

**Ryan White Part A - Cleveland TGA
Monitoring Tool**

Emergency Financial Assistance (EFA)

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1 Service providers dispensing medications adhere to all local, state and federal regulations and maintain current licenses required to operate as a medication dispensary in the State of Ohio.	Documentation of current pharmacy license for the State of Ohio is reviewed.				
2 Service provider is enrolled in the Federal 340B Drug Pricing Program.	Documentation of current 340B certification is reviewed.				
3 Client file includes an assessment of presenting problem / need requiring EFA services.	Documentation of eligibility and need evident in the client chart.				
4 Client file includes a description of the date and type of EFA provided.	Documentation of date and description of EFA drug(s) distributed evident in the client chart.				
5 Drugs distributed under EFA are included on the Ohio Drug Assistance Program formulary or the agency has received prior-approval through the exception request process with the Grantee.	Documentation that distributed drug(s) is/are on the approved formulary or have received prior-approval evident in the client chart.				
6 * Client file includes documentation that a third party application was completed and is pending approval.	* Documentation of a third party payer application evident in the client chart.				

7	Client did not receive EFA services for longer than 90 days.	Documentation that EFA services were limited to 90 days or less evident in the client chart.				
8	Client is linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client report).				
9	Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.				
(* indicates Local TGA Standard of Care)						

**Ryan White Part A - Cleveland TGA
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Early Intervention Services (EIS)

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1	* Early Intervention Services are provided by qualified professionals.	* Documentation that staff have basic knowledge of HIV/AIDS and/or infectious disease and are able to work with vulnerable targeted subpopulations as documented through staff personnel records.			
2	Agencies providing EIS include testing, referral, linkage, and education program components into their project workplans.	Documentation of the provision of all four required service components with Part A funding or other funding partnerships available for review.			
3	Agencies providing EIS have established memoranda of understanding (MOUs) with key points of entry into care and linkage agreements with partnering testing agencies.	Documentation of all executed MOUs and linkage agreements available for review.			
4	Agencies providing EIS coordinate project activities with HIV prevention efforts and programs.	Documentation that agency's work in partnership with prevention services as to not duplicate any service activities.			

5	All EIS HIV testing activities meet CDC and State testing requirements.	If providing EIS services outside of a primary medical care facility, documentation of ODH HIV Prevention Counselor and Tester certification or equivalent for staff from a formal partnering agency is made available for review.				
6	Agencies providing EIS document and report all administrated HIV tests and positive screenings.	Documentation of monthly tracking of administered HIV tests and positives made available for review.				
7	Agencies providing EIS track all referrals to and from the program.	Documentation of the number of referrals from key points of entry to the EIS program and to health care and supportive services from EIS made available for review.				
8	EIS client can be associated with one or more of the five target populations.	Documentation of need for EIS services is evident in the client file.				
9	EIS client received health education and literacy training that enables them to better navigate the HIV system of care.	Documentation of health education and literacy training is included in the file of all clients receiving services in the measurement year.				
10	EIS clients are referred to health care and supportive services.	Documentation of referrals to health care and supportive services are included in the file of all clients receiving services in the measurement year.				
11	*Clients are transitioned out of EIS once EIS objectives are met and/or client is proven to be in stable medical care.	* Documentation is included as an EIS notation that the client has been referred and/or transferred out of EIS services once noted as stably in medical care.				

12	EIS clients are linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within 90 days of first EIS visit/service.				
13	Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year. (Not applicable if client is newly diagnosed within 6 months of the grant year end.)	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.				
(* indicates Local TGA Standard of Care)						

**Ryan White Part A - Cleveland TGA
Monitoring Tool**

Food Bank / Home Delivered Meals

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1 Food bank / home delivered meal services are provided by agencies that maintain appropriate required licensure.	Documentation of appropriate food licensure reviewed.				
2 Agencies providing food bank / home delivered meals collect and maintain signed receipts for all resources distributed.	Documentation of a signed receipt for all services received is maintained and available for review in the client chart.				
3 *Clients receiving home delivered meals have documented medical necessity of need updated at least every six months (~180 days) or sooner if noted by physician.	*A written physicians referral documenting the home delivery as a medical necessity including the diagnosis and length of time the physician expects the patient will require home delivered meals is evident in the client chart.				
4 Food Bank Home Delivered Meal clients are linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client report).				
5 Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.				

