

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – OCTOBER 26, 2022

Meeting called to order by Dr. Gregory L. Hall, President of the Board at 9:10 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 26, 2022.

Roll Call: The following members were present: Dr. Gregory L. Hall, Ms. Debbie L. Moss, Mr. Douglas Wang, Dr. Sherrie Williams, Mr. Thomas P. O'Donnell.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to excuse Mr. Thomas P. O'Donnell from this meeting due to traveling at the time of this meeting.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

The reading of the minutes of the September 28, 2022 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Ms. Moss, seconded by Dr. Hall, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2022-131) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the 2022/2025 Regional Food System Partnership grant funding from the United States Department of Agriculture from September 30, 2022 through September 29, 2025 in the amount of \$700,000.00. The In-Kind match requirement is \$210,265.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-132) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept additional 2019/2023 Personal Responsibility Education Program grant funding from the Ohio Department of Administrative Services in the amount of \$696,000.00 and extend the end of the term from October 31, 2022 through October 31, 2024 (Resolutions 2019-128 & 2021-89).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-133) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with the following agencies under the Overdose Data to Action grant from September 1, 2022 through August 31, 2023:

	Amount to be paid not to exceed:
Case Western Reserve University – Prevention	\$ 676,154.00
Case Western Reserve University – Surveillance	\$ 88,624.00
Cleveland State University	\$ 197,413.00
The MetroHealth System	\$1,414,695.00

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2022-134) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute an addendum with St. Vincent Charity Medical Center under the Overdose Data to Action grant to revise the end of the contract term from August 31, 2023 to November 30, 2022 and decrease the amount to be paid to St. Vincent Charity Medical Center from \$208,232.00 to \$175,783.67 (Resolution 2021-132 & CRC 2022-125).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2022-135) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with TNT Construction and Contracting Co. in amount not to exceed \$29,140.00 for

lead remediation work at 13682 Cedar Rd. Up and Down, University Heights, Ohio 44118 (CRC 2022-143).

Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-136) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with AT&T from November 15, 2022 through January 14, 2026 for the purpose of providing internet/security related infrastructure at a cost of \$4,586.77/month (plus applicable fees & taxes).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2022-137) be adopted:

BE IT RESOLVED to delegate authority to the Health Commissioner and his/her designee to act on behalf of the Board to tag or embargo food in a retail food establishment or food service operation pursuant to Ohio Revised Code Section 3715.551 and Ohio Administrative Code Sections 901:3-4-15 and 3701-21-27.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

FIRST READING:

RESOLUTION (2022-138) To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 2, 2023 (ref. enclosed) (First Reading-October 26, 2022).

SECOND READING:

None

THIRD READING:

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2022-108) be adopted:

BE IT RESOLVED to amend the Cuyahoga County Board of Health's Private Water Program Fees pursuant to the Ohio Revised Code Sections 3709.09 and 3701.344 effective November 7, 2022 (First Reading-August 24, 2022, Second Reading-September 28, 2022, Third Reading-October 26, 2022).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2022-139) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Health Commissioner's Report –
(1) Monkeypox & COVID-19 Response Update

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Mr. Wang, seconded by Ms. Moss, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, and compensation of a public employee.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Executive Session began at 10:32 a.m.

Executive Session ended at 10:58 a.m.

Miscellaneous Business -

Thereupon, it was also moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2022-140) be adopted:

BE IT RESOLVED to correct the rates approved in Resolution 2020-134 for dental insurance coverage with Lincoln Financial Group for the contract period from January 1, 2021 through

December 31, 2022 for single coverage from \$20.82 to \$20.00 per employee/month and for family coverage from \$68.26 to \$67.68 per employee/month.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2022-141) be adopted:

BE IT RESOLVED to accept the rates for Major Medical health insurance and Prescription coverage with Cigna for the policy period from January 1, 2023 through December 31, 2023. Single coverage rate is \$651.44 per employee/month and family coverage is \$1,791.44 per employee/month.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2022-142) be adopted:

BE IT RESOLVED to accept the rates for Dental insurance with Lincoln Financial Group for the policy period from January 1, 2023 through December 31, 2023. Single coverage rate is \$22.40 per employee/month and family coverage is \$75.80 per employee/month.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2022-143) be adopted:

BE IT RESOLVEED to accept the rates for the voluntary worksite benefit programs with Allstate from January 1, 2023 through December 31, 2023. Amount to be paid by each enrolled employee for the voluntary worksite benefit programs for 2023 are attached (ref. enclosed).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2022-144) be adopted:

