

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina

Clinton Droster - Chair

Strategy and Finance Committee Minutes

Wednesday, February 1, 2023

1: 00 pm to 2:30 pm



Start: 1:06 pm

End: 2:18 pm

Facilitator: C. Droster

Moment of Silence

Welcome and Introductions

***Please note:** PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as “an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling.”-*

Approval of Agenda: February 1, 2023

Addendum:

Motion: F. Ross **Seconded:** J. McMinn

Vote: In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: January 4, 2023

Addendum:

Motion: J. Patterson **Seconded:** F. Ross

Vote: In Favor: 7 Opposed: 0 Abstained: 1-C. Droster

Recipient Report – February 2023 – Planning Council

1. Recipient Report
 - a. **ODH State Integrated Plan** – Integrated Plan currently in review by HRSA/CDC
 - b. **Clinical Quality Management Committee**- Ryan White CQM Program Manager met with MCMs to discuss basics of CQM, it's importance relating to Ryan White programming; updates on the 2021 care continuum; shared portions of the 2022 monitoring findings; brainstorming exercise regarding ideas for improved client experiences and provider experiences. On target to re-launch CQM committee and get projects initiated.
 - c. **FY2022 trainings held by Recipient:**
 - a. CareWare 101
 - b. RSR training
 - c. Stigma Training – in process of securing trainer; TBA
 - d. **Part A Medical Case Manager Network Meeting** – quarterly meeting held on 1/17/23; recipient provided updates and reminders about program eligibility requirements; guest speaker from EHE provided information about a new initiative called Rx to Care; discussed plans for upcoming MCM meetings
 - e. **CCBH submitted Ryan White Program Services Report (RSR)**--currently in the process of collecting and compiling FY2022 data. The recipient estimates having all data uploaded to the HRSA reporting platform by the end of this month; on track to submit in March 2023 to comply with data reporting requirements of HRSA.
 - f. **Part A Funding** – Partial award for FY2023 has been awarded. This is standard practice, as the full award is usually provided *after* the FY2023 budget is approved at the federal level. Current award is \$841,225
 - g. **FY2022 Monitoring** – All site visits have been completed; Recipient is in the process of analyzing the results/data and working through a debriefing process to identify critical findings, gaps, and areas for improvements. Recipient is working towards plans for regular TA, regarding SOC proficiency, for sub-recipients
 - h. **RFPs** – Closed RFP cycle for PC Facilitation and Direct Service provision in December. All RFPs have been reviewed and the recipient is moving forward to the evaluation and selection process.

Administrative Update – M. Baker

- Statewide Integrated Plan currently in review by HRSA (Health Resources Services Administration).

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- The CQM (Clinical Quality Management) group met with med case manager to discuss basics, give updates on care continuum, brainstorm ideas for upcoming projects.
- FY 2022 Training: CAREWare 101, designed for providers with new staff to get program updates and overviews on uploading and submitting data.
- Medical Case Mgr. Training- Pharmacy to Care Program, includes pharmacists in care journey of PLWH.
- Part A- Partial award received, as standard practice.
- Monitoring – Completed for 2022, now analyzing results, data, and identifying areas of improvement.
- RFP – Completed in December, now moving in the evaluation process.

***Comment: J. Patterson-** Would like to follow up with Pharmacy to Care contact person.

***Response: M. Baker** - Brian Luz: blutz@ccbh.net, can give more info. They are also looking at barriers, commonalities, and info on how pharmacy plays a role.

Fiscal Report – M. Baker

FY2022 Part A Grant: Current Expenditure split, 78.60%, Core 21.40% Support, Exp. at 67.43% for 9 months (75.00% target)
We anticipate remainder of invoices by end of the month and we will give updates then.

***Question: J. Patterson** – With ending Medicaid/re-enrollment, will we see a draw down on EFA (Emergency Financial Assistance), as it may be that we will spend EFA early in the grant year.

