

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – June 22, 2022**

The Board meeting of the Cuyahoga County Board of Health was held virtually by (audio/video) conference and called to order by Dr. Gregory L. Hall, President of the Board at 9:02 a.m., on June 22, 2022. Members of the public were invited to attend via (audio/video) conference.

Roll Call: The following members were present: Dr. Gregory L. Hall, Ms. Debbie L. Moss, Mr. Douglas Wang, Dr. Sherrie Williams, Mr. Thomas P. O'Donnell.

The reading of the minutes of the May 25, 2022 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. O'Donnell, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-73) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept additional 2021/2022 Public Health Emergency Preparedness (PHEP) grant funding from the Ohio Department of Health in the amount of \$10,597.00 and increase the CCBH in-kind match requirement by \$815.00. Resolution (Resolution 2021-59 and Resolution 2022-19).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-74) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the 2022/2023 Public Health Emergency Preparedness grant from the Ohio Department of Health from July 1, 2022 through June 30, 2023 in the amount of \$868,187.00. The CCBH In-Kind match requirement is \$66,851.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2022-75) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with the City of Cleveland under the Public Health Emergency Preparedness (PHEP) grant from July 1, 2022 through June 30, 2023, in an amount not exceed \$153,076.00. The In-Kind match requirement is \$11,787.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-76) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to to accept additional 2022/2023 Ryan White Part A Program grant funding from the Health Resources and Services Administration (HRSA) in the amount of \$3,341,955.00 (Resolution 2022-17).

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. O'Donnell, seconded by Dr. Williams, that the following RESOLUTION (2022-77) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute an addendum to the contract with Tech-Logix Systems, Inc. under the Ryan White Part A Program and Ending the HIV Epidemic (EHE) grants to increase the amount paid to Tech-Logix Systems from \$20,000.00 to \$65,000.00 (CRC 2022-68).

Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2022-78) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with Brooklyn City Schools District for school health services from August 1, 2022 through June 30, 2024 in the amount not to exceed \$152,900.00.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2022-79) be adopted:

BE IT RESOLVED to approve the revision to the CCBH Complement effective June 22, 2022 (ref. enclosed)

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2022-80) be adopted:

BE IT RESOLVED to honor Joy Gordon for 27 years of dedicated public health service to the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

**BOARD ORDERS, RULES, FEES OR REGULATIONS**

**FIRST READING:**

None

**SECOND READING:**

RESOLUTION (2022-68) to amend the CCBH Provider Fees for clinical services effective, August 1, 2022 (ref. enclosed) (First Reading–May 25, 2022, Second Reading–June 22, 2022).

**THIRD READING:**

None

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2022-81) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Health Commissioner's Report – (9:55 a.m. – 10:05 a.m.)

Dr. Harris provided a brief update to the Board on the following topics:

- EDI Director position hiring process status
- Interview panel process implementation
- Cuyahoga County Covid-19 Response
- Cuyahoga County Monkeypox Response

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Mr. O'Donnell, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, and compensation of a public employee.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Executive Session began at 10:08 a.m.

Dr. Williams left the meeting at 11:05 a.m.

Executive Session ended at 11:08 a.m.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Hall, seconded by Mr. O'Donnell, that the following RESOLUTION (2022-82) be adopted:

BE IT RESOLVED to approve the following revised job description effective June 22, 2022 (ref. enclosed):

Deputy Director

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Dr. Williams, Mr. O'Donnell.

Thereupon, it was moved by Mr. Wang, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:10 a.m.

The Secretary called the roll:

Ayes: Dr. Hall, Ms. Moss, Mr. Wang, Mr. O'Donnell.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

- A. Establish a budget for the 2021 Water Pollution Control Loan Fund grant in the amount of \$150,000.00 (ref. enclosed).
- B. Establish a budget for the 2022/2023 Starting Point grant in the amount of \$319,568.76 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2018/2022 EPA Asthma Trigger Assessment grant to redistribute and decrease the budget by \$4,578.20 (ref. enclosed).
- B. Budget revision in the 2021/2022 Public Health Emergency Preparedness (PHEP) grant to increase the budget by \$11,412.00. (ref. enclosed).
- C. Budget revision in the 2022/2023 Ryan White Part A Program grant to increase the budget by \$3,341,955.00 (ref. enclosed).
- D. Budget revision in the 2019/2020 Maternal and Child Health (MCH) grant to decrease the budget by \$3,000.00 (ref. enclosed).
- E. Budget revision in the 2019/2020 Cribs for Kids (C4K) grant to decrease the budget by \$4,350.00 (ref. enclosed).
- F. Budget revision in the 2021 Dental Sealant grant to decrease the budget by \$21,462.00 (ref. enclosed).
- G. Budget revision in the 2021/2022 Maternal and Child Health (MCH) grant to redistribute \$33,000.00 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Natalie Kracker, Environmental Health Specialist-In-Training, Pay Grade C, \$41,149.00 annually, effective June 6, 2022.
- B. Catherine Case, Public Health Nurse, \$47,073.00 annually, effective June 21, 2022.
- C. Elizabeth Mazur, Grant Program Manager, Pay Grade E, \$53,968.00 annually, effective June 21, 2022.
- D. Tiffany Wong, Epidemiologist, Pay Grade E, \$53,698.00 annually, effective June 21, 2022.
- E. Ashley Axford, Administrative Specialist, Pay Grade A, \$32,292.00 annually, effective July 18, 2022.