BE IT RESOLVED to accept the contract with Northwest Group Services, Inc. (NWGS) for the administration of the Board of Health's Flexible Spending Account (FSA) program and COBRA services from January 1, 2023 through December 31, 2023. The amount to be paid to NWGS is \$6.00 per participating employee per month.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2022-145) be adopted:

BE IT RESOLVED to revise the CCBH Healthcare Flexible Spending Account (FSA) annual maximum employee contribution amount for health care from \$2,850.00 to \$3,050.00 and to increase the maximum carryover amounts from \$570.00 to \$610.00 effective January 1, 2023.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Ms. Moss, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:01 a.m.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2022/2024 Personal Responsibility Education Program (PREP) in the amount of \$696,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2021/2022 Ending the HIV Epidemic (EHE) Care grant to decrease the budget by \$191,434.21 (ref. enclosed).
- B. Budget revision in the 2021/2022 Ryan White Part A Program grant to decrease the budget by \$229,431.53 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Rescind Appointment(s):

- A. Katelyn Howell, Disease Intervention Specialist, Grade D, \$46,991.00 annually, effective October 11, 2022.

Ratify Appointment(s):

- A. Marquette Spencer, Administrative Specialist, Grade A, \$32,292.00 annually, effective October 11, 2022.
- B. J. Joyous Van Meter, Disease & Emergency Supervisor, Grade F, \$65,000.00 annually, effective October 24, 2022.

Appointment(s):

- A. TBD, Environmental Health Specialist In Training (EHSIT)/Registered Environmental Health Specialist (REHS), Pay Grade C, \$41,149.00 annually.
- B. TBD, PHN Supervisor, Pay Grade F, \$61,959.00 annually.
- C. TBD, Informatician, Pay Grade E, \$53,968.00 annually.
- D. TBD, Operations Administrator, Pay Grade G, \$71,106.00 annually.

Promotion(s):

- A. Amy Geiss, Deputy Director, Grade G, \$80,795.78 annually, effective October 3, 2022.
- B. Alison Patrick, Grant Supervisor, Grade F, \$71,636.23 annually, effective October 17, 2022.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

None

Environmental Public Health

- a. Rebecca Hysing, Becky Karns, and April Vince to attend the 2022 Portage County Conference: Substance Abuse and Mental health October 28, 2022 - Rootstown, OH.
- b. Stacey Koltas to Ohio Community Wildlife Cooperative Conference November 3, 2022 – Columbus, OH.
- c. Tom Fink and Ashley Ruminski to Association of Aquatic Professionals Annual Conference February 12-19, 2023 – Colorado Springs, CO.

Epidemiology, Surveillance and Informatics

None

Prevention and Wellness

None

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. October 4, 2022 Meeting (ref. enclosed):

Contract Authorizations

CRC 2022-138: TNT Construction - \$16,980.00

Contract Approvals

CRC 2022-139: Van Auken Akins Architects, LLC - \$24,900.00

2. October 18, 2022 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2022-141: Mutual Aid Agreement - Northeast Ohio Region

CRC 2022-142: Customer agreement - American Heritage Life Insurance Company

Tabled Items

CRC 2022-140: Memorandum of Understanding (MOU) with the Cleveland Clinic Foundation was tabled due to lack of receipt of the signed MOU prior to the meeting.

Contract Recommendations for Board Approval

CRC 2022-143: TNT Construction - \$29,140.00

Contract Authorizations

CRC 2022-144: TNT Construction - \$15,727.00

Contract Approvals

CRC 2022-145: Avantia, Inc. - \$22,000.00

CRC 2022-146: The Baldwin Group - \$783.04

CRC 2022-147: Addendum - Alyssa Sherer - to increase the amount paid from \$82,400.00 to \$86,000.00

CRC 2022-148: Thompson Reuters Corporation - \$20,444.44

CRC 2022-149: CGI Voluntary Benefits, Inc. – payment at a rate of \$1.50/enrolled employee/month for major medical and include a one-time set-up fee of \$500.00 and an annual renewal fee of \$500.00

CRC 2022-150: Johnson Controls - \$7,275.81


B. Other Contracts

None

CUYAHOGA COUNTY BOARD OF HEALTH



Roderick L. Harris, Secretary



Dr. Gregory L. Hall, President