

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – JANUARY 25, 2023

Meeting called to order by Dr. Gregory L. Hall, President of the Board at 9:19 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 25, 2023.

Roll Call: The following members were present: Dr. Gregory L. Hall, Ms. Debbie L. Moss, Mr. Douglas Wang, Dr. Sherrie Williams, Mr. Thomas P. O'Donnell.

The reading of the minutes of the December 14, 2022 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Ms. Moss, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Public Comments on Agenda Resolutions Only (three-minute maximum) –

Dr. Hall requested that item 2022-155 be moved up from Regular Actions of the Board to be discussed prior to the Review of the Financial Statements. The following members of the public were in attendance for this portion of the meeting:

Jennifer Presot, Village of Brooklyn Heights
Anthony Coyne, Esq., Village Council President Pro Tem
Katie Weber, Esq., Village of Brooklyn Heights
Joe Koncelik, Esq., Kurtz Brothers, Inc.
Mark Musson, Esq., Cuyahoga County Board of Health

Joe Koncelik, Esq., addressed the Board with brief comments related to the Kurtz Brothers, Inc. license application for the proposed Valley Belt C&DD Facility.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2022-155) be adopted:

BE IT RESOLVED Final determination of the application of Kurtz Brothers, Inc. for a license for the proposed Valley Belt C&DD Facility.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams. Mr. O'Donnell abstained due to his previous involvement as CCBH Legal Counsel.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Mr. O’Donnell, that the following RESOLUTION (2023-1) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County under the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant from October 1, 2022 through September 30, 2025 the amount to be received is \$108,450.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O’Donnell.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2023-2) be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with TNT Construction and Consulting Co. in an amount not to exceed \$30,200.00 for lead remediation work at 1760-62 Noble Rd., Up and Down, East Cleveland, Ohio 44112(CRC 2023-01).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O’Donnell.

It was moved by Mr. Wang, seconded by Mr. O’Donnell, that the following RESOLUTION (2023-3) be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with TNT Construction and Consulting Co. in an amount not to exceed \$37,290.00 for lead remediation work at 1235 Carlyon Ave., East Cleveland, Ohio 44112(CRC 2023-02).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O’Donnell.

It was moved by Mr. Wang, seconded by Mr. O’Donnell, that the following RESOLUTION (2023-4) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute contracts with the following agencies under the 2023 HIV Prevention grant from January 1, 2023 through December 31, 2023:

	Amount to be paid
	<u>not to exceed:</u>
Aids Taskforce of Greater Cleveland	\$135,000.00
Cleveland Treatment Center	\$ 75,000.00

Lorain County Public Health	\$135,000.00
Medina County Combined General Health District	\$ 25,000.00
Signature Health Inc.	\$120,000.00
The Centers	\$100,000.00

Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Ms. Moss, seconded by Dr. Williams, that the following RESOLUTION (2023-5) be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with OhioGuidestone under the 2022/2024 Personal Responsibility Education Program (PREP) grant from November 1, 2022 through October 31, 2024 in an amount not to exceed \$288,000.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2023-6) be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with the following agencies under the 2022/2025 Regional Food System Partnership grant from September 30, 2022 through September 29, 2025:

	Amount to be paid <u>not to exceed:</u>
Creation Gardens, Inc.	\$33,000.00
Muse Content Group	\$64,750.00
Oberlin Food Hub	\$33,000.00
Ohio Schools Council	\$55,000.00
Pisanick Partners	\$36,000.00
Verge Impact Partners	\$65,000.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2023-7) be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contracts with the following agencies under the 2022/2023 Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2022 through September 29, 2023:

Amount to be paid
not to exceed:

A Vision of Change, LLC	\$ 33,112.00
Better Health Partnership	\$ 75,914.00
Bike Cleveland	\$143,054.00
Neighborhood Family Practice	\$ 43,203.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2023-8) be adopted:

BE IT RESOLVED to To Delegate Authority to the Health Commissioner pursuant to ORC 3717.29 and ORC 3717.49 to issue, revoke and suspend Retail Food Establishment and Food Service Operation licenses and to issue Notices of Violation to Retail Food Establishments and Food Service Operations, and declaring an emergency

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2023-9) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Health Commissioner's Report – (10:09 a.m. – 10:30 a.m.)

(1) Infectious Disease Update (10:09 a.m. – 10:30 a.m.)

