

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Brian Kimball, Christy Nicholls Co-Chairs



Executive Committee Minutes

Wednesday, September 21, 2022

4: 00 pm to 5:30 pm

Start: 4:07pm

End: 4:52 pm

Facilitating Co-chair: K. Dennis

Moment of Silence

Welcome and Introductions

Approval of Agenda: September 21, 2022

Motion: N. O'Neal Seconded: C. Nicholls

VOTE: In Favor: All Opposed: 0 Abstained: 0

Approval of Minutes: April 20, 2022

Motion: C. Barnett Seconded: C. Nicholls

VOTE: In Favor: All Opposed: 0 Abstained: 0

Approval of Planning Council Agenda: September 21, 2022

Motion: C. Barnett Seconded: C. Nicholls

Addendum: There will be no Medicaid update today.

VOTE: In Favor: All Opposed: 0 Abstained: 0

Recipient Report- September 2022

1. Recipient Report
 - a. ODH State Integrated Plan – Statewide meeting to share affinity group goals to be held Thursday Sept 29th at 9:00 am.
 - b. Clinical Quality Management Committee- currently working with HRSA staff to revise CQM plan, assisting CLC with linkage checklist pilot project
 - c. Last edition of CCBH HIV Services Newsletter released on 6/1: <https://www.ccbh.net/ryan-white-provider-resources/>
 - d. FY2022 trainings held by Recipient:
 - a. **(PC Directive)** Cultural Competency for Dental Providers – held 9/20/22 in coordination with AETC
 - b. Stigma Training - TBA
 - e. Part A Medical Case Manager Network Meeting - next quarterly meeting to be held 10/18/2022
 - f. CCBH submitted Ryan White Program Services Report (RSR) in March 2022 to comply with data reporting requirements of HRSA – currently conducting monthly data checks to prepare for CY2022 submission
 - g. **Part A Funding** – 11 of 14 providers have been brought up to date through July, working with remaining 3 to be brought up to date
 - h. **Ending the HIV Epidemic Funding** - The following projects are continuing in FY2022:
 - a. Social media campaigns (Pride, Hispanic Heritage Month, Black History Month focused campaigns)
 - b. Community Health Worker Certification program
 - c. Data 2 Care program
 - d. Intensive MCM program
 - e. Medical Transportation for non-VLS clients program
 - f. Rapid Start of ART program
 - g. Peer Navigator program
 - i. FY2022 Monitoring – Part A office has resumed onsite monitoring visits for the first time since pre-COVID, will share outcome summary with PC at conclusion of visits
 - j. Ryan White FY2023 Non-Compete Continuation (NCC) Report released, due October 3rd 2022

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Administrative Update – Z. Levar

- The Integrated Statewide Committee will re-engage on Thursday, September 29, 2022, and go through goals and next steps. If interested, please let us know and we will send the link.
- We had the cultural competency dental training and it went well. We had 100% attendance from providers, we re-engaged a trainer from the past, heard good feedback, and will follow up with a survey.
- Part A funding, we are updating the invoices, awaiting three, one due to issues on their end.
- In August, we resumed onsite monitoring visits. In 2019, we used to go out to the 14 sub-recipients seeing if they align with services. In 2020, we received a Covid exemption and have now resumed visits that will run through December. We will provide outcomes on those standards early January.
- The RW non-compete grant is due Oct 3rd and we are on pace to complete this.
- We received our carryover request that we worked out last year, placing it for outpatient ambulatory and psychosocial support, and that will be added into the cycle.

Fiscal Utilization Update- Z. Levar

FY2022 Part A Grant: Current Expenditure split - 74.49% Core - 25.51% Support, Expenses are at 29.46% for 5 months (41.67% target)

We are close to safe zone, 75/25, and once the remaining invoices come we will back to the split. To date, we have served over 2,400 clients and we are on pace where we usually get in the fiscal year. We still have a couple invoices out, but once in, they should be 41% spent. Next month, we will also institute a chart showing which categories are FTE staff vs. service-based.

