

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn, Chair



Quality Improvement Committee Minutes

Wednesday, January 18, 2023

3:00 pm to 4:00 pm

Start: 3:03 pm

End: 3:56 pm

Facilitator: J. McMinn

Moment of Reflection

Welcome and Introductions

Please note: PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as "an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling."

Approval of Agenda: January 18, 2023

Addendum:

Motion: L. Yarbrough-Franklin Seconded: J. Citerman-Kraeger

Vote: In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: November 16, 2022

Addendum:

Motion: C. Droster Seconded: J. Citerman-Kraeger

Vote: In Favor: 11 Opposed: 0 Abstained: 2- L. Yarbrough-Franklin, F. Ross

New Business

Review 2023-24 QI Work Plan- S. Harris

The QI work plan looks at QI projects such as category deep dives, formal data requests, and spending data. The next step is to monitor feedback from HRSA on the current plan. We can keep this based on what we see, change dates in April, or as needed, and make adjustments so goals in the 2023-26 plan line up with these.

1. Represent TGA in Statewide Integrated Plan - Mar 2023, ongoing – Contractor/Jason.
2. Develop Directives – Mar 2023 – May 4, 2023 – Full PC
3. Service Category Review:
 - Complete Mental Health/Psychosocial Review – Ongoing Apr 2023 - Full PC
 - Select & Evaluate Next Service Category – Apr 2023 –Nov 2023 - Full PC
4. Recipient Review of Local Continuum of Care - Apr 2023 –Nov 2023 – CCBH, Alisha Cassady
5. Grantee Quality Site Visit Presentation – Mar 2023 – Recipient Rep.
6. Present HRSA/HIV/AIDS Core Performance Measures – Apr 2023 – Nov 2023 -Recipient Rep.
7. Review QI Portion of Grant Guidance – Remove for now.
8. Provide QI-Specific Orientation & Assign Mentors - Ongoing- Current chairs to acclimate new co-chairs.
9. Determine Formal CAREWare Data Request – Ongoing – Full PC
10. Status Updates of Clinical Quality Mgmt. (CQM) Committee Activity – Aug 2023-Feb 2024 – CCBH, L. James
11. Quarterly Progress Reports for Compliance w/Committee Plan – Aug 2023 – Jan 2024 – Full PC
12. Develop the Quality Improvement Work Plan for FY 2024-2025 – Jan 2023 – Full PC

Motion: To Approve the 2023-24 Quality Improvement Committee Work Plan, as written.

Motion: B. Gripshover Seconded: L. Yarbrough-Franklin

In Favor: All Opposed: 0 Abstain: 0

Motion passes.

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Mental Health & Psychosocial Service Category Review- J. McMinn

This brief slide presentation on the deep dive into the Mental Health and Psychosocial categories, covers the discussions that have taken place. We are now looking for feedback on next steps, such as if we want information on things like whether medical providers are providing screening, and ideas on what the aging population is experiencing so we can strengthen our TGA resources in that area.

***Comment: Dr. Gripshover** - It's a requirement for medical professionals to do screening.

***Comment: S. Harris** - We postponed Benjamin Rose presentation, as we may need more research on what programs related to HRSA are out there in the local community, then focus on unique needs for aging PLWH.

***Comment: N. O'Neal** – We must define isolation and discuss issues around that, discuss issues for those no longer able to live alone, and look at different types of support groups.

***Comment: S. Harris** - Getting people to take action is complex. Is the focus mental health, or other.

***Response: L. Yarbrough-Franklin** – Yes, very complex, as most reveal this only once while in care.

***Comment: L. Yarbrough-Franklin** - Maybe tap into Western Reserve on Aging or invite them to present.

***Comment: J. McMinn** – Our TGA population is aging and we need to address the ability to have resources for this group. Maybe have a separate from mental plan that addresses our QI, TGA-wide aging population needs.

***Comment: S. Harris** - As we try to bring an outcome to the deep dive, products of the deep dive could include a fact sheet that encourages people to seek mental health support and a list support groups and other resources.

***Comment: J. McMinn** – Psychosocial tabled, as TGA does excellent job with mental health and many resources.

***Question: F. Ross** - Do we have list of the support groups in TGA?

***Response: J. McMinn** – Yes, not available to consumers, but could be as a directive to the recipient.

Next Steps – J. McMinn

Mental health now completed. We will next review Psychosocial and then move forward.

Standing Business

Updates from Statewide Integrated Plan Activities - Tabled

Agree on QI Committee work activity (if any) to be reported at October 2022 Planning Council Committee Meeting – J. McMinn – To update on today's mental health discussions at full PC.

Determine formal CAREWare Data Request (if any) - Tabled

Parking Lot Items

Review QI Committee Work Plan for Compliance- Tabled

Announcements - None

Adjournment

Motion: K. Dennis

Seconded: F. Ross

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Attendance

		Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
	QI Committee										
1	Jason McMinn, Chair	20									
	Vacant Co-chair										
2	Barb Gripshover	20									
3	Leshia Yarbrough-Franklin	20									
4	Jeannie Citerman-Kraeger	20									
5	Billy Gayheart	10									
6	Karla Ruiz	20									
7	David Smith	20									
8	Anthony Thomas	0									
9	Daytona Harris	20									
	Total in Attendance	8									

PC Members: K. Dennis, C. Droster, D. Houston, N. O'Neal, F. Ross

Attendees: R. Bryant-Watkins, C. Jackson, M. Brooks

Staff: M. Baker, L. James, Z. Levar, C. Perez, L. White, S. Harris, T. Mallory