***Response: J. McMinn** – We should anticipate EFA to help people through this mis/re-enrollment issue.

***Comment: Z. Levar** – We also wrapped up the RFP (requests for funding proposals) process. Some providers changed or will change for the new grant year. This may be something to watch, as numbers are based on current needs and may require reallocating to cover added needs before November. This

***Question: C. Droster-** Was it an error to change dental care to get more funding for patients?

***Response: S. Harris** - We couldn't plan last year, we only saw what was there. We now have a new provider who responded and applied.

New/Old Business

AIDS Funding Collaborative Presentation- J. Patterson, Director of AIDS Funding Collaborative

The mission of AIDS Funding Collaborative (AFC) is to strengthen the community's response to HIV/AIDS as a public/private partnership providing advocacy, funding, leadership, and coordination in Greater Cleveland. In collaboration with our funding partners, AFC awards public and private grants such as:

Discretionary – Grants for conferences and invitation event opportunities.

Catalyst – Grants to help jump-start ideas and get started doing HIV work.

Responsive – This grant is for RFP (request for proposal) applicants, bidding on proposals that call for comprehensive information and ideas, and letters of intent.

Targeted – Grants that help bring about something needed, such as the Syringe Exchange Program.

For 2022, AFC awarded grants that totaled \$443,779.

Cleveland Department of Health – HOPWA Presentation –S. Harris

This will be tabled for next month, as it is helpful to know about this program, administered by the city of Cleveland that provides more long-term housing assistance than the short-term service RW provides.

PSRA Workgroup Progress Update – J. Patterson

We met Tuesday, Jan 24 for our first meeting, which was well attended, and we will meet again every fourth Wednesday. This workgroup takes a broader look at PSRA with tasks that include: determining data requirements, reviewing past examples, and looking at utilization and spending trends. In this group, we also try to bring to PSRA the service categories flagged for discussion, and we will be looking

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at the highest to lowest categories in years and may have to flag those. We also discussed getting a better sense of unduplicated utilization and consumer priorities. As we are currently in the middle of gathering new data, we will use consumer data from last year, and in March and April we will set priorities and try to set up a PCAT for the workgroup. The next meeting dates for the workgroup are: Wednesdays, February 22, March 22, April 26, and May 24, all from 12 noon to 1:30 p.m.

Standing Business

Training Opportunities for S&F Committee Members

S. Harris - Nothing in the short term, just think for the future.

Parking Lot

- HOPWA to present at March 1st meeting.
- Epi presentation at Full PC March 15th meeting.

Announcements – Farwell Messages to Sharron

C. Droster - “Thanks for all the years and your guidance. You gave us great knowledge and we are a better team because of you. We will miss you so much, as we are now one of the best PC’s in the country, thanks to you!”

J. McMinn - “Liked perspective giving feedback on our work and being one of top TGA’s in the country.”

J. Patterson - “Appreciate after seeing other PC’s where people running things try to pull all strings, never felt that with you, meant to be independent, and you gave what was needed to be ourselves.”

F. Ross - “Appreciate all you’ve done with PC, you will be missed.”

R. Watkins - “Thanks, you were a great inspiration, gave great guidance, and I will forever be grateful.”

N. O’Neal - “Not just for PC, thanks for personal advice on adding teaching to my resume, projects done and written are to your advice.”

Sharron - “Thank you to all and for all you’ve given me. I hope I set a great tone on the importance of the work you do and the vital role you play in making meaningful solutions to HIV.”

Adjournment: Motion: F. Ross Seconded: N. O’Neal

Attendance

		Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
	S & F Members										
1	Clinton Droster, Chair	0	20								
	Vacant, Co-chair										
2	Julie Patterson	20	20								
3	Michael Deighan	20	0								
4	Naimah O’Neal	10	10								
5	Jeannie Citerman-Kraeger	0	0								
6	Jason McMinn	10	10								
	Total in Attendance	4	4								

PC Members: K. Dennis, B. Gayheart, F. Ross, A. Thomas

Attendees: R. Watkins, M. Jackson-Rollins, E. Toader

Staff: M. Baker, Z. Levar, S. Harris, T. Mallory