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Ms. Moss, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Executive Session began at 10:29 a.m.

Executive Session ended at 10:58 a.m.

Miscellaneous Business –

None

Thereupon, it was moved by Ms. Moss, seconded by Mr. O'Donnell, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 10:59 a.m.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2022/2025 COSSAP grant in the amount of \$108,450.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2019/2020 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$74,316.53 (ref. enclosed).
- B. Budget revision in the 2020/2021 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$77,936.29 (ref. enclosed).
- C. Budget revision in the 2021/2022 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$95,580.72 (ref. enclosed).
- D. Budget revision 2021/2022 Racial and Ethnic Approaches to Community Health (REACH) Supplemental grant to redistribute \$114,181.58 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Zalena Moreland, Medical Billing Specialist, Pay Grade B, \$36,504.00 annually, effective January 3, 2023.

Appointment(s):

- A. TBD, Administrative Services Supervisor, Pay Grade E, \$56,127.00 annually.
- B. TBD, Disease Intervention Specialist, Pay Grade C, \$48,951.00 annually.

Promotion(s):

- A. DeDonte Cheatham, Registered Environmental Health Specialist (REHS), Grade D, \$48,951.00 annually, effective January 30, 2023.
- A. Michele Benko, Grant Supervisor, Pay Grade F, \$76,982.57 annually, effective January 16, 2023.
- B. Erik Hamilton, Operations Administrator, Pay Grade G, \$73,877.00 annually, effective January 16, 2023.
- C. Wedad Alhamwi, Deputy Director, Finance, Pay Grade G, \$74,515.41 annually, effective January 16, 2023.
- D. Michelle Zelinski, Grant Financial Supervisor, Pay Grade F, \$68,000.00 annually, effective January 16, 2023.
- E. Kendra Bates, Purchasing Specialist, Pay Grade B, \$45,017.70 annually, effective January 16, 2023.

Resignation(s):

- A. Somer Walker, Grant Coordinator, effective January 3, 2023.
- B. Jacqueline Lewison, Accounts Payable Specialist, effective January 20, 2023.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Roderick Harris to NACCHO Preparedness Summit: Paths to Recovery: Empowering Resilient Communities April 23-28, 2023 – Atlanta, GA.
- b. Rebecca Burke and Renee Raffalli to NNPHI Public Health Improvement Training (PHIT) 2023: Strengthening Performance Through Partnerships and Innovation May 7-9, 2023 – Washington, D.C.

Environmental Public Health

- a. Becky Karns and staff to Summit County for Deterra bag pickup and distribution 2023 – various locations in Ohio.

Epidemiology, Surveillance and Informatics

- a. Richard Stacklin, Tatyana Khaled, and Samantha Smith to OEI Technical Assistance meetings January 1, 2023 – December 31, 2023 - various locations in Ohio.
- b. Richard Stacklin and Tatyana Khaled to Ohio Infant Mortality Collaborative meetings January 1, 2023 – December 31, 2023 – various locations in Ohio.
- c. Samantha Smith, Lauren Bottoms, Khandi King, and Morgan Murphy to Overdose Data to Action (OD2A) grant collaboration meetings January 1, 2023 – December 31, 2023 – various locations in Ohio.
- d. Sarah Szabo and Samantha Smith to Healthy Northeast Ohio partner meetings January 1, 2023 – December 31, 2023 - various locations in Ohio.
- e. Takisha Fuller, Joyous Van Meter, Alisha Cassady, Elisa DeRose, Alexa Uniatowski, and Clarence Williams to NACCHO Preparedness Summit April 23-28, 2023 – Atlanta, GA.
- f. Jana Rush, Takisha Fuller, Elisa DeRose, Jasmine Miller, Alexa Uniatowski, Clarence Williams, and Tiffany Wong to CSTE Conference June 24-30, 2023 – Salt Lake City, UT.
- g. Takisha Fuller to 2023 NACCHO360 Conference July 9-14, 2023 – Denver, CO.
- h. Richard Stacklin and Tatyana Khaled to CityMatCH Meeting September 19-24, 2023 – New Orleans, LA.
- i. Alisha Cassady, Clarence Williams, and Tiffany Wong to American Public Health Association (APHA) National Conference November 11-16, 2023 – Atlanta, GA.
- j. Alisha Cassady and Clarence Williams to the United States Conference on HIV/AIDS

(USCHA) September 5-10, 2023 – Washington, D.C.