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Ryan White Part A - Cleveland TGA

Monitoring Tool

Home and Community-Based Health Services

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1 Home Health Care services are provided by trained professionals.	Documentation of current Ohio licensures reviewed.				
2 Home Health Care agency's are appropriately licensed by the state of Ohio and able to bill Medicare, Medicaid, private insurance, and/or other third party payers.	Documentation of agency licensure/s reviewed.				
3 Client file includes written care plan signed by a clinical health care professional indicating the need for services.	Documentation of care plan evident in client chart.				
4 Client file includes written care plan that specifies type of services needed and the quantity and duration of care.	Documentation of care plan evident in client chart.				
5 * Client written care plan is reviewed and/or updated at least every 90 days.	* Documentation of treatment plan update evident in client chart.				
6 Client file includes documentation of type of home service provided, the date of service, and the signature of the professional who provided each service.	Documentation of service details and professional signature evident in client chart.				
7 * Client file includes documentation of ongoing communication with the client's health care team (i.e. referring physician; medical case manager).	* Documentation of communication with client's health care team evident in client chart.				
8 Client is linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client report).				
9 Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.				

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Ryan White Part A - Cleveland TGA

Monitoring Tool

Home Health Care

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1 Home Health Care services are provided by trained professionals.	Documentation of current Ohio licensures reviewed.				
2 Home Health Care agencies are appropriately licensed by the state of Ohio and able to bill Medicare, Medicaid, private insurance, and/or other third party payers.	Documentation of agency licensure/s reviewed.				
3 Client file includes documentation of type of home service provided, the date of service, and the signature of the professional who provided each service.	Documentation of services provided and provider signatures evident in client chart.				
4 Client file includes documentation that services are limited to medical therapies in the home and exclude personal care services.	Documentation of services provided evident in client chart.				
5 * Client file includes documentation of the physician referral for home health care services and expected length of time that services will be needed.	* Documentation of physicians referral evident in client chart.				
6 * Client file includes documentation that the treatment plan is reviewed and/or updated at least every 90 days.	* Documentation of treatment plan update evident in client chart.				
7 * If client is discharged, client file includes reason for termination of services.	* Documentation of reason for discharge evident in client chart.				
8 Client is linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client report).				
9 Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.				

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**Ryan White Part A - Cleveland TGA
Monitoring Tool**

Medical Case Management

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1	Services are provided by trained professionals.	Documentation of current Ohio licensures reviewed.			
2	Medical case management clients have a completed comprehensive individual care plan.	Documentation of completed comprehensive individual care plan is included in the file of all clients receiving services in the measurement year.			
3	New medical case management clients receive an initial assessment of service needs.	Documentation of initial assessment of service needs is included in the file of all clients entering service in the measurement year.			
4	Medical case management clients receive coordinated referrals and information for services required to implement the care plan.	Documentation of referrals and service coordination are noted in the file for clients receiving services in the measurement year.			
5	Medical case management clients have their individual care plans updated 2 or more times, at least three months apart.	Documentation that the individual care plan is updated at least two times, three months apart, for clients receiving services for a span longer than 6 months in the measurement year.			
6	Medical case management clients are continuously monitored to assess the efficacy of their individual care plan.	Documentation of continuous monitoring to assess the efficacy of the care plan is evident in the client chart.			

7	Medical case management clients are linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client report).				
8	Medical case management clients are retained in medical care.	Documentation that the client had at least one medical visit in each six month period of a 24 month measurement period with a minimum of 60 days between visits as documented by the medical case manager.				
9	Medical case management clients have no gaps in medical care.	Documentation that the client had a medical visit in the first and second halves of a 12-month measurement period as documented by the case manager.				
10	Medical case management clients are on Antiretroviral Therapy (ART).	Documentation that client was prescribed ART in the 12-month measurement year as documented by the medical case manager.				
11	Medical case management clients are virally suppressed.	Documentation that the client has a viral load <200 copies/mL at last test as documented by the medical case manager.				
12	Medical case management clients have a completed acuity scale based on most recent psychosocial assessment.	Documentation of completed acuity scale is included in the file of all clients receiving services in the measurement year.				
13	Medical case management clients receive an updated psychosocial assessment of service needs every 6 months.	Documentation of updated psychosocial assessment of services needs is included in the file of all clients entering service in the measurement year.				

