

CUYAHOGA COUNTY  
BOARD OF HEALTH  
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*CONTRACT REVIEW COMMITTEE*

*MINUTES – February 6, 2018*

Meeting called to order by Terry Allan, Chair of the CRC at 1:31 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 6, 2018.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – January 16, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-13 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-196) with American Builders & Applicators under the Lead Hazard Control grant to extend the end of the contract period from January 30, 2018 to February 13, 2018. Amount to be paid to American Builders & Applicators is to remain the same.

CRC 2018-14 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-174) with Allenbey Construction, LLC under the Lead Hazard Control grant to extend the end of the contract period from January 30, 2018 to March 1, 2018. Amount to be paid to Allenbey Construction, LLC is to remain the same.

CRC 2018-15 Prevention and Wellness Services submitting Program Provider Agreements with the Ohio Department of Health (ODH) to provide CCBH with vaccines for uninsured and Medicaid children ages 0-18 years and uninsured adults from January 1, 2018 through December 31, 2018. No exchange of funds.

CRC 2018-16 Administrative Services submitting a Public Health Experience Agreement with Consortium of Eastern Ohio Master of Public Health to enable students to have a public health experience at CCBH from February 1, 2018 through January 31, 2019. No exchange of funds.

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the January 16, 2018 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

### **CONTRACTS AND AWARDS:**

Tabled Items

None

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2018-19) for 1824 Charles, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a recommendation to award a contract to Paragon CMS in the amount of \$26,656.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Chris Kippes, seconded by Judy Wirsching that the following quote (CRC 2018-17) for 12611 Speedway Overlook, East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to American Builders &

**5550 Venture Drive ♦ Parma, Ohio 44130**

**Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)**

**Terrence M. Allan, R.S., M.P.H. Health Commissioner**

Applicators in the amount of \$15,500.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Judy Wirsching that the following quote (CRC 2018-18) for 16112 Raymond St., Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$6,500.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Terry Allan that the following quote (CRC 2018-20) for 1472 Rosewood Up & Down, Lakewood, Ohio 44107 be accepted as the lowest and best, and a contract be awarded to American Builders and Applicators in the amount of \$22,050.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Chris Kippes, seconded by Claire Boettler that an agreement (CRC 2018-21) with Traci Gallagher-Bonvenuto for plumbing inspection and plan review services from January 1, 2018 through December 31, 2019 in the amount of \$3,000.00 be approved.

Presented by: Rick Novickis

Purpose: To enable the Board to conduct plumbing program inspections and plan review in our Townships and other communities that do not to conduct these activities themselves.

Funding Source: 100% funded through CCBH General Revenue; Plumbing Program costs are covered by the permit fees collected in the program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the following contracts

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(CRC 2018-22) under the ODH 2018 Injury Prevention grant from January 1, 2018 through December 31, 2018 be approved:

	<u>Amount not to exceed:</u>
Recovery Resources	\$ 8,500.00
Lorain County Public Health	\$15,000.00

Presented by: Vince Caraffi

Purpose: To expand previous work on to college campuses in Northeast Ohio by providing targeted education to both faculty and staff and increase prescription drug overdose awareness, naloxone distribution and prescribing guidelines in Lorain County.

Funding Source: 100% reimbursable through the FY2018 ODH Injury Prevention grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the addendum (CRC 2018-23) to the contract (CRC 2016-49 & CRC 2017-182) with Cleveland Rape Crisis Center under the Prevent Premature Fatherhood (PPF) grant to increase the amount paid to the Cleveland Rape Crisis Center from \$5,750.00 to \$6,000.00 be approved.

Presented by: Brandy Eaton

Purpose: To facilitate youth groups and/or community forums to discuss healthy relationships – additional class conducted in December, 2017.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2018-24) with Cleveland Clinic Foundation under the ODH Ryan White Part A grant from November 1, 2017 through June 30, 2018 in the amount of \$200.00 be approved.

Presented by: Claire Boettler

Purpose: To provide eligible clients with access to medical transportation resources.

Funding Source: 100% reimbursable through FY2018 ODH Ryan White Part A grant.

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Judy Wirsching that the contract (CRC 2018-25) with David W. Knight, D.D.S. under the Dental Sealant grant from January 1, 2018 through December 31, 2018 in the amount of \$65.00 be approved.

Presented by: Debbie Busdiecker

Purpose: To serve as the supervising dentist and advise the dental sealant team.

Funding Source: 100% reimbursable through FY2018 Dental Sealant grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Chris Kippes that the contract (CRC 2018-26) with Radio One from January 29, 2018 through December 30, 2018 in the amount of \$5,600.00 be approved.

Presented by: Kevin Brennan

Purpose: To provide monthly radio programming for the purpose of raising agency awareness and promoting community engagement with under-served populations.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

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Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:56 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

## CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

## QUOTE RESULTS

### Project Address

**Name:** Lauren Brooks-Cooper

**Address:** 1824 Charles

City,State, Zip: East Cleveland, OH 44112

**CRC No:** CRC 2018-19

**The following quotes were received and opened:**

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$36,550	\$33,850	\$2,700	\$23,850
CB Mullins	\$26,960	\$24,385	\$2,575	\$14,385
Paragon	\$26,656	\$24,360	\$2,296	\$14,360
<b>ESTIMATE:</b>	\$30,852.50			

**Recommended award: Paragon CMS**

## CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

### QUOTE RESULTS

#### Project Address

**Name:** Wonser Harp  
**Address:** 12611 Speedway Overlook  
**City,State, Zip:** East Cleveland, OH 44112  
**CRC No:** CRC 2018-17

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$15,500	\$13,650	\$1,850	\$3,650
BDL General Contracting	\$18,885	\$16,175	\$2,710	\$6,175
CB Mullins	\$19,410	\$16,981	\$2,500	\$6,981
MCM HomeServices	\$21,520	\$18,850	\$2,670	\$8,850
Paragon	\$21,493	\$17,393	\$4,100	\$7,393
<b>ESTIMATE:</b>	\$18,662.50			

**Recommended award: American Builders & Applicators**



## CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

### QUOTE RESULTS

#### Project Address

**Name:** Gregory Clark, Jr.  
**Address:** 16112 Raymond  
**City,State, Zip:** Maple Hts., OH 44137  
**CRC No:** CRC 2018-18

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$8,475	\$7,250	\$1,225	\$0
BDL General Contracting	\$6,500	\$5,475	\$1,025	\$0
CB Mullins	\$8,650	\$7,650	\$1,000	\$0
MCM Homeservices	\$11,375	\$10,275	\$1,100	\$275
Paragon	\$8,503	\$7,688	\$855	\$0
<b>ESTIMATE:</b>	\$10,350.00			

**Recommended award: BDL General Contracting**

## CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

### QUOTE RESULTS

#### Project Address

**Name:** John Katsaros  
**Address:** 1472 Rosewood Up & Dn  
**City,State, Zip:** Lakewood, OH 44107  
**CRC No:** CRC 2018-20

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
American Builders & Applicators	\$22,050	\$20,450	\$1,600	\$1,000
BDL General Contracting	\$25,360	\$23,310	\$2,050	\$3,310
CB Mullins	\$30,660	\$29,360	\$1,300	\$9,360
MCM Homeservices	\$32,675	\$30,650	\$2,025	\$10,650
Paragon	\$31,429	\$28,974	\$2,455	\$8,974
<b>ESTIMATE:</b>	\$28,390.00			

**Recommended award: American Builders & Applicators**