- k. Clarence Williams to the HIV Epidemic Detection and Response Learning Collaborative session February 15-17, 2023 – Atlanta, GA.
- l. Clarence Williams to National Coalition of STD Directors, STD Engage 2023 Conference May 15-19, 2023 – New Orleans, LA.
- m. Samantha Smith to URISA GIS-Pro meeting October 15-20, 2023 – Columbus, OH.

Nursing & Clinical Services

- a. Ade Elisha and Sonji Deal to Ending the HIV Epidemic Detection and Response Learning Collaborative session February 15-17, 2023 – Atlanta, GA

Population Health

- a. Roger Sikes to 2023 Creating Healthy Communities Project meetings – Various counties.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. December 20, 2022 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2022-183: Ohio Department of Health

CRC 2022-184: Case Western Reserve University

CRC 2022-185: American Builders and Applicators

CRC 2022-186: Cuyahoga County

CRC 2022-187: The MetroHealth System

Tabled Items

CRC 2022-176

RFP 2022-07 Ryan White Part A – Planning Council

CRC 2022-188

RFP 2022-08 Ryan White Part A – Direct Services

Sealed bids were received from the following contracts:

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Aids Healthcare Foundation	12/15/22 @10:22 am	\$ 121,351.48
Aids Taskforce of Greater Cleveland	12/15/22 @4:05 pm	\$ 240,601.00
Cleveland Clinic	12/16/22 @9:18 am	\$ 336,267.61
Department of Senior and Adult Services	12/20/22 @8:58 am	\$ 55,662.00
Lorain County Health and Dentistry	12/20/22 @ 10:09 am	\$ 23,110.54
Near West Side Multi-Service Corp (dba May Dugan)	12/20/22 @ 9:00 am	\$ 63,139.30
Mercy Regional Medical Center	12/15/22 @ 10:22 am	\$ 318,647.00
MetroHealth System	12/01/22 @ 12:19 pm	\$1,373,527.56
Neighborhood Healthcare, Inc.	12/20/22 @ 8:49 am	\$ 201,615.76
Nueva Luz Urban Resource Center	12/20/22 @ 8:34 am	\$ 979,202.00
Signature Health, Inc.	12/19/22 @ 4:10 pm	\$ 415,600.00
University Hospitals of Cleveland	12/19/22 @ 3:59 pm	\$1,071,478.23

Contract Authorizations

CRC 2022-189: KMU Trucking & Excavating, LLC - \$8,495.00

Expenditures: Contracts < \$25,000.00

CRC 2022-190: Cleveland Clinic Health System – East Region dba South Pointe Hospital - \$5,400.00

CRC 2022-191: Addendum – Greater Cleveland Healthcare Association – to increase the amount from \$98,999.00 to \$101,997.50

CRC 2022-192: Addendum – The Woodrow Project – to increase amount from \$119,794.00 to \$132,374.00

CRC 2022-193: ERC – various trainings

<u>Training Agreement</u>	<u>Group Amount</u>
Communication & Conflict Management	\$2,300.00 + materials
Executive Briefings	\$6,000.00
Mid-Level Management	\$14,800.00 + materials
BELT	\$13,800.00 + materials

CRC 2022-194: PalAmerican - \$24.65 per hour and \$36.98 per hour overtime.

2. January 3, 2022 Meeting (ref. enclosed):

Tabled Items

CRC 2022-176

RFP 2022-07 Ryan White Part A – Planning Council

CRC 2022-188

RFP 2022-06 Ryan White Part A – Direct Services

Contract Recommendations for Board Approval

CRC 2023-001: TNT Construction - \$30,200.00

CRC 2023-002: TNT Construction - \$37,290.00

Contract Authorizations

CRC 2023-003: American Builders & Applicators - \$17,050.00

CRC 2023-004: Green Home Solutions - \$21,500.00

CRC 2023-005: American Builders & Applicators - \$21,880.00

CRC 2023-006: American Builders & Applicators - \$10,400.00

Expenditures: Contracts < \$25,000.00

CRC 2023-007: USI Insurance Services - \$23,500.00

CRC 2023-008: Richardson Compensation Consulting, LLC - \$24,500.00

B. Other Contracts

None

CUYAHOGA COUNTY BOARD OF HEALTH

Roderick L. Harris, Secretary

Dr. Gregory L. Hall, President