***Question: C. Barnett** – Will the other invoices make up the 15% gap?

***Response: Z. Levar** – Not exactly, but we will put at least 10% in dental, making us close to our goal.

Planning Council Business

Monthly Progress Report from HRSA Project Officer- S. Harris

We went over the work of each committee. One CLC comment was on if they approved two letters, one for consumers, one for case managers, and if we will post the results of the survey for clients to review. The P.O. was very pleased with our progress, gave good recommendation, and wanted to make sure we posted the CLC survey results to the RW website. She was also pleased with S&F improving priority process and for completing and prioritizing every category. We informed her about the three new candidates by MRM committee and that they would be presented today for final vote. We also discussed the deep dive for QI on mental health and psychosocial, and we also mentioned Prevention had a monkeypox vaccine update. It was a very good feedback session on the work PC is doing.

New Candidates

Thanks to all the panelists, Joye, Naimah, Clifford, and Billy, and our new candidates, Biffy Aguriano, Daytona Harris, and Anthony Thomas for their time and support. These candidates will fill mandatory slots for: Unaffiliated, Non-aligned PLWH (Biffy), Part C, (Daytona), and Part B Medicaid, (Anthony).

Review & Vote to Recommend New Applicants for PC Appointment

Motion: To recommend approving the three (3) Fall of 2022 candidates: Biffy Aguriano, Daytona Harris, and Anthony Thomas for appointment to Planning Council.

Motion: N. O'Neal Seconded: C. Barnett

VOTE: In Favor: 9 Opposed: 0 Abstained: 1 - F. Ross

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Committee Reports

Community Liaison Committee (CLC) - N. O'Neal – We talked about letters to sign and make sure we do this. Also next steps with LTC QI projects.

Strategy & Finance (S&F) – S. Harris – We went over PSRA feedback, ways to improve, and talked about CLC strategies to improve priority setting.

Membership, Retention & Marketing (MRM) – B. Gayheart

We went over the slate of the three new candidates, voted on that, spoke on lessons learned from the HRSA Conference, and discussed a training HRSA provides on PC recruitment.

***Comment: S. Harris** - In Cleveland, we do good job at recruiting and we are excellent with ratio of PLHW that HRSA requires. The HRSA training is more to help jurisdictions challenged in their recruitment efforts. The only area we struggle with, as most do, is the youth population.

Quality Improvement (QI) – J. McMinn - We met today, had an amazing meeting, talked about the Statewide Integrated Plan goals, as QI will be involved with this much as possible. After the meeting next week, we will give more updates. For the next directives, mental health and psychosocial, we want to start talking about social isolation, figure ways to improve, and come up with directives for next year.

HIV Prevention (Prevention) – D. Houston – We met September 7th, and started with Prevention program updates. Brandy talked about grant cycles closing and opening funding for next year. We also had DIS (disease intervention specialist) updates and a long conversation on monkeypox. Former DIS staff, Clarence, is now the new Epi person at CCBH and they are looking to add new staff. We spoke about how to get people vaccinated in outlying places, and had a presentation from Rebecca Strong from the Aids Task Force who talked about their many great youths programs. The next meeting is, Wednesday, December 7, 2022 from 4-5:30 pm.

Other Business - None

Announcements

K. Dennis - Ministry of Hope, Women's Healing Weekend, sponsored by AIDS Funding Collaborative for Women and Transwomen living with HIV. Friday, October 7th – Sunday, October 9, 2022, Hiram House – 33775 Hiram Trail, Moreland Hills, Ohio 44022, hiramhousecamp.org. Please register by September 30, 2022 online at: www.eventbrite.com/e/womens-healing-weekend-tickets-381048064017. For more info contact: Kimberlin Dennis (216) 374-3980 or Halima Grant (216) 246-8339

S. Harris - Thanks to Naimah and Faith for their signatures on the letter to case managers using Adobe. The letter was signed, sent back, sent out.

Adjournment - Motion: C. Barnett Seconded: F. Ross

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Attendance

		Jan	Feb	Mar	Apr 2022	May	June PSRA	Aug	Sep 2022	Oct	Nov
	Executive Committee										
1	Kimberlin Dennis- Exec Co-Chair				10				10		
2	Christy Nicholls – Exec Co-chair				10				10		
3	Brian Kimball – Exec Co-Chair				10				10		
4	Naimah O'Neal				10				10		
5	Faith Ross				10				10		
6	Clinton Droster				10				0		
7	Brenda Glass				0				10		
8	Billy Gayheart				10				10		
9	Jason McMinn				10				10		
10	Clifford Barnett				10				10		
11	Deairius Houston				10				10		
	Total in Attendance				11				10		

Staff: M. Baker, Z. Levar, S. Harris, T. Mallory