

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – November 17, 2021

Meeting called to order by Mr. Douglas Wang, President Pro Tem of the Board at 9:04 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 17, 2021.

Roll Call: The following members were present: Ms. Debbie L. Moss Mr. James T. Gatt, Mr. Douglas Wang.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Gregory L. Hall, from this meeting due to travel at the time of this meeting.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

Dr. Sherrie Williams is anticipated to arrive late to the meeting.

The reading of the minutes of the October 27, 2021 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Ms. Moss, seconded by Mr. Gatt, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – HB 463

Terry Allan, Health Commissioner, provided a brief update on HB 463. He informed the Board that HB 463 has not been assigned to a committee for a hearing at this time and no action on the bill is anticipated in 2021.

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2021-150) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with the Northeast Ohio Regional Sewer District (NEORS) to provide Phase II Stormwater services to communities that are entirely or partially within the NEORS Regional Stormwater Management Program area from January 1, 2022 through December 31, 2025 in the amount of \$1,301,879.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2021-151) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with the Cuyahoga County Solid Waste Management District to provide a regulatory enforcement program throughout the health district from January 1, 2022 through December 31, 2024 in the amount of \$480,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2021-152) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the 2022 Creating Healthy Communities grant from the Ohio Department of Health from January 1, 2022 through December 31, 2022 in the amount of \$125,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2021-153) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the 2021/2022 Racial and Ethnic Approaches to Community Health grant from the Centers for Disease Control and Prevention from September 30, 2021 through September 29, 2022 in the amount of \$792,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2021-154) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with the Ohio Department of Agriculture to administer the 2021/2023 Specialty Crop Block grant from September 30, 2021 through September 30, 2023 in the amount of \$55,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2021-155) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into and execute a contract with Birthing Beautiful Communities under the Maternal and Child Health grant from October 1, 2021 through September 30, 2022 in an amount not to exceed \$66,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2021-156) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to cancel an existing contract with the Cleveland Clinic Foundation under the 2021 HIV/STI Prevention grants effective November 10, 2021 (Resolution 2021-9).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2021-157) be adopted:

BE IT RESOLVED to authorize payment for the contract and/or order with the following vendors:

<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
Weston Hurd	\$ 8,635.00	09/01/21	Outside Counsel
Intentional Content, Inc.	\$20,000.00	07/01/21	VE21 Mini-grant recipient

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2021-158) be adopted:

BE IT RESOLVED to revise the CCBH Healthcare Flexible Spending Account (FSA) annual maximum employee contribution amount for health care from \$2,750.00 to \$2,850.00 and to increase the maximum carryover amounts from \$550.00 to \$570.00 effective January 1, 2022.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

RESOLUTION (2021-145) To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 3, 2022 (First Reading-October 27, 2021, Second Reading-November 17, 2021).

THIRD READING:

None

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2021-159) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

Break – 9:45 a.m. – 9:50 a.m.

Following the break, Mr. Allan asked that the Board consider Resolution 2021-160 prior to the Health Commissioner's Report.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2021-160) be adopted:

BE IT RESOLVED to honor the life of Cynthia Howell Miller and her years of dedicated public health service to the residents of Cuyahoga County.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

Health Commissioner's Report – (9:57 a.m. – 11:06 a.m.)

(1) Medical Director Update (9:58 a.m. – 10:20 a.m.)

(2) Feed Our Future Program Update (10:20 a.m. – 10:50 a.m.)

(3) COVID-19 Response Update (10:50 a.m. – 11:06 a.m.)

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Ms. Moss, seconded by Mr. Wang, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

Executive Session began at 11:12 a.m.

Executive Session ended at 11:55 a.m.

Miscellaneous Business – N/A

It was moved by Ms. Moss, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Sherrie Williams, from this meeting due to a work conflict at the time of this meeting.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

Thereupon, it was moved by Mr. Wang, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:55 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2022 Creating Healthy Communities (CHC) grant in the amount of \$125,000.00 (ref. enclosed).
- B. Establish a budget for the 2021/2022 Racial and Ethnic Approaches to Community Health (REACH) grant in the amount of \$792,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2020 Aquatic Health & Safety Pilot grant to reduce the budget by \$187.50 (ref. enclosed).
- B. Budget Revision in the 2021/2022 Ryan White Part A Program grant to redistribute \$74,438.59 (ref. enclosed).
- C. Budget Revision in the 2021 HIV Prevention grant to redistribute \$59,442.21 (ref. enclosed).
- D. Budget revision in the 2020/2021 Newborn Home Visiting grant to redistribute \$21,979.48 (ref. enclosed).
- E. Budget revision in the 2020/2021 Cribs For Kids (C4K) to redistribute \$5,914.09 (ref. enclosed).
- F. Budget revision in the 2020/2021 Child Fatality Review (CFR) grant to decrease the budget by \$7,538.02 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointment(s):

- A. TBD, General Counsel, Grade H, \$83,194.00 annually.

Resignation(s):

- A. Hannah Morgan, Administrative Assistant, effective October 8, 2021.
- B. Hunter Blessing, Sanitarian in Training, effective November 5, 2021.
- C. Sarae Johnson, Grant Coordinator, effective November 5, 2021.
- D. La'Tosha Glover, Human Resources Generalist, effective November 12, 2021.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

None

Environmental Public Health

None

Epidemiology, Surveillance and Informatics

None

Prevention and Wellness

None

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. November 2, 2021 Meeting (ref. enclosed):

Tabled Items

CRC 2021-64: Contract - Paramount Insurance Company

No Exchange of Funds

CRC 2021-104: Addendum - Cuyahoga County Department of Development - to extend the end of the contract period from September 3, 2021 to December 26, 2021

Contract Authorizations

CRC 2021-105: American Builders & Applicators - \$20,475.00

CRC 2021-106: Paragon CMS - \$16,370.00

CRC 2021-107: ZScape Horticulture, LLC - at the following rates for basic services (additional services are provided as needed per the prices outlined within the contract):

Basic Landscaping Services	\$5,040.00 per year
Plowing - Lot	\$ 200.00 per occurrence
De-icing – Lot	\$ 150.00 per occurrence
Plowing – Sidewalks	\$ 40.00 per occurrence
De-icing – Sidewalks	\$ 40.00 per occurrence

CRC 2021-110: TNT Construction Company - \$5,700.00

Contract Approvals

CRC 2021-108: Davey Resource Group - \$4,200.00

Revenue Generating Agreements up to \$25,000.00

CRC 2021-109: Phase II Stormwater

City of Broadview Heights	\$ 4,476.00
City of Lakewood	\$ 8,950.00
City of North Olmsted	\$11,188.00

Contract Rescissions

CRC 2021-73: Green Home Solutions - \$4,700.00

B. Other Contracts

CUYAHOGA COUNTY BOARD OF HEALTH

Terry Allan, Secretary

Mr. Douglas Wang, President Pro Tem