon CMS	12/19/2022	03/31/2023

CRC 2023-10 Ohio Department of Health

CRC 2023-11 Case Western Reserve University School of Law

Tabled Items

CRC 2022-176

RFP 2022-07 Ryan White Part A – Planning Council

CRC 2022-188

RFP 2022-06 Ryan White Part A – Direct Service

Bid/Quote Opening

CRC 2023-012

RFP 2022-05A Health Comp – Advancing Regional Community Health Improvement and Health Equity – Sustainability Consultant

The bids listed above were provided to the program staff for completion of the evaluation process.

Contract Authorizations

CRC 2023-013: TNT Construction - \$13,900.00

Contract Approvals

CRC 2023-014: Quarry Hill Orchards - \$10,000.00; Spice Field Kitchen - \$10,000.00

CRC 2023-015: United Way of Cleveland - \$12,237.00

2. February 7, 2022 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2023-016: Circle Health Services

CRC 2023-017: Alcohol, Drug Addiction and Mental Health Services Board

Tabled Items

CRC 2022-176, RFP 2022-07, re-bid process

CRC 2022-188

RFP 2022-06 Ryan White Part A – Direct Services

CRC 2023-012 for Health Comp – Advancing Regional Community Health Improvement and Health Equity –Strategy Solutions \$49,942.00 be submitted to the Board for approval

Bid/Quote Openings ≥ \$25,000.00

CRC 2023-027

RFP 2023-01 - Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative - RFP 2023-01 (ref. enclosed):

Sealed bids were received from the following agencies:

<u>Agency</u>	<u>Received</u>	
	<u>Amount</u>	
Circle Health Services	1/11/23@ 9:01 AM	\$172,131.70

Contract Authorizations

CRC 2023-18: TNT Construction - \$9,080.00

CRC 2023-19: Green Home Solutions - \$16,150.00

Expenditures: Contracts < \$25,000.00

CRC 2023-20: Davey Resource Group - \$17,368.00

CRC 2023-21: Phillip Bartosh -\$8,000.00

CRC 2023-22: Addendum - Cleveland Clinic Health System – East Region dba South Pointe Hospital from December 31, 2022 to January 31, 2023 and increase \$5,400.00 to \$6,630.00.

CRC 2023-23: Addendum - Cleveland Clinic Health System – East Region dba South Pointe Hospital from January 1, 2023 through December 31, 2023 to February 1, 2023 to January 31, 2024

CRC 2023-24: David W. Knight, D.D.S. - \$1,000.00

CRC 2023-25: Heidi Harris, MSN, CNP - \$21,000.00

CRC 2023-26: Alyssa Sherer, RN, MSN, CNP, DNP - \$24,000.00

B. Other Contracts

1.

CUYAHOGA COUNTY BOARD OF HEALTH

Roderick L. Harris, Secretary

Dr. Gregory L. Hall, President