14	Medical Case Management clients have been educated on viral load suppression and Undetectable = Untransmittable.	Documentation that client had discussion with healthcare professional about viral load suppression and Undetectable = Untransmittable.				
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**Ryan White Part A - Cleveland TGA
Monitoring Tool**

Medical Nutrition Therapy

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1 Medical nutrition therapy services are provided by trained professionals.	Documentation of current Ohio licensures reviewed.				
2 * Staff providing services have been trained to work within the population.	* Documentation that staff have basic knowledge of HIV/AIDS and/or infectious disease and are able to work with vulnerable subpopulations as documented through staff personnel records.				
3 Client file includes date service was initiated and the planned number and frequency of sessions.	Documentation of initiation date and frequency plan evident in client chart.				
4 Client file includes a nutrition plan with recommended services and course of medical nutrition therapy provided with signature of assigned medical nutrition therapist.	Documentation of nutrition plan and professional signatures evident in client chart.				
5 * Nutrition Plan is updated as necessary and signed by RD annually.	Documentation of nutrition plan updates evident in client chart.				
6 Where food prescription is indicated, client file includes physicians recommendation for services.	Documentation of physicians recommendation evident in file.				

7	Client is linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client report).				
8	Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.				

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Medical Transportation

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1	Medical transportation client file includes a description of the level of services/number of trips provided.	Documentation of service evident in client chart.			
2	Medical transportation client file includes the reason for each trip and its relation to accessing health and support services.	Documentation of allowable activities evident in client chart.			
3	If providing gas cards or taxi assistance, the medical transportation client file includes the trip origin and destination.	Documentation of trip origin and destination evident in client chart.			
4	If providing gas cards, the mileage reimbursement does not exceed the federal reimbursement rate.	Documentation of federal reimbursement rate calculations evident in client chart.			
5	Medical Transportation client is linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client self report).			
6	Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.			

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**Ryan White Part A - Cleveland TGA
Monitoring Tool**

Mental Health Services

Service Provider:	Review Date:
Reviewer:	

Point of Review:			Met	Unmet	N/A	Comments:
Standard:		Measure:				
1	Mental health services are provided by trained professionals.	Documentation of current Ohio licensures reviewed.				
2	Clients receiving mental health services have a detailed treatment plan that includes the diagnosis of mental health illness or condition.	Documentation of diagnosis of mental health illness or condition evident in the client chart.				
3	Clients receiving mental health services have a detailed treatment plan that includes the treatment modality (group or individual).	Documentation of treatment modality recommendation evident in the client chart.				
4	Clients receiving mental health services have a detailed treatment plan that includes the start date for mental health services.	Documentation of start date for mental health services evident in the client chart.				
5	Clients receiving mental health services have a detailed treatment plan that includes the recommended number of sessions.	Documentation of recommended number of sessions evident in the client chart.				
6	Clients receiving mental health services have a detailed treatment plan that includes the date for reassessment.	Documentation of recommended date for reassessment evident in the client chart.				
7	Clients receiving mental health services have a detailed treatment plan that includes the projected treatment end date.	Documentation of projected treatment end date evident in the client chart.				

8	Clients receiving mental health services have a detailed treatment plan that includes any recommendations for follow up.	Documentation of recommendations for follow up evident in the client chart.				
9	Clients receiving mental health services have a detailed treatment plan that includes the signature for the mental health professional rendering service.	Documentation of signature for mental health professional rendering the service evident in the client chart.				
10	Mental health clients are linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart.				
11	Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.				

