

# **Cuyahoga Regional HIV Prevention and Care Planning Council**

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, Faith Ross – Co-Chairs



## **Community Liaison Committee (CLC) Minutes**

**Wednesday, October 5, 2022**

**12:00 pm to 1:00 pm**

**Start:** 12:09 PM

**End:** 1:00 pm

**Facilitator:** F. Ross

### **Moment of Silence**

#### **Welcome and Introductions**

B. Jones- Welcome to Tommy, a PLWH from Cleveland, here to observe upon just hearing of Ryan White and PC.

*Please note: PC members who have a conflict of interest must inform the committee at the beginning of each meeting. A Conflict of Interest, as it pertains to the Ryan White Planning Council Bylaws, is defined as “an interest (actual or perceived) by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling.”-*

### **Approval of Agenda: October 5, 2022**

#### **Addendum: To modify the CLC agenda by adding a U=U discussion for Item C.**

Motion: J. Mazo                      Seconded: N. O'Neal

**Vote:** In Favor: All                      Opposed: 0                      Abstained: 0

### **Approval of the Minutes: September 7, 2022**

#### **Addendum:**

Motion: N. O'Neal                      Seconded: T. Marbury

**Vote:** In Favor: All                      Opposed: 0                      Abstained: 0

### **New/Old Business**

#### **PLWH Survey Feedback Next Steps- S. Harris**

The response Thank you letter was sent out to caseworkers. CLC chairs, Faith and Naimah, successfully provided their signatures, electronically. The letter was then forwarded to Zach our recipient, and then to the case managers. We had a longer version that was given to the case managers and a shorter one for them to share with clients. However, both letters were also posted on our website and the final letter was presented onscreen for PC. Zach also sent a letter to case managers, thanking them for participating in the survey and appreciating them for their ongoing support of CLC, whenever we ask for their help. This was a very good relationship-building effort.

#### **Post Findings & Response Letter to PC Webpage – S. Harris**

This recommendation came from our Part A officer, Deborah Medina, who we report to every month on the work PC is doing. One thing she asked was that we post the survey findings to the website, in addition to sending the thank you letters.

**\*Comment: N. O'Neal** – Great idea, just concerned if only on the website, how people will have input.

Maybe we can visit the website with them to see how it can be useful, also both letters should go there.

**\*Comment: S. Harris** – Keep in mind, case managers have a direct role in coordinating services. We as PC should follow up on the findings, see how we can inform the community, and determine how this info is posted to our website, maybe thru a virtual, “tell us what’s on your mind” event in November.

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**\*Comment: J. Mazo** – This is good as presented. We should have as many options available as possible. CLC are advocates for PLWH and we must continually use our voices on how we look at things.

**\*Question: S. Harris** - Should each PC member view website and give input?

**\*Response: J. Mazo** - Yes, we need intentional conversations.

**\*Comment: B. Jones** – Maybe we could make the community corner on the website more user-friendly, with blogs or something to get people there to access the info on the findings. Otherwise, the findings won't be as relevant with other things on site. We must drive traffic specifically to that.

**\*Comment: N. O'Neal** – There are upcoming events such as Women's Week and World Aids Day, wherein we could take people to the site while these things come up, as well as for PC meetings.

**\*Comment: B. Jones** – We could also do a slide presentation showing the info, maybe at the ending.

**\*Question: P. Scardino** - Is there any info that has website info on it, that could be given to clients?

**\*Response: S. Harris** - The RW brochure has all RW info and services and could also be used as part of forum promotional materials. We will send brochures to all after meeting and in the Oct 19<sup>th</sup> packets. F.

**\*Comment: F. Ross** - Zach shared info on QR codes.

**\*Response: Z. Levar** – QR codes can make it more likely someone will access a site.

**\*Comment: S. Harris**- It's in the works and when ready to distribute, PC material can be included as well.

**\*Question: T. Moyel** - Is there a link to the PC on the RW website?

**\*Response: S. Harris** - Yes, when you click on the RW site, it will give current PC info and meetings, <https://www.ccbh.net/ryan-white-hiv-aids-planning-co/>.

**\*Question: C. Barnett** – Is there a way the letter can stand out more on the site, so it's not skipped over?

**\*Response: B. Jones** - Maybe using another blog or icon.

**\*Comment: Z. Levar** - We appreciate the feedback and we will inform our staff that does this. For now, we just wanted to get it up on the site first, then make the revisions.

**\*Comment: S. Harris** – Danielle, from the recipient's office, is also working on the next RW newsletter and welcomes ideas from PC. That would be a good way to present the letter as well.

### **Next Steps:**

S. Harris – We will post a PLWH Survey feedback slide deck and responses to the open-ended question to the website as well.

### **U=U (Undetectable=Untransmittable) Update – B. Jones**

The Ohio Modernization Movement is currently working to adopt a resolution for a U=U day, as other states have begun to do this. Currently, three jurisdictions in Ohio and the Cuyahoga County Health department is willing and we are now looking to have this conversation. We are also continuing to put more pressure on the state health departments to get on board with this project. The proposed date for commemorating U=U day is: January 2, 2023. We hope to present this again at the next meeting in November, as we would like to have this done by December 1<sup>st</sup>, World Aids Day.

