

CUYAHOGA COUNTY
BOARD OF HEALTH
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CONTRACT REVIEW COMMITTEE

MINUTES – December 15, 2020

Meeting called to order by Martha Halko, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on December 15, 2020.

Roll Call: The following members were present: Martha Halko, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 1, 2020.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2020-135 Environmental Public Health Services submitting the following contract award authorizations for lead remediation to be rescinded due to home owner requirement not being met:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2020-108	Paragon CMS	14808 Elm Avenue, East Cleveland	\$27,399.00

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the December 1, 2020 CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

Jana Rush joined the meeting at 1:34 p.m.

It was moved by Judy Wirsching, seconded by Martha Halko that the addendums (CRC 2020-136) to the following contracts under the 2020/2021 HRSA Ryan White Part A Program grant be approved:

	Amount to be paid to not to exceed:	
	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland (2020-58)	\$226,769.00	\$237,568.00
Circle Health Services (2028-58)	\$169,195.00	\$163,195.00
Mercy Health (2028-58)	\$269,262.00	\$264,412.00
Nueva Luz (2020-35 & 2020-59)	\$598,758.00	\$598,540.00

Presented by: Melissa Rodrigo

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2020 HRSA Ryan White grant.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Rick Novickis, seconded by Jana Rush that the contract (CRC 2020-137) with Conceptual Geniuses under the 2020/2021 Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2020 through September 29, 2021 in an amount not to exceed \$7,000.00 be approved.

Presented by: Martha Halko

Purpose: To create messaging and develop materials to support the REACH strategies.

Funding Source: 100% reimbursable through FY2021 REACH Program.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Martha Halko that the customer service agreement renewal (CRC 2020-138) with Republic Services for a three-year term effective December 15, 2020 at a base rate of \$257.38 per month plus fuel charges and any increase is not to exceed 7% per annum for a three-year term be approved. Additional pick-ups will be charged according to the established fee schedule per container.

Presented by: Rebecca Burke

Purpose: To provide solid waste and recyclable materials removal services at CCBH.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

It was moved by Jana Rush, seconded by Rick Novickis that the customer service agreement renewal (CRC 2020-139) with USI Insurance Services for health insurance consultant services from January 1, 2021 through December 31, 2021 in an amount not to exceed \$23,500.00 be approved.

Presented by: Najeebah Shine

Purpose: To provide healthcare insurance consulting services to CCBH as needed.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching

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Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business.

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:41 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Jana Rush, Rick Novickis and Judy Wirsching



Committee Chair



Clerk