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**Ryan White Part A - Cleveland TGA
Monitoring Tool**

Non-Medical Case Management

Service Provider:

Review Date:

Reviewer:

Point of Review:

Met Unmet N/A Comments:

Standard:		Measure:				
1	* Non-medical case management services are provided by qualified professionals.	* Documentation that staff have basic knowledge of HIV/AIDS and/or infectious disease and are able to work with vulnerable subpopulations as documented through staff personnel records.				
2	Client file includes documentation of the date of each encounter.	Documentation of date of encounter evident in client chart.				
3	Client file includes documentation of the duration of each encounter.	Documentation of duration of encounter evident in client chart.				
4	Client file includes documentation of type of each encounter (e.g. face-to-face, phone, etc.).	Documentation of type of encounter evident in client chart.				
5	Client file includes documentation of key activities performed during each encounter.	Documentation of key activities of each encounter evident in client chart.				
6	Client is linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client report).				
7	Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.				

Non-Medical Case Management - Benefit Coordination Only

8	Services are focused on assisting client in obtaining access to both public and private benefit programs for which they may be eligible.	Documentation that services tie to benefit coordination evident in client chart.				
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Non-Medical Case Management - Housing Specialist Only

9	* Client file includes a completed individual care plan specific to housing.	* Documentation of completed housing plan evident in client chart.				
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10	<p>* Client file includes documentation that services are focused on housing information and referrals to enable an individual to gain or maintain access to and compliance with HIV-related medical care and treatment.</p>	<p>* Documentation of activities evident in client chart.</p>				
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11	* Client file includes documentation of completed housing inspection in situations where client relocates.	* Documentation of activities evident in client chart, including housing inspection verified by housing case manager.				
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(* indicates Local TGA Standard of Care)

Ryan White Part A - Cleveland TGA

Monitoring Tool

Oral Health Care

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1 Services are provided by trained professionals.	Documentation of current Ohio licensures.				
2 Oral health clients have a dental treatment plan developed or updated in the measurement year.	Documentation of completed dental treatment plan is included in the file of all clients receiving services in the measurement year.				
3 Oral health clients have a dental and medical health history recorded or updated in the measurement year.	Documentation of completed dental and medical health history is included in the file of all clients receiving services in the measurement year.				
4 Oral health clients receive oral health education at least once in the measurement year.	Documentation of oral health education is included in the file of all clients receiving services in the measurement year.				
5 Oral health clients receive a periodontal screening or exam at least once in the measurement year.	Documentation of periodontal screening is included in the file of all clients receiving services in the measurement year.				
6 Oral health clients are linked to medical care.	Documentation that the client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart.				
7 Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.				

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**Ryan White Part A - Cleveland TGA
Monitoring Tool**

Other Professional Services

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1	* Legal services are provided by licensed professionals.	* Documentation of current licensure to practice before a court with jurisdiction in the Cleveland TGA made available for review.			
2	* Paralegal staff or other non-licensed staff must be supervised by an attorney.	* Documentation that paralegal and other non-licensed staff are supervised by an attorney with supervisory records kept on file and made available for review.			
3	Client file includes a description of how legal service is necessitated by the individuals HIV status.	Documentation of how the legal service is necessitated by HIV status is included in the file of all clients receiving services in the measurement year.			
4	* Client files include a completed legal assessment.	* Documentation of completed legal assessment is included in the file of all clients receiving services in the measurement year.			
5	Client is linked to medical care	Documentation that client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client report).			
6	Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.			

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Ryan White Part A - Cleveland TGA Monitoring Tool

Outpatient Ambulatory Health Services (OAHS)

Service Provider:	Review Date:
Reviewer:	