Appointment(s):

- A. TBD, REHS Program Manager, Pay Grade E, \$53,968.00 annually.
- B. TBD, Grant Program Manager, Pay Grade E, \$53,968.00 annually.
- C. TBD, Emergency Preparedness Planner, Pay Grade D, \$46,991.00 annually.
- D. TBD, Registered Environmental Health Specialist (REHS)/Environmental Health Specialist In Training (EHSIT), Pay Grade C, \$41,149.00 annually.
- E. TBD, Registered Environmental Health Specialist (REHS)/Environmental Health Specialist In Training (EHSIT), Pay Grade C, \$41,149.00 annually.
- F. TBD, PHN Program Manager, Pay Grade E, \$53,968.00 annually.
- G. TBD, Administrative Specialist, Pay Grade A, \$30,060.00 annually.
- H. TBD, Public Health Nurse, \$47,073.00 annually.
- I. TBD, Public Health Nurse, \$47,073.00 annually.
- J. TBD, Equity, Diversity & Inclusion (EDI) Director, Pay Grade H, \$83,194.00 annually.
- K. TBD, Outreach & Linkage Liaison, Pay Grade C, \$41,149.00 annually.
- L. TBD, Emergency Preparedness Coordinator, Pay Grade E, \$53,968.00 annually.

M. TBD, Communicable Disease Investigator, Pay Grade D, \$46,991.00 annually.

Promotion(s):

- A. Alisha Cassady, Epidemiologist, Pay Grade E, \$53,698.00 annually, effective June 20, 2022.
- B. Clarence Williams, Epidemiologist, Pay Grade E, \$53,698.00 annually, effective June 20, 2022.
- A. Sheryl Fleury, Administrative Assistant, Grade B, \$35,211.28 annually with a one-time lump sum payment of 4% (\$1,408.45), effective July 4, 2022.
- C. Maurice Cole, Grant Program Manager, Pay Grade E, \$59,512.18 annually with a one-time lump sum payment of 4% (2,380.49), effective July 4, 2022.

Lateral Appointment(s):

- A. Rebecca Hysing, Grant Program Manager, Pay Grade E, \$81,516.76 annually, effective July 4, 2022.



**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Roderick Harris to preparedness meetings and provide testimony at legislative hearings and committee meetings for 2022 - various locations.
- b. Roderick Harris to Association of Health Commissioners (AOHC) meetings for 2022 - various locations.
- c. Roderick Harris to Ohio Department of Health (ODH) meetings for 2022 - Columbus.
- d. Roderick Harris to the Ohio Public Health Partnership meeting May 23-25, 2022—Columbus.
- e. Roderick Harris to the National Association of County & City Health Officials 360 Conference: Looking to the Future: Reshaping the Public Health System July 17-22, 2022—Atlanta, GA.
- f. Roderick Harris to the American Public Health Association: 150 Years of Creating the Healthiest Nation: Leading the Path Toward Equity conference November 6-9, 2022—Boston, MA.

Environmental Public Health

None

Epidemiology, Surveillance and Informatics

- a. Richard Stacklin, Tatyana Khaled, and Samantha Smith to attend the 2022 CityMatCH Leadership and MCH Epidemiology Conference – September 20-24, 2022 - Chicago, IL.

Prevention and Wellness

- a. Roger Sikes to attend the Professional Development Bike Ridge workshop - June 13, 2022 – Richwood.
- b. Zachary Levar to attend Six Sigma Green Belt Certification Program - November 7-9, 2022 – Tucson, AZ.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. June 7, 2022 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2022-79: Phase II Stormwater MOUs-  
City of Pepper Pike  
Village of Bratenahl  
Village of Cuyahoga Heights

CRC 2022-80: Addendum - American Builders and Applicators – extension of contract period

CRC 2022-81: MOU - Heidi Gullett, M.D.

CRC 2022-82: Addendum – Cuyahoga County - extension of contract period

CRC 2022-83: Addendum – MetroHealth System – extension of contract period

Contract Recommendations of Board Approval

None

Contract Authorizations

CRC 2022-84: American Builders and Applicators - \$7,750.00

CRC 2022-85: American Builders and Applicators - \$13,600.00

CRC 2022-86: KMU Trucking & Excavating - \$17,800.00

CRC 2022-87: KMU Trucking & Excavating - \$12,290.00

Contract Approvals

CRC 2022-89: Addendum – Richardson Compensation Consulting, LLC to increase the amount to be paid from \$49,070.00 to \$71,570.00.

CRC 2022-90: Ohio Bureau of Criminal Identification and Investigation amount to be determined by Superintendent.

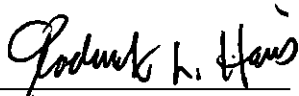
CRC 2022-91: Cuyahoga County Dept of Senior and Adult Services \$17,512.00

CRC 2022-92: Addendum – Alyssa Sherer, RN, MSN, CNP, DMP revise scope of work and increase amount from \$68,000.00 to \$82,400.00.

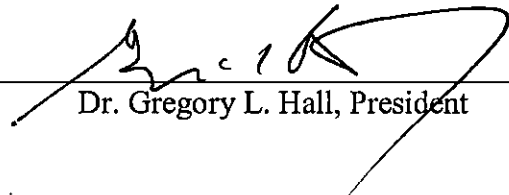
B. Other Contracts

None

**CUYAHOGA COUNTY BOARD OF HEALTH**



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Dr. Roderick L. Harris, Secretary



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Dr. Gregory L. Hall, President