**\*Question: S. Harris** - Would this be a proclamation or promotion?

**\*Response: B. Jones** – This is to celebrate U=U on January 2<sup>nd</sup>, showing PLWH doing their part in ending the HIV/Aids epidemic.

### **Update on Linkage to Care Pilot – C. Barnett, N. O'Neal**

**C. Barnett**- The workgroup was initially established with the goal to create a more shortened and efficient form to use, across the board, by case managers and agencies. This form was also to be used as

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a tool for clients, who may fall through the cracks, to briefly identify their needs. Case managers could then follow up and assist PLWH clients with receiving RW services. The information was taken from three forms: a linkage to care questionnaire/checklist used by Robert Watkins at Recovery Resources, the RW Case Manger Screening Form, and the RW Case Management Psychosocial Assessment form. Upon completion of the project, the form was shared with full PC for final suggestions and approval.

**N. O'Neal** – This form was also for those low-risk and may not know about RW services, may have a need and feel they do not qualify, or those who try to work issues out on their own.

**C. Barnett** - The pilot started on Wednesdays, reaching out to patients not necessarily seen by their case workers, wanting to make sure they get all necessary care. Case managers were to then follow up with clients on services available to them. Each individual entity has its issues such as, getting forms in hand or time constraints. As we went on, the form was given to all patients and then followed up by someone. There was a lot of feedback, some patients were happy, some were hesitant about another form to complete, mixed reactions. When the forms were returned, we went to the social workers and made sure the info was clear for their follow up. The main issues were with transportation and dental services. Also, many people asked about health insurance, specifically co-pays and affording co-pays. Many didn't know these RW services were available, so it was also enlightening. Each entity had its own challenges, but it was still a quality survey and we adjusted to get good numbers and information.

**N. O'Neal** - Understanding some may not know about RW services, we will have to update these requests in our records, so across the board social workers can be consistent in making sure clients are eligible for Part A and B.

**\*Comment: B. Jones** - It might be that case management is not always delivered effectively, as often we have to ask or speak about these things. Maybe the form can be used in a different way.

**\*Comment: C. Barnett** – It is important social workers understand the services provided in order to offer them, and also follow up when someone informs them of an issue and not brush it aside, or actually help them complete the forms to explain and get better feedback.

**\*Comment: T. Marbury** - Maybe some don't understand, or if given a new person (cm) every six-months, there may be a break down in servicing due to staff changes.

### **Takeaways:**

**S. Harris** – Regarding the form: 1) Is this tool something that can be used, 2) Was it a good way to get a sense of what is going on with a client, and 3) Should we do it periodically and continuously? 4) With case management and the many responsibilities, they have, is there a way PC can better help and inform them of the RW services that are available.

### **Parking Lot Items**

**F. Ross** – We will continue this conversation next month for additional comments.

**S. Harris** – Look to planning a virtual forum at the next meeting in November.

**N. O'Neal** – Would also like to discuss extending the CLC meeting.

### **CLC Consumer Education-Focused Presentation** - Tabled

### **Standing Business**

**Agree on CLC Committee work activity (if any) to be reported at the October 19, 2022 Executive & Planning Council meetings – F. Ross**

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The survey letter findings & response letter posted to the PC webpage, the Linkage to Care pilot update, and U=U update, working to adopt a resolution for a U=U day.

**Announcements** - none

**Adjournment** - Motion: C. Barnett      Seconded: N. O’Neal

**Attendance**

|    | CLC Members                | Jan      | Feb      | Mar      | Apr      | May      | June<br>PSRA | Aug      | Sep      | Oct      | Nov |
|----|----------------------------|----------|----------|----------|----------|----------|--------------|----------|----------|----------|-----|
| 1  | Naimah O'Neal, Co-chair    | 20       | 20       | 20       | 20       | 20       | 20           | 0        | 20       | 20       |     |
| 2  | Faith Ross, Co-chair       | 20       | 20       | 0        | 20       | 20       | 20           | 20       | 20       | 20       |     |
| 3  | Tina Marbury               | 0        | 20       | 20       | 20       | 20       | 20           | 20       | 20       | 20       |     |
| 4  | Stephanice Washington      | 0        | 0        | 0        | 0        | 20       | 0            | 0        | 0        | 0        |     |
| 5  | LeAnder Lovett             | 20       | 0        | 20       | 20       | 0        | 20           | 0        | 0        | 20       |     |
| 6  | William Simpson            | 0        | 0        | 0        | 0        | 20       | 0            | 0        | 0        | 0        |     |
| 7  | Bryan Jones                | 20       | 20       | 20       | 20       | 0        | 20           | 0        | 20       | 20       |     |
| 8  | Peter Scardino             | 20       | 20       | 20       | 20       | 20       | 20           | 20       | 20       | 20       |     |
| 9  | Clifford Barnett           |          |          |          | 10       | 10       | 10           | 10       | 10       | 10       |     |
| 10 | Jeff Mazo                  | 20       | 20       | 0        | 20       | 0        | 20           | 20       | 20       | 20       |     |
|    | <b>Total in Attendance</b> | <b>5</b> | <b>5</b> | <b>5</b> | <b>7</b> | <b>7</b> | <b>7</b>     | <b>4</b> | <b>7</b> | <b>8</b> |     |

**PC Members:** K. Dennis, C. Droster, B. Gayheart

Attendees: T. Moyel

Staff: Z. Levar, S. Harris, T. Mallory