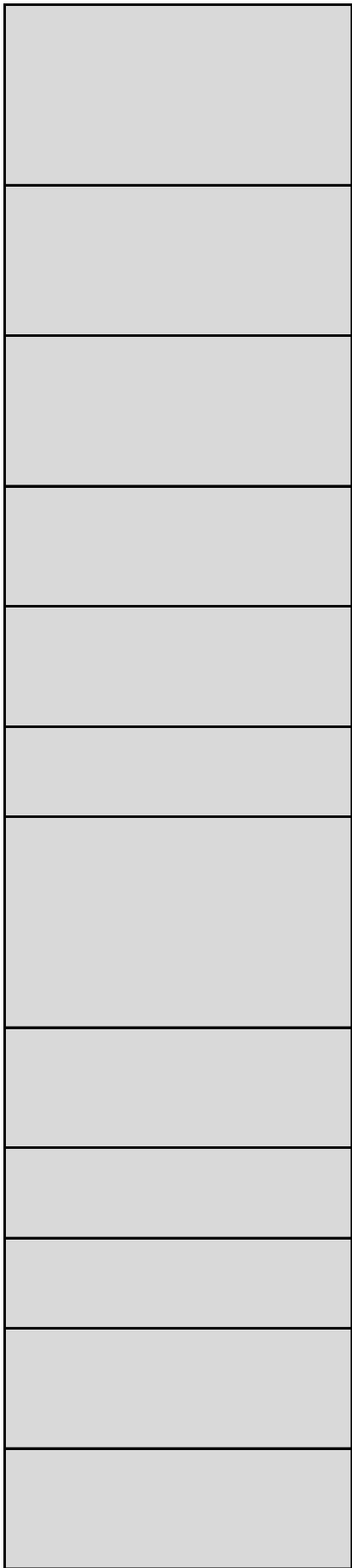
Point of Review:		Met	Unmet	N/A
Standard:	Measure:			
1 Primary medical care services are provided by trained professionals.	Documentation of current Ohio licensures reviewed.			
2 Laboratory services are provided at professional facilities.	Documentation that includes certifications, licenses, or FDA approval of the laboratory from which tests are ordered is reviewed.			
3 * Clinicians complete a minimum of 20 HIV-related education credits within 24 months preceding the date of review.	* Documentation of CME/CEU/CE, lectures, or educational activities received in the 24 months preceding the date of review.			
4 * Clinicians provide direct, ongoing care to at least 20 HIV positive clients within the 24 months preceding the date of review.	* Documentation of case load summaries reviewed.			
5 Agencies conduct regular quality improvement activities that focus on HIV care and process measures.	Documentation of quality improvement activities reviewed.			
6 Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year. <i>HAB Core Viral Load Suppression Measure</i>	Documentation of viral load test outcomes evident in client chart.			
7 Client had viral load test performed at least every six months. <i>HAB Performance Measure</i>	Documentation of viral load test outcomes evident in client chart.			
8 Client was prescribed HIV Antiretroviral therapy during the measurement year. <i>HAB Core ART Measure</i>	Documentation of HIV Antiretroviral therapy evident in client chart.			
9 Client had one medical visit in each 6 month period of a 24-month measurement period with a minimum of 60 days between visits. <i>HAB Core Frequency Measure</i>	Documentation of medical visit history evident in client chart.			
10 Client did not have medical visit in the last 6-months of the measurement year. <i>HAB Core Gap Measure</i>	Documentation of medical visit history evident in client chart.			

11	<p>Clients 6 years of age and older are prescribed PCP prophylaxis when CD4 counts are < 200 cells/mm.</p> <p><i>HAB Core PCP Measure (aged 6+)</i></p>	Documentation of PCP prophylaxis prescription evident in client chart.			
12	<p>Clients aged 1-5 are prescribed PCP prophylaxis when CD4 counts are < 500 cells/mm.</p> <p><i>HAB Core PCP Measure (aged 1-5)</i></p>	Documentation of PCP prophylaxis prescription evident in client chart.			
13	<p>Clients ages 6 weeks - 12 months were prescribed PCP prophylaxis at the time of HIV diagnosis.</p> <p><i>HAB Core PCP Measure (6 wks-12 months)</i></p>	Documentation of PCP prophylaxis prescription evident in client chart.			
14	<p>Client had HIV resistance test ordered prior to the initiation of ART if ART is initiated during the measurement year.</p>	Documentation of resistance test evident in client chart.			
15	<p>Client had a fasting lipid panel completed if client was on ART during the measurement year.</p> <p><i>HAB Performance Measure</i></p>	Documentation of fasting lipid panel evident in client chart.			
16	<p>Client had a TB screening test at least once since HIV diagnosis.</p> <p><i>HAB Performance Measure</i></p>	Documentation of TB screening test evident in client chart.			
17	<p>Client received influenza vaccine or reported receipt through other provider between October 1st and March 31st of the measurement year or documentation of client refusal.</p> <p><i>HAB Performance Measure</i></p>	Documentation of influenza vaccine evident in client chart.			
18	<p>Client received pneumococcal vaccine since HIV diagnosis or documentation of client refusal.</p> <p><i>HAB Performance Measure</i></p>	Documentation of pneumococcal vaccine evident in client chart.			
19	<p>Client had Hep C screening at least once since HIV diagnosis.</p> <p><i>HAB Performance Measure</i></p>	Documentation of Hep C screening evident in client chart.			
20	<p>Client had Hep B screening at least once since HIV diagnosis.</p> <p><i>HAB Performance Measure</i></p>	Documentation of Hep B screening evident in client chart.			
21	<p>Client had Hep B vaccine series if not Hep B positive or documentation of client refusal.</p> <p><i>HAB Performance Measure</i></p>	Documentation of Hep B vaccine series evident in client chart.			
22	<p>Adult female client had pap screen in the last three years, if indicated.</p> <p><i>HAB Performance Measure</i></p>	Documentation of pap screening in past three years evident in client chart.			

