

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Community Liaison Committee (CLC) Minutes

Wednesday, January 4, 2023

12:00 pm to 1:00 pm

Start: 12:01 pm

End: 12:58 PM

Facilitator: N. O'Neal

Moment of Silence

Welcome and Introductions

Please note: PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as "an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling."

Approval of Agenda: January 4, 2023

Addendum

Motion: F. Ross **Seconded:** T. Marbury

Vote: In Favor: All Opposed: 0 Abstained: 0

Approval of the Minutes: November 2, 2022

Addendum:

Motion: F. Ross **Seconded:** T. Marbury

Vote: In Favor: All Opposed: 0 Abstained: 0

Old/New Business

Discuss Type of Consumer Data for PSRA input – N. O'Neal

N. O'Neal - For this this meeting, our focus is to discuss how we will get the community data needed for PSRA input. Because of Covid we started back with surveys, relying on people to work through support groups to do surveys and turn them in for feedback.

S. Harris – With this, we want to decide what specific data we want S&F to look at for PSRA activity, and if we should use data from last year, or start new info?

***Comment: N. O'Neal** - Prefer new, and if committee wants this, all must be involved in collecting data.

***Comment: F. Ross** - We made progress with Covid situation, so updated data would be a better fit.

***Question: J. Mazo** - Are we looking at ways to collect data or find new kinds of data?

***Response: N. O'Neal** - Yes, and we're trying to make sure everyone understands RW services, that's the primary goal, and also to get data to for PSRA, as that decides what's most important to PLWA. If we collect other data, we need to know how it will be used.

***Comment: S. Harris** – Last year's survey gave opportunity to identify concerns, using the general, open-ended question at the end. We just need to remember many tend to skip open-ended questions.

***Comment: N. O'Neal** - All ideas welcomed, as we want everybody's by-in for agreeing to use new data.

***Comment: B. Gayheart** - If planning for presenting at PSRA by March, this is time-restrained, so there must be high participation to get this info and, if using surveys, there's no time to create a new one.

Also, we must start planning a virtual info session soon to get this type of info.

***Comment: F. Ross** - Last year's survey, on survey monkey, was good and provided a lot of info. The newsletter also encouraged people to look for our future surveys. This year may have a better outcome.

***Response: S. Harris** – Revisions from the last survey will be made to create a new survey monkey.

***Comment: N. O'Neal** – For a good showing, hit your networks, people you trust, work with, etc.

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



***Comment: N. O'Neal** – Reviewing the last survey, we need to pull and tease out some items, maybe add a few more questions, like asking the age of who's doing the survey, and for those older, asking if there are other services you need, which may specifically answer some questions on aging.

***Comment: J. Mazo** – Yes, they should be added.

***Comment: F. Ross** – Maybe add the county of residence, and this may be another item to gauge needs.

***Comment: N. O'Neal** – So far, there are 17 questions, maybe add to have about twenty.

***Comment: T. Moyel** - Maybe this can be an ongoing survey that people can know is available.

***Response: N. O'Neal** - We have ability to do updated surveys. Also listening sessions should be another opportunity to get data for those who may or may not like surveys.

Comment: S. Harris - Good to make sure people understand the services, and maybe listening sessions a way for us to convey the services in layman's terms.

***Comment: N. O'Neal** – Maybe listening sessions and webinars on RW services, should be two separate things. Listening sessions are preferred, coming back and transcribing that feedback. We can also travel to outlying counties to help them understand services in real time.

***Question: J. Mazo** - Do we still have an updated brochure. Maybe it could be attached to the survey.

***Response: S. Harris** - Yes, and they were sent to PC last year. For the survey, we will rely on the committee to connect with networks.

***Comment: N. O'Neal** – Being gatekeepers, we as committee members should know and have a good understanding about the RW program and its services. If not, our challenge for 2023 is to level up our knowledge so we can be able to readily provide answers and info on RW, as much as our support staff.

***Question: P. Scardino** - Can the survey be printed and completed?

***Response: S. Harris** – Yes, then scanned and emailed back.

***Question: N. O'Neal** - How would you present the aging item?

***Response: R. Bryant-Watkins** - Top is housing, stable housing, then social isolation, and transportation.

***Comment: N. O'Neal** – Maybe that could be a multiple choice question.

***Comment: F. Ross** – Also, maybe an option for aging health issues with heart, bones, memory, etc.

***Comment: T. Moyel** – In support groups, case managers suggest to call them, so maybe a question could be to ask if people have the option to contact a case manager.

***Response: N. O'Neal** – The question could be, how available is your case manager?

***Comment: N. O'Neal** – We also need to look at senior services in outlying communities? This is important and maybe some type of resource guide could be a future thing.

***Response: S. Harris** – A PC member presented on senior services in Nov, but it can be sent out again.

***Comment: F. Ross** – For Lorain, will reach out to our contact and get back.

***Question: T. Marbury** – How was the question on case managers to be addressed?

***Response: S. Harris** – It was interpreted as looking at how to resolve reaching out to case managers, or maybe a discussion on how to better prepare case managers.

Comment: N. O'Neal – Case manager questions on what was mentioned in PC meetings, can be presented in our monthly CM meetings, as unless they are aware of issues, they cannot address them.

***Comment: J. Mazo** - With aging, we can also ask how long they have been living with HIV.

***Response: N. O'Neal** - Correct, as some may not be older, but have lived many years with HIV.

Next Steps- S. Harris

We will push the remaining agenda to next meeting.

We will connect with CLC chairs on revisions and the updated survey before posting.

We will focus on the February meeting to discuss the community input session.

Cuyahoga Regional HIV Prevention and Care Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



Parking Lot Items

Monitor CLC 2023-2024 Committee Work Plan for Compliance- Tabled

CLC Consumer Education focused presentation - Tabled

Standing Business

Agree on CLC Committee work activity (if any) to be reported at the January 18, 2023 Executive & Planning Council meetings – N. O'Neal

To report today's discussion on Consumer Data for PSRA.

Announcements

J. Mazo- Keep in thoughts and prayers several committee members going through health challenges.

Adjournment - Motion: J. Mazo Seconded: F. Ross

Attendance

	CLC Members	Jan	Feb	Mar	Apr	May	June PSRA	Aug	Sep	Oct	Nov
1	Naimah O'Neal, Co-chair	20									
2	Faith Ross, Co-chair	20									
3	Tina Marbury	20									
4	Stephanice Washington	0									
5	LeAnder Lovett	0									
6	Bryan Jones	0									
7	Peter Scardino	20									
8	Jeff Mazo	20									
	Total in Attendance	5									

PC Members: K. Dennis. B. Gayheart

Attendees: R. Watkins, T. Moyel, D. Kelly, B. Willis, C. Taylor

Staff: Z. Levar, S. Harris, T. Mallory