23	Client had annual screening for syphilis. <i>HAB Performance Measure</i>	Documentation of annual syphilis screening evident in client chart.			
24	Client had annual screening for chlamydia if they were new to services, were sexually active, or had an STI in the last 12 months. <i>HAB Performance Measure</i>	Documentation of annual screening for chlamydia evident in client chart.			
25	Client had annual screening for gonorrhea if they were new to services, were sexually active, or had an STI in the last 12 months. <i>HAB Performance Measure</i>	Documentation of annual screening for gonorrhea evident in client chart.			
26	Client received an oral exam by a dentist at least once during the measurement year based on client self report. <i>HAB Performance Measure</i>	Documentation or client self-report of reported annual oral exam or referral evident in client chart.			
27	Client received HIV risk counseling during the measurement year. <i>HAB Performance Measure</i>	Documentation of HIV risk counseling evident in client chart.			
28	Client received screening for clinical depression during the measurement year. <i>HAB Performance Measure</i>	Documentation of clinical depression screening evident in client chart.			
28	If clinical depression screen was positive, client received follow-up plan on the same date of encounter. <i>HAB Performance Measure</i>	Documentation of follow-up plan evident in client chart.			
29	Client received screening for tobacco use at least once in a 24-month period. <i>HAB Performance Measure</i>	Documentation of screening for tobacco evident in client chart.			
29	If tobacco screening was positive, client received tobacco cessation counseling intervention or referral. <i>HAB Performance Measure</i>	Documentation of referral or tobacco cessation intervention evident in client chart.			
30	Client received screening for substance use (alcohol & drugs) during the measurement year. <i>HAB Performance Measure</i>	Documentation of substance abuse screening evident in client chart.			
31	Outpatient/Ambulatory Health Services clients have been educated on viral load suppression and Undetectable = Untransmittable.	Documentation that client had discussion with healthcare professional about viral load suppression and Undetectable = Untransmittable.			

(* indicates Local TGA Standard of Care)

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**Ryan White Part A - Cleveland TGA
Monitoring Tool**

Psychosocial Support Services

Service Provider:	Review Date:
Reviewer:	

Point of Review:		Met	Unmet	N/A	Comments:
Standard:	Measure:				
1	* Psychosocial Support services are provided by qualified professionals.	* Documentation that staff have basic knowledge of HIV/AIDS and/or infectious disease and are able to work with vulnerable subpopulations as documented through staff personnel records.			
2	* Documentation is maintained of all topics discussed through support group with correlating sign-in sheets.	* Documentation of agendas/notes, and sign-in sheets reviewed.			
3	* Access and engagement in primary care topics were discussed with the client at least once in a 3-month period.	* Documentation of agendas/notes, and sign-in sheets reviewed.			
4	* Access and engagement in medical case management was discussed with the client at least once in a 6-month period.	* Documentation of agendas/notes, and sign-in sheets reviewed.			
5	Psychosocial client is linked to medical care.	Documentation that client had at least one medical visit, viral load, or CD4 test within the measurement year evident in the client chart (can be client report).			
6	Client had less than 200 copies/mL at last HIV Viral Load test during the measurement year.	Documentation of viral load test outcomes evident through Cleveland TGA CAREWare Performance Measure.			

(* indicates Local TGA Standard of Care)